



GURUGRAM UNIVERSITY, GURUGRAM

(A State University Established under Haryana Act 17 of 2017)

Advertisement No. -11/2018

BEFORE APPLYING APPLICANTS MUST ENSURE THEIR ELIGIBILITY ON
THE UNIVERSITY WEBSITE www.gurugramuniversity.ac.in

Applications are invited for the Teaching Posts in **Commerce**: Associate Professor- 01(UR); **Management**: Professor-01(UR); **Pharmaceutical Sciences**: Professor-01(UR), Associate Professor-01(UR); **Engineering & Technology**: Associate Professor- 01 (SC); **Public Administration**: Associate Professor- 01 (UR); **English**: Associate Professor-01 (UR). Details regarding posts, prescribed qualification, prescribed application form and instructions are available at Gurugram University Website <http://www.gurugramuniversity.ac.in>. Application Form complete in all respect should reach the office of the Registrar, Gurugram University, Gurugram-122018 latest by **23rd November, 2018 up to 04:00 pm**. Applications/documents received after the last date will be rejected and no correspondence in this regard will be entertained. In case, last date falls on holiday, then next working day shall be treated as last date. **The Process of Selection will be bound by the reservation policy to be received from the UGC/ State govt. based on Hon'ble Supreme Court decision.**

Note: "Any type of corrigendum/addendum/amendments/notice/updation etc. related to this advertisement shall be uploaded on University website www.gurugramuniversity.ac.in; Further, the university will not send any further information/call letters by post/newspapers."

REGISTRAR



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Applications for the following posts are invited on the prescribed application form available at Gurugram University website (www.gurugramuniversity.ac.in). Details regarding post, prescribed qualifications and instructions are available at University Website www.gurugramuniversity.ac.in Application form must be accompanied with Demand Draft of Rs. 1000/- (fee of Rs. 250/- for SC/ST candidates of Haryana), the women candidates of Haryana domicile are to pay 50% of the requisite fee. The PWD/ESM candidates are exempted from payment of requisite fee:-

Teaching Posts (Budgeted)

S. No.	Name of the Department/ Posts	No. of Posts and Specialization
Department of Commerce		
1.	Associate Professor	01 (UR) Specialization: Accounting/Finance
Department of Management Studies		
2.	Professor	01 (UR) Specialization: Accounting/Finance
Department of Pharmaceutical Sciences		
3.	Professor	01 (UR) Specialization: Pharmacology
	Associate Professor	01 (UR) Specialization: Pharmaceutics
Department of Engineering & Technology		
4.	Associate Professor	01 (SC)
Department of Public Administration		
5.	Associate Professor	01 (UR) Specialization: Political Science

Department of English		
6.	Associate Professor	01 (UR)

Abbreviations: UR: Unreserved, SC: Scheduled Caste,

The Process of Selection will be bound by the reservation policy to be received from the UGC/ State govt. based on Hon'ble Supreme Court decision.

The University follows Reservation Policy/Rules as per State Govt. of Haryana norms. Benefits of the reservation will be given only to the residents of Haryana.

Application forms complete in all respects for the above post should reach the office of the Registrar Gurugram University, Gurugram-122018 latest by **23rd November, 2018 (up to 4 P.M.)**.

REGISTRAR

Endst. No.

Dated: 29.10.2018

Copy of the above is forwarded to the following for information and necessary action:-

1. The Finance Officer, Gurugram University, Gurugram
2. P.S. to Vice-Chancellor (for kind information of the Vice-Chancellor), GUG.
3. P.A. to Registrar (for kind information of the Registrar), GUG.

-sd-
Superintendent
for Registrar



GURUGRAM UNIVERSITY, GURUGRAM

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IMPORTANT INSTRUCTIONS FOR TEACHING POSTS

Candidates must go through the following instructions before filling up the application form:

1. Actual number of appointments may be less or more depending on the requirement.
2. Incomplete applications and those received late on any account, including postal delay, or / and without the prescribed fee, shall be summarily rejected. Actual number of appointments may be depending on requirement. Any of the posts here advertised may be withdrawn from being filled-up at any time without assigning any reason and the claim of refund of application fee will be entertained within ten days from the date of withdrawal of said post by the University.
3. The qualifications for teaching posts are placed at **Annexure-A**. Criteria for determining good academic record are available at **Annexure-B**.
4. Candidates applying for the post of Professor and Associate Professor as per UGC qualifications are required to submit seven copies of filled Performance Based Appraisal System (PBAS) Performa (**Annexure-E/1 and E/2**) as well as to submit five duly-bound sets of reprints of their **minimum ten and five publications**, respectively, along with their applications. The criteria for merit/ weightage score for the post of Professor and Associate Professor as approved by the appointing authority has been appended at **Annexure- E/1 and E/2**, respectively.

For Associate Professor, 300 points consolidated API score, and for Professor 400 such points as based on Performance Based Appraisal System (PBAS) shall be needed, which the candidates should calculate and justify on their own, enclosing necessary documentary evidence in support of their claim and should refer to guidelines placed at **Annexure-C** for calculation of API points.

Candidates for the post of Professor can be considered in absentia on the basis of their bio-data, provided a written request is received to the effect. Meritorious candidates may be invited to join professorial (or equivalent) positions with the approval of the competent authority.

5. Candidates to be called for interview, especially even where specializations are mentioned against any post, will be decided by the Screening Committee whose recommendations for one being called (or not being called) for interview shall be final. Only those possessing the required specialization(s) and fulfilling the minimum eligibility conditions thus need to apply.

One's claim for a given specialization must be backed by credible evidence in terms of research publications in peer reviewed Research Journals, and/or

teaching experience in the relevant field/ specialization for at least five years to be properly certified and authenticated by the appropriate authority/Head of the institution. Applications found lacking in any such respect(s) are liable to be ignored/ rejected.

Those declared ineligible will not be informed of their status being as such. Candidates are thus advised to make sure before applying that they are indeed eligible for a given post both in terms of minimum eligibility conditions and the required specialization attached therewith, if any.

6. The application fee for the post will be Rs.1000/- (Rs. 250/- for SC/ST candidates of Haryana), in the shape of Bank Draft drawn in favour of "Registrar, Gurugram University, Gurugram". The women candidates of Haryana domicile are to pay 50% of the requisite fee. The PWD/ESM candidates are exempted from payment of requisite fee.
7. No concession of fee is admissible to applicants of other States.
8. The candidates who are already in the Service of Govt. / Semi Govt. / Aided Bodies must apply through proper channel. They may send an advance copy to avoid delay, but the application must also be received through proper channel or they should produce "No Objection Certificate" at the time of interview, otherwise they will not be allowed to appear for the interview.
9. Submission of incomplete application i.e. without self-attested copies of testimonials / academic certificates / experience certificate etc., prescribed fee shall render the candidate ineligible.
10. The number of post may be increased or decreased by the university, including complete withdrawal, without assigning any reason.
11. Applications should be submitted strictly in the Performa as prescribed by the University and uploaded on the University website www.gurugramuniversity.ac.in. Applications submitted in other than the prescribed Performa shall be summarily rejected.
12. The University reserves the right not to fill or withdraw any or all of the advertised posts without assigning any reason.
13. The benefit of reservation will be given only to Haryana domiciled candidates. The candidates of SC/BC/ESM/PWD are required to submit SC/BC/ESM/PWD Certificate duly issued by the Competent Authority of Haryana only. Only such PWD candidates would be eligible for reservation in services/posts who suffer 40% relevant disability or more. The dependent sons/daughters of ESM who fulfil all conditions of qualifications, age etc. prescribed for posts will be considered on merit for the posts reserved for ESM if suitable ESM candidates are not available. ESM/DESM candidates of Haryana claiming benefit will have to produce the fresh Eligibility Certificate from the concerned Zila Sainik Board to the effect that his/her father has not availed the benefit of re-employment in any Government Service, Public Sector undertaking including Para-Military Forces, in view of State Government instructions at the time of interview. Mere dependent certificate will not be entertained. ESM candidates should also produce at the time of interview Self- attested photocopy of identity card issued by concerned Zila Sainik Board.
14. Candidates are advised to visit the University website regularly for any updation /new instructions/Scrutiny/Selection process including the interview schedule.
15. List of candidates short-listed by the screening committee for interview would be displayed on the website and no personal intimation would be sent to any shortlisted candidate even for interview. Thus, this is the sole responsibility of the candidate to regularly visit the website of the university.
16. If any candidate wants to apply for more than one post, he/she is required to apply

separately with prescribed fee for the same by downloading separate Application Form.

17. Selection committee, may in cases of exceptional merit, recommend additional increments in case of higher qualifications, experience and academic achievements by the candidate(s).
18. The additional or higher qualifications must be in the concerned or allied subjects only. Full marks are admissible for additional qualification in allied subjects.
19. The post-doctoral experience shall be counted only if the candidate has worked on a post-doctoral fellowship of some government funded agency like UGC/ICSSR etc. The Post-doctoral Experience shall be counted only for the original term provided under the relevant rules. Marks shall not be given for an extended period.
20. The Educational qualification, age, experience and other conditions of eligibility as stipulated above against the post shall be determined as on the closing date of receipt of applications.
21. All columns must be filled in the application form. No column should be left blank, instead it should be marked "N.A." wherever not applicable. .
22. Candidates must ensure that their application must reach the University well in time. The University will not be responsible for any postal delay or loss.
23. No TA/DA in connection with the submission of application form or appearing in the interview will be paid to the candidate.
24. The documents enclosed with the application form should be self-attested and page numbered.
25. Age Limit: Maximum 50 years, relaxable in special cases by the competent authority.
26. For avoidance of doubt, it is hereby clarified that, If class or Division is not declared at the Bachelor's or Master's Degree levels, an aggregate of $\geq 60\%$ or equivalent cumulative Grade Point Average (CGPA) is to be considered as equivalent to first class. In case of CGPA awarded to the candidates on a 10- point Scale, the candidate need to obtain and submit the table of equivalence from the concerned university along with the application form.
27. Candidates must write "Application for the post of _____" with category on the top of envelop in which the application is being submitted.

Note:

Eligible candidates applying against any of the posts advertised above should ensure that his/her **application form (available at Annexure-D)** duly completed in all respects, along with requisite fee and documents is submitted in the office of the Registrar, Gurugram University, Sector-51, Gurugram, Haryana latest by **23rd November, 2018 at 4.00 p.m.** (In case the closing date happens to be a public holiday the next working day will be the last date for receiving of applications).

REGISTRAR

ANNEXURE- A

Sr. No.	Name of Posts	Qualifications
Qualifications prescribed for Arts/ Social Sciences / Commerce/Languages		
1.	Professor	<p>A)</p> <ol style="list-style-type: none"> 1. An eminent scholar with Ph.D. qualification(s) in the concerned /allied/ relevant discipline and published work of high quality actively engaged in research with evidence of published work with a minimum of 10 publications in Refereed Journals. 2. The Ph.D. Degree shall be a mandatory qualification for the appointment of Professors and for promotion as Professors. 3. A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed). 4. A minimum of ten years of teaching experience in University/College, and/or experience in research at theUniversity/Nationallevel institutions /industries, including experience of guiding candidates for research at doctoral level. 5. Contribution to educational innovation, design of new curricula and courses and technology-mediated teaching learning process. 6. A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) as mentioned in the advertisement. <p style="text-align: center;">OR</p> <p>B)</p> <p>An outstanding professional, having a Ph.D. degree in the relevant/allied /applied disciplines, from any academic institutions (not included in A above)/industry, who has made significant contributions to the knowledge in the concerned /allied/relevant discipline, supported by documentary evidence provided he/she has ten year's experience.</p> <p>A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) as mentioned in the advertisement</p>
2.	Associate Professor	<ol style="list-style-type: none"> 1. Good academic record with a Ph.D. Degree in the concerned /allied /relevant disciplines. 2. The Ph.D. Degree shall be a mandatory qualification for all candidates to be appointed as Associate Professor through direct recruitment. 3. A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed). 4. A minimum of eight years of experience of teaching and /or

		<p>research in an academic /research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/Industry excluding the period of Ph. D. research with evidence of published work and a minimum of 5 publications as books and /or research papers in refereed journals only/policy papers.</p> <p>5. Contribution to education innovation, design of new curricula and courses and technology- mediated teaching learning process with evidence of having guided doctoral candidates and research students.</p> <p>6. A minimum score as stipulated in the Academic Performance Indicator (API) based performance Based Appraisal System (PBAS), set out in this notification in as mentioned in the advertisement.</p>
Qualifications prescribed for Pharmacy		
3.	Professor	<p>(i) Essential:</p> <ol style="list-style-type: none"> 1. A basic degree in pharmacy (B. Pharm.) 2. Registration as a pharmacist under the Pharmacy Act, 1948, as amended from time to time, including any succeeding enactments. 3. A Ph.D. Degree with First Class at Bachelor's or Master's Degree in the appropriate branch of specialization in Pharmacy, and experience of ten years in teaching, research, industry and / or profession at the level of Lecturer or equivalent grade; 4. A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) as mentioned in the advertisement. <p>(ii) In the event the candidate is from industry and the profession, the following shall constitute as essential:</p> <ol style="list-style-type: none"> 1. First Class Master's Degree in the appropriate branch of specialization in Pharmacy; and 2. Significant professional work which can be recognized as equivalent to a Ph.D. Degree in appropriate branch of specialization in Pharmacy and industrial / professional experience of ten years at the level of lecturer or equivalent grade. <p><i>Provided</i> that the recognition for significant professional shall be valid only if the same is recommended unanimously by a 3-Member Committee of Experts appointed by the Vice-Chancellor of the University.</p> <p>A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) as mentioned in the advertisement</p>

		<p>(iii) Desirable:</p> <ol style="list-style-type: none"> 1. Teaching, industrial research and / or professional experience in a reputed organization; 2. Published work, such as research papers, patents filed / obtained, books, and / or technical reports; 3. Experience of guiding the project work, dissertation of post graduate or research students or supervising R&D projects in industry; 4. Demonstrated leadership in planning and organizing academic, research, industrial and / or professional activities; and 5. Capacity to undertake / lead sponsored R&D, consultancy and related activities.
<p>4.</p>	<p>Associate Professor</p>	<p>(i) Essential:</p> <ol style="list-style-type: none"> 1. A basic degree in pharmacy (B. Pharm.). 2. Registration as a pharmacist under the Pharmacy Act, 1948, as amended from time to time, including any succeeding enactments. 3. A Ph.D. Degree with First Class at Bachelor's or Master's Degree in appropriate branch of specialization in Pharmacy, and experience of eight years in teaching, research, industry and / or professional at the level of Lecturer or equivalent grade; excluding period spent on obtaining the research degree. 4. A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) as mentioned in the advertisement. <p style="text-align: center;">OR</p> <p>(ii) In the event the candidate is from industry and the profession, the following shall constitute as essential:</p> <ol style="list-style-type: none"> 1. First Class Master's Degree in the appropriate branch of specialization in Pharmacy; and 2. Significant professional work which can be recognized as equivalent to a Ph.D. Degree in appropriate branch of specialization in Pharmacy and industrial / professional experience of eight years in a position equivalent to the level of Lecturer; <p>Provided that the recognition for significant professional shall be valid only if the same is recommended unanimously by a 3- Member Committee of Experts appointed by the Vice-Chancellor of the University.</p>

		<p>A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) as mentioned in the advertisement</p> <p>(iii) Desirable:</p> <ol style="list-style-type: none"> 1. Teaching, research, industrial and / or professional experience in a reputed organization; 2. Published work, such as research papers, patents filed / obtained, books and / or technical reports; and 3. Experience of guiding the project work, dissertation of post graduate or research students or supervising R&D projects in industry.
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Qualifications prescribed for Engineering and Technology

<p>5.</p>	<p>Associate Professor</p>	<p>(i) Essential: A Ph.D. with First Class at Bachelor's or Master's Degree in the appropriate branch of Engineering and Technology and experience of 8 years in teaching, research and/or industry at the level of Lecturer or equivalent grade, excluding period spent on obtaining the research degree.</p> <p>A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) as mentioned in the advertisement.</p> <p>OR</p> <p>(ii) In the event the candidate is from industry and the profession, the following shall constitute as essential:</p> <ol style="list-style-type: none"> 1. First Class Master's Degree in the appropriate branch of Engineering & Technology. 2. Significant professional work which can be recognized as equivalent to a Ph.D. Degree in appropriate branch of Engineering & Technology and industrial/professional experience of eight years in a position equivalent to the level of Lecturer. Provided that the recognition for significant professional shall be valid only if the same is recommended unanimously by a 3-member Committee of Experts appointed by the Vice-Chancellor of the University. 3. A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) as mentioned in the advertisement <p>(iii) Without prejudice to the above, the following conditions may be considered desirable:</p> <ol style="list-style-type: none"> 1. Teaching, research industrial and/or professional experience in a reputed organization;
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		<p>2. Published work, such as research papers, patents filed/obtained, books, and/or technical reports;</p> <p>3. Experience of guiding the project work/dissertation of PG/Research Students or supervising R&D projects in industry.</p>
Qualifications prescribed for Management Studies		
6.	Professor	<p>i. Consistently good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in Master's Degree in Business Management / Administration / in a relevant discipline or consistently good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in two year full time PGDM declared equivalent by AIU / recognized by the AICTE / UGC;</p> <p style="text-align: center;">OR</p> <p>First Class graduate and professionally qualified Chartered Accountant / Cost and works Accountant / Company Secretary of the concerned statutory body.</p> <p>ii. Ph.D. or Fellow of Indian Institute of Management or of an Institute recognized by AICTE and declared equivalent by the AIU</p> <p>iii. A minimum of ten years' experience of teaching / industry / research / professional at managerial level of excluding the period spent for obtaining the research degree.</p> <p style="text-align: center;">OR</p> <p>In the event the candidate is from industry and the profession, the following shall constitute as essential:</p> <p>i) Consistently good academic record with at least 55% mark (or an equivalent grade in a point scale wherever grading system is followed) in Master's Degree in Business Management / Administration / in a relevant management related discipline or consistently good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in two years full time PGDM declared equivalent by AIU / recognized by the AICTE / UGC.</p> <p style="text-align: center;">OR</p> <p>First Class graduate and professionally qualified Chartered Accountant / Cost and works Accountant / Company Secretary of the concerned statutory body.</p> <p>ii) The candidate should have professional work experience which is significant and can be recognized at national / International level as equivalent to the Ph.D. and industrial /</p>

		<p>professional experience of ten years should be at the level comparable to that of lecturer or equivalent grade. <i>Provided</i> that the recognition for significant professional shall be valid only if the same is recommended unanimously by a 3-Member Committee of Experts appointed by the Vice-Chancellor of the University.</p> <p>A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) as mentioned in the advertisement</p> <p>Desirable: Without prejudice to the above, the following conditions may be considered desirable:</p> <ul style="list-style-type: none">i) Teaching, Teaching, research, and / or professional experience in a reputed organization;ii) Published work, such as research papers, patents filed / obtained books and / or technical reports ;iii) Experience of guiding the project work / dissertation of PG/ Research Students or supervision R & D projects in industry;iv) Demonstrated leadership in planning and organizing academic, research, industrial and / or professional activities; andv) Capacity to undertake / lead sponsored R & D consultancy and related activities.
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Criteria for Determining Good Academic Record

For determining good academic record, a candidate should either have average of 55% marks in two of the three examinations (not below Matric or equivalent) prior to Master's Degree or 50% marks in each of these two examinations separately.

Provided that relaxation of 5% marks may be given at the graduation level to the candidates of S.C./S.T. and physically and visually handicapped category candidates.

The following relaxation will however operate:-

i) Candidate having 55% or above marks in M.A./M.Sc. in relevant subject and possessing Ph.D. degree.	The criteria of good academic record will not apply at all.
ii) Candidate having 55% or above marks in M.A./M.Sc. in relevant subject and possessing M.Phil. degree. OR Candidates obtaining first Class First in the University in the relevant subject in M.A./M.Sc.	Should have 50% marks in one of the lower Examinations i.e. B.A. Final/ Prep/Plus 2/ Matric. Provided that relaxation of 5% marks may be given at the graduation level to the S.C./S.T. and physically and visually Handicapped category candidates. Should have 50% marks in one of the lower Examinations i.e. B.A. Final/ Prep/Plus 2/ Matric. Provided that relaxation of 5% marks may be given at the graduation level to the S.C./S.T. and physically and visually Handicapped category candidates.

The qualifications as prescribed by the U.G.C./ A.I.C.T.E. / State Govt. from time to time shall be applicable.

CATEGORY-III RESEARCH AND ACADEMIC CONTRIBUTIONS

Brief Explanation: Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API score required by teachers from this category is different for different levels of promotion and between University and colleges. The self-assessment score will be based on verifiable criteria and will be finalized by the screening/ selection committee.

Sr. No.	APIs	Engineering/ Agriculture/ Veterinary Science/ Sciences/ Medical Sciences	Faculties of languages/ Arts/ Humanities/ Social Sciences/ library/ Physical education/ Management	Max. points for University and College teachers positions		
				API score allotted	+Self - Appr aisal Scor e	# Verified API Score
III (A)	Research papers* published in:	Refereed Journals with impact factor 5 and above	Refereed Journals with impact factor 5 and above	45 publication		
		Referred Journal with impact factor of 2 and more but less than 5	Referred Journal with impact factor of 2 and more but less than 5	35 publication		
		Referred journal with impact factor of 1 and more but less than 2	Referred journal with impact factor of 1 and more but less than 2	30 publication		
		Referred journal with impact factor of more than zero but less than 1	Referred journal with impact factor of more than zero but less than 1	25 publication		
		Referred and Indexed	Referred and Indexed	20 publication		
		Referred	Referred Journals (Fine Arts: Participation in International exhibition workshop with one's own work(15 points each)	15 publication		
		Non-referred but recognized and reputable journals	Non-refereed but recognized and reputable journals	10 publication		

		and periodicals having ISBN/ISSN numbers	and periodicals, having ISBN/ISSN numbers. (Fine Arts participation in international exhibition Workshop with one's own work (10 points each: State Level-5 points each)			
		Conference proceedings as full papers etc. (Abstracts not to be included)	Conference proceedings as full papers, etc. (Abstracts not to be included)	10 publication		
III (B)	Research Publications* (books, chapters in books, other than refereed journal articles)	Text or Reference Books published by international Publishers with an established peer review system with ISBN	Text or Reference Books published by international Publishers with an established peer review system with ISBN	50/sole author, 10/chapter in an edited book.		
		Subject Books by / national level publishers/State and Central Govt. Publications with ISBN/ISSN numbers	Subject Books by / national level publishers/State and Central Govt. Publications with ISBN/ISSN numbers (Fine Arts solo exhibition of one's own)	25/sole author, and 5/chapter in edited books		
		Subject Books by other local publishers with ISBN/ISSN numbers.	Subject Books by other local publishers with ISBN/ISSN numbers.	15/sole number and 3/chapter edited books		
		Chapters contributed to edited knowledge based volumes published by international publisher	Chapters contributed to edited knowledge based volumes published by international publishers with ISBN	10/ chapter		

		Chapters in knowledge based volumes in Indian/National level publishers with ISBN/ISSN numbers and with numbers of national and international directories.	Chapters in knowledge based volumes in Indian/National level publishers with ISBN/ISSN numbers and with numbers of national and international directories.	5/ chapter		
III (C)	RESEARCH PROJECTS					
(i)	Sponsored Projects carried out/ongoing	(a) Major Projects amount mobilized with grants above 30.0 lakhs	Major Projects amount mobilized with grants above 5.0 lakhs	20/ project		
		(b) Major Projects amount mobilized with grants above 5.0 lakhs up to 30.0 lakhs	Major Projects Amount mobilized with minimum of Rs. 3.00 lakhs up to Rs. 5.00 lakh	15/ project		
		(c) Minor Projects (Amount mobilized with grants above Rs. 50,000/- up to Rs5.00 lakh)	Minor Projects (Amount mobilized with grants above Rs. 25,000/- up to Rs. 3.00 lakh)	10/ project		
(ii)	Consultancy Projects carried out /ongoing	Amount mobilized with minimum of Rs. 10.0 lakhs	Amount mobilized with minimum of Rs. 2.0 lakhs	10 per every Rs. 10.0 lakhs and Rs. 2.0 lakhs respectively.		
(iii)	Completed projects Quality Evaluation	Completed project report (Accepted from funding agency)	Completed project report (Accepted by funding agency)	20/each major project and 10/each minor project		
(iv)	Projects Outcome / outputs	Patent/Technology transfer/Product/ Process	Major policy document of Govt. Bodies at Central and State Level	30/ each national level output or patent /50 each international level.		
III (D)	RESEARCH GUIDANCE					
(i)	M. Tech/	Degree awarded		3/ each		

	M. Pharm./ Master degree with dissertation or project work	only		candidate		
(ii)	M. Phil.	Degree awarded only	Degree awarded only	3/ each candidate		
(iii)	Ph.D.	Degree awarded only	Degree awarded only	10/ each candidate		
		Thesis submitted	Thesis submitted	7/ each candidate		
III (E)	TRAINING COURSES AND CONFERENCE/ SEMINAR/ WORKSHOP PAPERS					
(i)	Refreshers courses, Methodolo gy workshops, Training, Teaching- Learning- Evaluation Technolog y Programm es, Soft Skills Developme nt Programm es, Faculty Developme nt Programm es (Max: 30 points)	(a) Not less than two weeks duration	(a) Not less than two weeks duration	20/ each		
		(b) One week duration	(b) One week duration	10/ each		
(ii)	Papers in Conferenc es/Seminar s/ Symposia/ workshops etc **	Participation and Presentation of research papers (oral/poster) in	Participation and Presentation of research papers (oral/poster) in			
		(a) international conference	(a) international conference	10/ each		
		(b) National	(b) National	7.5/ each		
		c) Regional/State Level	c) Regional/State Level	5/ each		
	(d) Local- University/College	(d) Local- University/Colleg e	3/ each			

(iii)	Invited lectures or presentations for conferences/symposia to deliver lecturers/Chair sessions	(a) International	(a) International	10/ each		
		(b) National Level	(b) National Level	7.5/ each		
		(c) Regional/State Level	(c) Regional/State Level	5/ each		
		(d) Local-University/College level	(d) Local-University/College level	5/ each		

+To be filled by the candidate

#For Office use only

*The API for joint publications will have to be calculated in the following manner. Of the total score for the relevant category of publication by the concerned teacher the First/Principal author and the corresponding author /supervisor/mentor of the teacher would share equally 60%of the total points and the remaining 40% would be shared equally by the other authors. For example, if the total score for a publication is 10(say), then the First/Principal author, the corresponding author, supervisor, co-supervisor and mentor would get 6 points each and the other authors would get 4 points each.

**API score for III E (ii) will be claimed solely by the author who participated and presented the paper (oral/poster). However, if a paper presented in Conference/ Seminar published in the form of Proceedings, the points would accrue for the publication (III) (a) and not under presentation III(e) (ii)

Note: Date of publication of research paper will be 1st January in case of journals published annually; 1st day of the half year in case of journals published half yearly, 1st day of the quarter in case of journals published quarterly; 1st day of month in case of journals published monthly and likewise.



GURUGRAM UNIVERSITY, GURUGRAM

(A State University Established under Haryana Act 17 of 2017)

APPLICATION FORM

Category (to be filled by the candidate):

Serial No

APPLICATION FORM FOR ALL TEACHING POSTS

Application No.

(To be filled in by the office)

Affix latest
passport size
photograph
duly self-
attested

NOTE:

- i) The application form and the bio-data should be properly filled in completely.
- ii) Self-attested copies of all Certificates/Testimonials should be attached. Originals will have to be shown at the time of the interview.
- iii) The application fee for the post will be Rs. 1000/- (Rs. 250/- for SC/ST candidates of Haryana), in the shape of Bank Draft drawn in favour of "Gurugram University, Gurugram". The women candidates of Haryana domicile are to pay 50% of the requisite fee. The PWD/ESM candidates are exempted from payment of requisite fee.
- iv) Persons in employment should send their applications through their employer. They may, however, send a copy in advance, but it must be on the prescribed form and accompanied by prescribed application fee, copies of certificate/testimonials etc.
- v) Incomplete form and those received after the expiry of prescribed date and time will not be entertained and will stand rejected summarily.
- vi) Only eligible candidates should apply for the position /post.
- vii) Use separate form for each position/post.
- viii) Prescribed qualifications may be seen on the University website www.gurugramuniversity.ac.in.

1. a) Post applied for _____ Dept. _____
(Give the full and correct name of the post)
- b) Advertisement No. _____
- c) Specialization applied for as per Advt. _____
- d) Date of attaining eligibility for the post and ground thereof. _____
2. a) Name in Full (in block letters) _____
- b) Father's Name _____
- c) Mother's Name _____
3. a) Present Postal Address _____

b) Permanent Address _____

c) Phone No. with STD Code _____

Mobile No. _____

d) E-mail Address _____

4. a) Date of Birth _____

(.....Year..... Months.....)

b) Age as on last date of receipt of application _____

c) Place of Birth _____

5. a) Nationality of candidate _____

b) Do you belong to SC/BC/Ex-Serviceman/

Physically Handicapped category? _____

(If yes, attach a certificate from the competent authority)

c) Male/Female _____

d) Marital Status (Married/Unmarried) _____

(If married, whether you have more than one living wife/husband)

(say Yes or No) _____

6. a)

Present employment, if any, with pay & grade _____

(State whether on adhoc/temporary/probation/permanent)

b) Date of next increment _____

c) Name of Employer _____

d) Have you obtained prior permission of your

Present employer for submitting this application _____

e) Basic pay acceptable, if selected _____

f) Period required for joining the posts _____

if appointed.

7. a) What is your mother tongue? _____

b) Name the languages both Indian & Foreign which you can read, write and/or speak. Give particulars and examination(s), if any, passed in each.

Read only	Speak only	Read & Speak	Read, Write & Speak	Examination(s) Passed

8 a) Have you ever been disqualified from appearing in any

University Examination/ undertaking University work (Say

Yes or No) _____

b) Are you a dismissed employee? (Say Yes or No) _____

Bank Draft(s)

9. Nos..... Date Amount Rs.

10. **REFERENCES:** (These persons should be professionally competent, who are well acquainted with some aspect of the applicant's training accomplishment, capabilities and character but must not be related to the candidate. Two references should be listed and at least one of them should be a citizen of India. For applicants having done Post Graduate or Postdoctoral research, the Research Supervisor must be listed.)

i) Name _____
 Occupation or Position _____
 Address _____

ii) Name _____
 Occupation or Position _____
 Address _____

11. **Educational Qualifications (from Matriculation onwards)**

Exam. Passed	Subject	Univ./ Board	Year of Passing	Class or Division	Max. Marks	Marks Obtained (Accurate)	% of Marks	Distinctions, if Any
Matric								
Hr. Sec./Pre- Univ/Inter/10+2								
B.A./B.Sc./ B.Com								
M.A./M.Sc./M.Com								
M.Phil.								
Ph.D. (Date of award of Ph.D.)								
NET/SET/etc								
Any other Qualification								

Note:-Self-Attested copies of certificates in support of qualifications be attached with this application.

12. Topic of Research in Ph.D.

.....

13. Field of Specialization.....

.....

14. Employment: - Give particulars concerning all periods of employment, including professional nature.

S. No.	Name of Employer/Institution	Designation of the Post held and its Pay Scale	Duration of appointment		Basic Pay & Allowances Separately	Reasons for Leaving
			From	To		

15. Total experience: (for teaching position/post) Teaching Experience (To be mentioned from the date of meeting the eligibility requirement for the post applied.

Post Held	Name of the college/ institution	Nature of Post whether Permanent/regular/ Adhoc /Contractual with pay scale/ Consolidated Salary	From	To	Total			UG Experience	PG Experience
					Yrs	M	D		

16. Give particulars of Prize, Medal, and Merit won, distinctions, if any :-

- i) _____
- ii) _____
- iii) _____
- iv) _____

17. List of the certificates (Self-attested copies) attached:-

- | | |
|------|-------|
| i) | vi) |
| ii) | vii) |
| iii) | viii) |
| iv) | ix) |
| v) | x) |

18. Additional information, if any (attach separate sheet, if required)

.....

.....

.....

.....

I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed therein. There are no circumstances which may impair my fitness for employment in the Gurugram University, Gurugram, Haryana.

Place

.....

Date

(Signature of the candidate)

CERTIFICATE FROM THE EMPLOYER, IF APPLICABLE

The application of Miss/Mrs./Shri/Dr., who is at present Working as in the..... (Deptt./Organization) is recommended and forwarded for consideration for the post of to the Registrar, Gurugram University, Gurugram, Haryana. In case, he/she is selected for employment in the said University, he/she will be relieved of his/her present position.

Place

Signature of the Head
of the office/organization
(Seal of Office)

Date

MARKS CALCULATION SHEET FOR THE POST OF PROFESSOR**Consolidated API Score: Minimum requirement of 400 points & Ph.D.**

Sr. No.	Particulars	Maximum Marks		
		Permissible as per laid down Criteria	Self-assessed Marks	Verified Scores
A.	Academic Record	25		
I	Under Graduate: 50 to less than 60%	07		
	B.A./B.Sc., etc.: 60% and above	10		
II	M.A./M.Sc. etc. : 55 – less than 60%	11		
	60% and above	15		
B.	Research Performance As per U.G.C. Category-III (minimum 16 to 0.04XAPI score inCategory-III)	40		
C.	Domain knowledge and Teaching Skills (based on merit & successful defence of ten (10) good sorted out Research Papers)*	18	To be filled by the selection committee / interview board	
D.	Experience@	05		
E	Interview	12	To be filled by the selection committee / interview board	
	With respect to i) Communication Skill ii) Confidence Level iii) Quality of response iv) Overall personality			

@

Research experience / Teaching experience to be claimed for weightage beyond minimum eligibility of teaching / research experience (the period required to acquire M.Phil. and / or the residency period to acquire Ph.D. degree shall not be considered as research experience)			
1	(i) Post Ph.D. research experience as post-doctoral fellow	1 Point for every 1 year	Maximum = 05 points
2	Teaching experience (as full-time adhoc., temporary or permanent) in recognized University/College/Institution	1 point for every 1 year i.e. one full academic year and not part that of	

*The candidate shall submit five sets of photocopies of ten full text research papers for evaluation at the time of submission of his/her applications form.

Signature of the Candidate

MARKS CALCULATION SHEET FOR THE POST OF ASSOCIATE PROFESSOR
Consolidated API Score: Minimum requirement of 300 points & Ph.D.

Sr. No.	Particulars	Maximum Marks		
		Permissible as per laid down Criteria	Self-assessed Marks	Verified Scores
A.	Academic Record	25		
I	Under Graduate: 50 to less than 60%	07		
	B.A./B.Sc., etc.: 60% and above	10		
II	M.A./M.Sc. etc. : 55 – less than 60%	11		
	60% and above	15		
B.	Research Performance As per U.G.C. Category-III (minimum 12 to 0.04XAPI score inCategory-III)	40		
C.	Domain knowledge and Teaching Skills (To be evaluated on the basis of successful defence of the five best publications sorted by the candidate)*	18	To be filled by the selection committee / interview board	
D.	Experience@	05		
E	Interview With respect to i) Communication Skill ii) Confidence Level iii) Quality of response iv) Overall personality	12	To be filled by the selection committee / interview board	

@

Research experience / Teaching experience to be claimed for weightage beyond minimum eligibility of teaching / research experience (the period required to acquire M.Phil. and / or the residency period to acquire Ph.D. degree shall not be considered as research experience)			
1	(i) Post Ph.D. research experience as post-doctoral fellow (ii) Research Scientist etc. In recognized University/Institution in India or abroad.	1 Point for every 1 year	Maximum = 05 points
2	Teaching experience (as full-time adhoc, temporary or permanent) in recognized University/College/Institution	1 point for every 1 year i.e. one full academic year and not part that of	

*The candidate shall submit five sets of photocopies of five full text research papers for evaluation at the time of submission of his/her applications form.

Signature of the Candidate

GURUGRAM UNIVERSITY, GURUGRAM
(A State University established under Haryana Act No. XVII of 2017)

NOTICE

It is notified for information of all concerned that the pay scale of various teaching posts are as under:

- i) Professor : Rs. 1,44,200 -2,18,200 (Level-14 as per 7th CPC)
- ii) Associate Professor : Rs. 1,31,400 – 2,17,100 (Level – 13A as per 7th CPC)