



GURUGRAM UNIVERSITY, GURUGRAM

(State Govt. University Established under Haryana Act 17 of 2017)

Sector-51, Gurugram (Haryana)-122018

Advt. No. – 15/2021

Applications are invited for the **one post of Associate Professor** in the Department of Management purely on Contract basis from the eligible candidates those who are working preferably in the State Govt./Central Govt. University/ Govt. Institutions/ Semi Govt./ Private University initially for 06 months extendable as per requirement. The interested eligible candidates who fulfill the qualification prescribed by the UGC, may apply on the prescribed Performa (available on university website) along with photocopy of their credentials. The application must reach the undersigned i.e. Assistant Registrar (Estt), Gurugram University, Mayfield Garden, Sector-51, Gurugram (Haryana)-122018 on or before 29.10.2021 upto 4:00 PM.

Any type of corrigendum/addendum/amendments/notice/updation etc. related to this advertisement shall be uploaded on University website www.gurugramuniversity.ac.in; Further, the university will not send any further information/call letters by post/newspapers.

Assistant Registrar (Estt)

Instructions:-

1. The candidate should also bring **NOC from the employer in the Performa** appended at **Annexure-I** at the time of interview which schedule will be notified on the university website.
2. The University reserves the right to increase/decrease the posts or to withheld the advertisement without giving any reason.
3. No TA/DA shall be paid for attending the interview.
4. The selection on deputation shall be on temporary basis for a fixed time or till vacancy is filled on regular basis, whichever is earlier.
5. All the enclosed documents should be page numbered and self attested.
6. Any type of corrigendum/addendum/amendments/notice/updation etc. related to this advertisement shall be uploaded on University website www.gurugramuniversity.ac.in; Further, the university will not send any further information/call letters by post/newspapers.

Endst. No. GUG/Estt/2021/4821-26

Dated: 22.10.2021

A copy of the above is forwarded to the following for kind information & necessary action:-

1. The Dean Academic Affairs, GUG.
2. The Dean Faculty of Management, GUG.
3. The D.R (I.T) for uploading of University Website.
4. The Finance Officer, GUG,
5. OSD to VC (for kind information of the Vice-Chancellor), GUG.
6. P.A to Registrar (for kind information to the Registrar), GUG.

Assistant Registrar (Estt)



GURUGRAM UNIVERSITY, GURUGRAM

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Sector-51, Gurugram (Haryana)-122018

APPLICATION FORM FOR TEACHING POST

Category of Post for which candidate is applying for (UR/reserved if any, specify)	:	_____
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Application No.
(To be filled in by the office)

Serial No

Affix latest passport size photograph duly self-attested
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NOTE:

- i) The application form and the bio-data should be properly filled incompletely.
- ii) Self-attested copies of all Certificates/Testimonials should be attached. Originals will have to be shown at the time of the interview.
- iii) Persons in employment should send their applications through their employer. They may, however, send a copy in advance, but it must be on the prescribed form and accompanied by prescribed application fee, copies of certificate/testimonials etc.
- iv) Incomplete form and those received after the expiry of prescribed date and time will not be entertained and will stand rejected summarily.
- v) Only eligible candidates should apply for the position/post.
- vi) Use separate form for each position/post.
- vii) Prescribed qualifications may be seen on the University website www.gurugramuniversity.ac.in

1. a) Post applied for : _____
(Give the full and correct name of the post) Dept. _____

b) Advertisement No. : _____

c) Specialization applied for as per Advt. (if any) : _____

d) Date of attaining eligibility for the post and ground thereof. : _____

2. a) Name in Full (in block letters) : _____

b) Father's Name : _____

c) Mother's Name : _____

3. a) Present Postal Address : _____

b) Permanent Address : _____

c) Phone No. with STD Code : _____
Mobile No. : _____

- d) E-mail Address : _____
4. a) Date of Birth : _____
- b) Age as on last date of receipt of application : (.....Year Months
.....)
- c) Place of Birth : _____
5. a) Nationality of candidate : _____
- b) Do you belong to SC/BC/Ex-Serviceman/
Physically Handicapped category? : _____
(If yes, attach a certificate from the
competent authority)
- c) Male/Female : _____
- d) Marital Status (Married/Unmarried) : _____
(If married, whether you have more than one
living wife/husband)
(say Yes or No)
6. a) Present employment, if any, with pay &
grade pay : _____
(State whether on
adhoc/temporary/probation/permanent)
- b) Date of next increment : _____
- c) Name of Employer : _____
- d) Have you obtained prior permission of your
Present employer for submitting this
application : _____
- e) Basic pay acceptable, if selected : _____
- f) Period required for joining the post, if
appointed : _____
- 7.a) What is your mother tongue ? : _____

b) Name the languages both Indian & Foreign which you can read, write and/or speak. Give particulars and examination(s), if any, passed in each.				
Read only	Speak only	Read & Speak	Read, Write & Speak	Examination(s) Passed

8.a)	Have you ever been disqualified from appearing in any University Examination/undertaking University work(say Yes or No)	:	
b)	Are you a dismissed employee? (Say Yes or No)	:	

9.	Bank Draft(s) details	:	D.D. No. _____ Date _____ Amount Rs. _____ (in figure) Issuing Bank _____
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10. **REFERENCES:** (These persons should be professionally competent, who are well acquainted with some aspect of the applicant's training accomplishment, capabilities and character but must not be related to the candidate. Two references should be listed and at least one of them should be a citizen of India. For applicants having done Post Graduate or Postdoctoral research, the Research Supervisor must be listed.)

i)	Name	:	
	Occupation or Position	:	
	Address	:	
ii)	Name	:	
	Occupation or Position	:	
	Address	:	

11. Educational Qualifications (from Matriculation onwards)

Exam. Passed	Subject	Univ./Board	Year of Passing	Class or Division	Max Marks	Marks Obtained (Accurate)	%ge of marks	Distinctions, if any
Matric								
Hr. Sec./Pre- Univ/Inter /10+2								
B.A./B.Sc. / B.Com								
M.A./M.Sc /M.Com								
M.Phil.								
Ph.D. (Date of award of Ph.D.)								
NET/SET/ etc								
Any other Qualification								

Note:-Self-Attested copies of certificates in support of qualifications be attached with this application.

12. Topic of Research in Ph.D.

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13. Field of

Specialization.....

14. Employment: - Give particulars concerning all periods of employment, including professional nature.

S. No	Name of Employer/Institution	Designation of the Post held and its Pay Scale	Duration of Appointment		Basic Pay & Allowances Separately	Reasons for Leaving
			From	To		

15. Total experience: (for teaching position/post) Teaching Experience (To be mentioned from the date of meeting the eligibility requirement for the post applied).

Post Held	Name of the college/ institution	Nature of Post whether Permanent/regular/ Adhoc /Contractual with pay scale/ Consolidated Salary	From	To	Total			UG Experience	PG Experience
					Yrs	M	D		

16. Give particulars of Prize, Medal, and Merit won, distinctions, if any:-

i)

iii)

ii)

iv)

17. List of the certificates (Self-attested copies)attached:-

i.vi

ii.vii

iiiviii

ivix

vX

18. Additional information, if any (attach separate sheet, if required)

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Declaration:

1. I have read the provisions in the Advertisement carefully and hereby undertake to abide by them.
2. I am aware that if I contravene the terms & conditions of advertisement, my application will be rejected summarily by Gurugram University.
3. I further declare that I fulfill all the conditions of eligibility regarding age limits educational qualifications, experience & specialization etc. prescribed for the post applied for.
4. I also declare that I as on date have never been convicted by any court of law. I also declare that no charge sheet is pending against me in any court of law. Further declare that I have never been dismissed or compulsorily retired from the service of the Corporation or from a Department of a State or the Central Government or from any Public Sector Undertaking.
5. I hereby declare that all the statements made by me in the application are true, complete and correct to the best of my knowledge and belief and nothing has been concealed or suppressed. There are no circumstances which may impair my fitness for employment in the Gurugram University, Gurugram, Haryana. In the event of any information being found false or incorrect at any point of time, my candidature / appointment may be cancelled / terminated without any notice and/or I shall be liable for any other action under the extant rules.

Place

Date

.....

(Signature of the candidate)

Annexure-I

No Objection Certificate

This is to certify that Mr./Ms. _____ S/o or D/o
_____ R/o _____ is a regular
employee of _____ (name of institute) since _____
and presently holding the post of _____
on regular basis in the pay scale /pay level (7th CPC) _____
This institute/ college/ university has no objection if he/she is selected on
deputation basis by the Gurugram University, Gurugram. As per office
record, his qualification is _____ and no
disciplinary proceedings are pending against him/her. His/her work and
conductis as per the record.

Head of Institute/ College /University with Seal