

NEP and Learning Outcome-based Curriculum Framework (LOCF)

For

Under Graduate Programme

B.A. Public Administration (Multidisciplinary)

(To be effective from the Academic Session 2026-27)



Department of Political Science and Public Policy

Gurugram University, Gurugram

(A State University established by Govt. of Haryana Act No.17 of 2017)

Scheme of B.A. Programme (Public Administration)
(SchemeUGA1: Undergraduate Programme (Multidisciplinary))

Semester 1

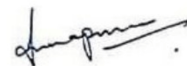
Course Code	CourseTitle	Course ID	L	T	P	L	T	P	Total Credits	MARKS				
			(Hrs)			Credits				TI	TE	PI	PE	Total
Core Course(s)														
CC-A1	Introduction to Public Administration		3	1	0	3	1	0	4	30	70	0	0	100

Semester 2

Semester 2														
Course Code	CourseTitle	Course ID	L	T	P	L	T	P	Credits	MARKS				
			(Hrs)			Credits				TI	TE	PI	PE	Total
Core Course(s)														
CC-A2	Introductionto Public Personnel Administration		3	1	0	3	1	0	4	30	70	0	0	100

Semester 3

Course Code	CourseTitle	Course ID	L	T	P	L	T	P	Credits	MARKS				
			(Hrs)			Credits				TI	TE	PI	PE	Total
Core Course(s)														
CC-A3	Indian Administration I: Central and State Administration		3	1	0	3	1	0	4	30	70	0	0	100



Semester 4

Course Code	Course Title	Course ID	L	T	P	L	T	P	Credits	MARKS				
			(Hrs)			Credits				TI	TE	PI	PE	Total
			Core Course(s)											
CC-A4	Indian Administration II: Local Self Government		3	1	0	3	1	0	4	30	70	0	0	100

Semester 5

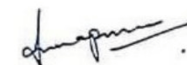
Course Code	CourseTitle	Course ID	L	T	P	L	T	P	Credits	MARKS				
			(Hrs)			Credits				TI	TE	PI	PE	Total
Core Course(s)														
CC-A5	Emerging Trends in Public Administration		3	1	0	3	1	0	4	30	70	0	0	100

Internship is to be done during summer break after 4th Semester Marks will be added in 5th Semester.

Semester 6

Course Code	CourseTitle	Course ID	L	T	P	L	T	P	Credits	MARKS				
			(Hrs)			Credits				TI	TE	PI	PE	Total
Core Course(s)														
CC-A6	Public Policy Analysis		3	1	0	3	1	0	4	30	70	-	-	100

The curriculum of semester 7 and 8 will be provided in due course of time.



Semester V
CC-A5 Emerging Trends in Public Administration

CC-A5 Emerging Trends in Public Administration	Total Marks: 100
Course ID:	Theory Examination: 70 Marks
Semester V	Internal Assessment: 30 Marks
	Time: 3 Hours

CO Course Outcome — After completing this course, students will be able to:

- CO1** Explain the emergence of New Public Administration and critically analyse concepts of good governance and the role of the state in a globalised world.
- CO2** Examine the principles of New Public Management, evaluate public sector reform initiatives, and assess the rationale and models of Public–Private Partnership (PPP).
- CO3** Describe the meaning and applications of e-governance, analyse the Digital India Programme and e-Kranti, evaluate the use of ICT in government, and appraise the role of Artificial Intelligence in public administration.
- CO4** Critically assess participatory governance mechanisms, apply the New Public Service framework, and connect sustainable development goals to public administration practice.

Note:

- 1. Nine Questions will be set in all and students will be required to attempt 5 questions.**
- 2. Question No. 1 will be compulsory and will consist of 7 short answer type questions of 2 marks spread over the entire syllabus (2x7=14 marks).**
- 3. For the remaining eight questions, students will attempt one out of two questions from each of the four units (14 marks each).**

Unit I: New Public Administration and Governance

- Emergence of New Public Administration
- Concept of Governance and Good Governance
- Role of State in a globalized world

Unit II: New Public Management and Public-Private Partnership

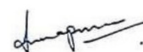
- New Public Management- Concept and features
- Public sector reforms and managerialism
- Public-Private Partnership (PPP)

Unit III: E-Governance, ICT and Artificial Intelligence

- E-Governance:(Meaning and Application
- Digital India Programme: e-kranti
- Use of ICT in Government
- Uses of Artificial Intelligence in Public Administration

Unit IV: Participatory Governance and Sustainable Development

- Participatory Governance
- New Public Service
- Sustainable Development and Public Administration



Suggested Readings

Textbooks and Reference Books

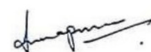
- Bhattacharya, M. (2008). New Horizons of Public Administration (2nd ed.). Jawahar Publishers.
- Henry, N. (2018). Public Administration and Public Affairs (13th ed.). Routledge.
- Laxmikanth, M. (2022). Public Administration. McGraw Hill Education.
- Fadia, B.L., & Fadia, K. (2016). Public Administration: Administrative Theory and Practice. Sahitya Bhawan.
- Denhardt, J.V., & Denhardt, R.B. (2015). The New Public Service: Serving, Not Steering (4th ed.). Routledge.
- Hood, C. (1991). A public management for all seasons? Public Administration, 69(1), 3–19.
- Osborne, D., & Gaebler, T. (1992). Reinventing Government. Addison-Wesley.
- Sachs, J.D. (2015). The Age of Sustainable Development. Columbia University Press.

Government Reports and Policy Documents

- Government of India (2009). Second Administrative Reforms Commission — 11th Report: Promoting e-Governance. Ministry of Personnel, Public Grievances and Pensions.
- Government of India. Digital India Programme. Ministry of Electronics and Information Technology. <https://www.digitalindia.gov.in>
- Ministry of Electronics and Information Technology (MeitY). National e-Governance Plan (NeGP). <https://www.meity.gov.in>
- NITI Aayog (2018). National Strategy for Artificial Intelligence #AIforAll. Government of India.
- United Nations (2015). Transforming Our World: The 2030 Agenda for Sustainable Development. UN General Assembly Resolution A/RES/70/1.

Online and Periodical Resources

- Press Information Bureau (PIB): <https://pib.gov.in>
- Yojana Magazine (monthly, Government of India): <https://yojana.gov.in>
- Kurukshetra Magazine (monthly, Government of India): <https://kurukshetra.nic.in>
- UNDP — Governance and Peacebuilding: <https://www.undp.org/governance>



Semester VI
CC-A6: Public Policy Analysis

CC-A6 Public Policy Analysis	Total Marks: 100
Course ID:	Theory Examination: 70 Marks
Semester VI	Internal Assessment: 30 Marks
	Time: 3 Hours

Course Outcomes

CO Course Outcome — After completing this course, students will be able to:

- CO1** Explain the concept, nature, scope, and significance of public policy, and distinguish among its principal types: distributive, redistributive, constituent, and regulatory.
- CO2** Analyse the major theoretical frameworks of public policy, including the power approach, elite theory, incremental model, bounded rationality, and systems approach.
- CO3** Evaluate the roles of key institutions — legislature, executive, judiciary, and media — in the public policy process.
- CO4** Critically assess the stages of the policy process: formulation, implementation, monitoring, and evaluation, with reference to Indian policy experience.

Note:

- 1. Nine Questions will be set in all and students will be required to attempt 5 questions.**
- 2. Question No. 1 will be compulsory and will consist of 7 short answer type questions of 2 marks spread over the entire syllabus (2x7=14 marks).**
- 3. For the remaining eight questions, students will attempt one out of two questions from each of the four units (14 marks each).**

Unit I: Basics of Public Policy

- Public Policy: Meaning, Nature, scope and significance
- Types of Public Policy- Distributive, Redistributive, Constituent and Regulatory
- Policy Science: meaning, evolution and significance

Unit II: Theoretical frame work of Public Policy

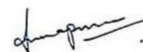
- Power approach
- Elite theory
- Incremental approach
- Bounded Rationality model
- System approach

Unit III: Institutions involved in Public Policy Process

- Legislature
- Executive
- Judiciary
- Media (print, electronic, social)

Unit IV: The Public Policy process

- Policy formulation



- Policy implementation
- Policy monitoring
- Policy Evaluation

Suggested Readings

Textbooks and Reference Books

- Sapru, R.K. (2020). Public Policy: Formulation, Implementation and Evaluation (3rd ed.). Sterling Publishers.
- Dye, T.R. (2017). Understanding Public Policy (15th ed.). Pearson.
- Peters, B.G. (2019). American Public Policy: Promise and Performance (11th ed.). CQ Press/SAGE.
- Anderson, J.E. (2015). Public Policymaking: An Introduction (8th ed.). Cengage Learning.
- Howlett, M., Ramesh, M., & Perl, A. (2009). Studying Public Policy: Policy Cycles and Policy Subsystems (3rd ed.). Oxford University Press.
- Laxmikanth, M. (2019). Governance in India (3rd ed.). McGraw Hill Education.
- Birkland, T.A. (2020). An Introduction to the Policy Process: Theories, Concepts, and Models of Public Policy Making (5th ed.). Routledge.

Government Reports and Policy Documents

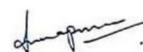
- Government of India (2005–2009). Second Administrative Reforms Commission Reports (selected). Ministry of Personnel, Public Grievances and Pensions.
- Planning Commission / NITI Aayog. Five-Year Plan documents and policy reports. <https://niti.gov.in>
- IGNOU (various). Study Material on Public Policy and Governance (MPS/MPA programmes). Indira Gandhi National Open University.

Journals

- Indian Journal of Public Administration (IIPA, quarterly)
- Policy Sciences (Springer)
- Journal of Policy Analysis and Management (Association for Public Policy Analysis and Management)

Online Resources

- PRS Legislative Research: <https://prsindia.org>
- NITI Aayog: <https://niti.gov.in>
- India Policy Forum (NCAER): <https://www.ncaer.org/india-policy-forum>



Minor Course from the department for pool of the Courses in the University

(These courses are offered by each department for students of other departments/same department to gain a broader understanding beyond the major discipline)

Semester 1

Course Code	Course Title	Course ID	L	T	P	L	T	P	Credits	MARKS				
			(Hrs)			Credits				TI	TE	PI	PE	Total
MIC-1	Regulatory Governance		2	0	0	2	0	0	2	15	35	-	-	50

Semester2

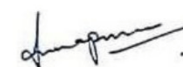
Semester 2														
Course Code	Course Title	Course ID	L	T	P	L	T	P	Credits	MARKS				
			(Hrs)			Credits				TI	TE	PI	PE	Total
MIC-2	Women Empowerment		2	0	0	2	0	0	2	15	35	-	-	50

Semester 3

Course Code	Course Title	Course ID	Semester C						Credits	MARKS				
			L	T	P	L	T	P		TI	TE	PI	PE	Total
			(Hrs)			Credits								
MIC-3	International Administration		3	1	0	3	1	0	4	30	70	-	-	100

Semester 6

Course Code	Course Title	Course ID	Semester 6								Credits	MARKS				
			L	T	P	L	T		P	TI		TE	PI	PE	Total	
			(Hrs)				Credits									
MIC-4	Police Administration		3	1	0	3	1		0	4	30	70	-	-	100	



Semester VI

MIC-4: Police Administration

MIC- 4 Police Administration (Credits-04)	Maximum Marks: 100
Course ID:	Theory Examination:70
Semester VI	Theory Internal Assessment:30
	Examination Time: 3 hrs

CO Course Outcome — After completing this course, students will be able to:

- CO1** Explain the meaning, nature, scope, and evolution of police administration and analyse the role of police in a democratic state.
- CO2** Describe the organisational structure of police at the central and state levels, and identify the functions of specialised wings including the CBI, CID, traffic police, and cyber cell.
- CO3** Examine digital initiatives in policing — including CCTNS, online FIR, cybercrime patrols, and the use of AI — and evaluate their impact on service delivery and crime prevention.
- CO4** Analyse contemporary challenges in police administration, including cybercrime, digital arrest, human trafficking, police–public relations, community policing, gender issues, and mental health of police personnel.

Note:

- 1. Nine Questions will be set in all and students will be required to attempt 5 questions.**
- 2. Question No. 1 will be compulsory and will consist of 7 short answer type questions of 2 marks spread over the entire syllabus (2x7=14 marks).**
- 3. For the remaining eight questions, students will attempt one out of two questions from each of the four units (14 marks each).**

Unit I: Introduction to Police Administration

- Meaning, Nature, Scope and evolution of Police Administration
- Role of Police in a Democratic Welfare State
- Relationship between Police and Public Administration

Unit II: Organization and structure of police

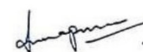
- Structure of police at Central level (CRPF, CBI)
- Structure of police at State level (Role of DGP, SP, SHO)
- Specialised wings of police: Traffic police, CID and Cyber cell

Unit III: Digital initiatives in police

- CCTNS (Crime and Criminal Tracking Network System)
- Online FIR
- Cybercrime patrols
- Use of AI in policing

Unit IV: Contemporary issues in Police administration

- Police-Public Relations and Trust Building
- Changing nature of crime- Digital Arrest, Cybercrime, Drug and Human Trafficking
- Mental health and stress management of police
- Gender issues in police



- Community policing

Suggested Readings:

Textbooks and Reference Books

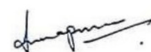
- Subramanian, K.S. (2007). Political Violence and the Police in India. SAGE Publications.
- Verma, A., & Subramanian, K.S. (2009). Understanding the Police in India. LexisNexis Butterworths Wadhwa.
- Bayley, D.H. (1983). Police and Political Development in India. Princeton University Press.
- Raghavan, R.K. (2003). Policing a Democracy: A Comparative Study of India and the US. Manohar Publishers.
- Verma, A. (2005). The Indian Police: A Critical Evaluation. Regency Publications.

Government Reports and Policy Documents

- National Police Commission Reports (First to Eighth, 1977–1981). Government of India.
- Second Administrative Reforms Commission (2007). 5th Report: Public Order. Government of India.
- Bureau of Police Research and Development (BPR&D) — Annual Reports. Ministry of Home Affairs. <https://bprd.nic.in>
- Ministry of Electronics and Information Technology (MeitY). CCTNS Project documentation. <https://www.meity.gov.in>

Online Resources

- Bureau of Police Research and Development (BPR&D): <https://bprd.nic.in>
- National Crime Records Bureau (NCRB) — Crime in India Reports: <https://ncrb.gov.in>
- MeitY: <https://www.meity.gov.in>



Skill Enhancement Course from the department for pool of the Courses in the University

(These courses are offered by each department for students of other departments/same department and is designed to provide value - based and/or skill-based knowledge and should contain both theory and lab/hands-on/training/field work.)

Semester 1

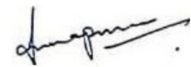
Course Code	Course Title	CourseID	L	T	P	L	T	P	Credits	MARKS				
			(Hrs)			Credits				TI	TE	PI	PE	Total
SEC-1	Disaster Management Techniques		2	1	0	2	1	0	3	25	50	-	-	75

Semester 2

Course Code	Course Title	Course ID	L	T	P	L	T	P	Credits	MARKS				
			(Hrs)			Credits				TI	TE	PI	PE	Total
SEC-2	Digital Governance in India		2	1	0	2	1	0	3	25	50	-	-	75

Semester 6

Course Code	CourseTitle	CourseID	L	T	P	L	T	P	Credits	MARKS				
			(Hrs)			Credits				TI	TE	PI	PE	Total
SEC-3	Management of NGOs		2	1	0	2	1	0	3	25	50	-	-	75



SKILL ENHANCEMENT COURSE

Semester VI

SEC- 3 Management of NGOs

SEC- 3 Management of NGOs (Credits-03)	Maximum Marks: 75
Course ID:	Theory Examination: 50
Semester VI	Theory Internal Assessment: 25
	Examination Time: 2 hrs

CO Course Outcome — After completing this course, students will be able to:

- CO1** Explain the concept, rationale, and scope of non-governmental organisations (NGOs) and articulate their role in relation to the public sector.
- CO2** Analyse the National Policy on the Voluntary Sector (2007) and critically examine the interface between government and NGOs in India.
- CO3** Describe the management structure of NGOs — including the general body, executive board, and leadership roles — and evaluate issues of accountability, financing, and transparency.

Note:

- 1. Nine Questions will be set in all and students will be required to attempt 5 questions.**
- 2. Question No. 1 will be compulsory and will consist of 7 short answer type questions of 2 marks spread over the entire syllabus (2x7=14 marks).**
- 3. For the remaining eight questions, students will attempt one out of two questions from each of the four units (14 marks each).**

Unit I: Non-Governmental Organisations (NGOs)

- (a) NGOs Concept, Rationale and Scope;
- (b) National Policy on the Voluntary Sector 2007;
- (c) NGO-Government Interface in India.

Unit II: Management structure of NGOs.

- (a) General Body: Powers and Functions.
- (b) Executive Board/Committee: Composition and Powers
- (c) President/Director/Chairman: Powers and Functions

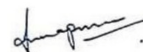
Unit III: Issues, Accountability and Case Study

- (a) Accountability: Donors Beneficiaries
- (b) Sources of Finance: Grants, Internal Sources and Community Contribution
- (c) District Red Cross Society: Composition, Functions and Activities.

Suggested Readings:

Books and Edited Volumes

- Bava, N. (Ed.). (1997). Non-Governmental Organisations in Development: Theory and Practice. Kanishka Publishers.



- Chandra, S. (2015). Non-Governmental Organisations. Rawat Publications.
- Chatterjee, A. (1998). NGOs: An alternative democracy. In H. Karlekar (Ed.), Independent India. Publisher unspecified.
- Gangrade, K.D., & Jain, S. (1995). NGOs: Retrospect and Prospect. Friedrich Ebert Stiftung.
- Handy, C. (1990). Understanding Voluntary Organisations: How to Make Them Function Effectively. Penguin Books.
- Edwards, M., & Hulme, D. (Eds.). (1996). Beyond the Magic Bullet: NGO Performance and Accountability in the Post-Cold War World. Kumarian Press.
- Lewis, D. (2014). The Management of Non-Governmental Development Organisations (3rd ed.). Routledge.

Government Reports and Policy Documents

- Government of India. (2007). Report of the Steering Committee on Voluntary Sector for the Eleventh Five-Year Plan. Planning Commission of India.
- Government of India. (1994). An Action Plan to Bring About Collaborative Relationships between Voluntary Organisations and Government. CAPART.
- Government of India. (2007). National Policy on the Voluntary Sector. Planning Commission. <https://niti.gov.in>

Online Resources

- Voluntary Action Network India (VANI): <https://www.vaniindia.org>
- Ministry of Corporate Affairs (CSR reporting and FCRA compliance): <https://www.mca.gov.in>
- NGO Darpan (NITI Aayog): <https://ngodarpan.gov.in>

