



# **GURUGRAM UNIVERSITY, GURUGRAM**

*(A State Govt. University established under Haryana Act 17 of 2017)*

Sector-51, Gurugram (Haryana)-122003 Ph: 0124-2788001-05, Fax: 0124-2788010

Website: gurugramuniversity.ac.in, email: registrar@gurugramuniversity.ac.in

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## **RECRUITMENT NOTICE**

Advt. No. – ET-07/2023

Applications are invited from eligible candidates for regular teaching posts in various disciplines. For applications alongwith detailed instructions, eligibility qualifications, pay levels and modalities for selection available on the University website [www.gurugramuniversity.ac.in](http://www.gurugramuniversity.ac.in). Applications alongwith enclosures duly self-attested shall be reached through speed/regd. Post or by hand upto 30.11.2023 to the Deputy Registrar (Estt), Gurugram University, Mayfield Garden, Sect-51, Gurugram-122003.

Any addendum/ corrigendum shall be posted only on the University Website.

Dated: 06.11.2023

Sd/-  
**REGISTRAR**



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## Advertisement No. ET-07/2023

Applications are invited in the prescribed application form available at University website [www.gurugramuniversity.ac.in](http://www.gurugramuniversity.ac.in) from the interested & eligible applicants for filling up following posts:

Sr.	Post	Discipline	No.	Remarks, if any
1	Associate Professor	Management	01 (UR)	
2	Associate Professor	Law	01 (SC)	
3	Assistant Professor	Law	01 (EWS)	In case no suitable candidate of EWS found, the post will be filled from General category. Hence, General category candidate may also apply.
4	Assistant Professor	Electronic Engg.	01 (EWS)	
5	Assistant Professor	English	1 (PWD- LD*)	*Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attach victims & muscular dystrophy.
6	Assistant Professor	Commerce	01 (SC)	

**Note:** 1. Number of posts advertised may increase or decrease, including complete withdrawal without assigning / conveying any reason.

2. The reservation has been given as per State Govt. Reservation Policy. However, the reservation of posts is subject to change as per the Govt. of Haryana Reservation Policy/norms come into force. Change, if any, will be notified through the University Website.

3. In case no suitable candidate of EWS found, the post will be filled from General category. Hence, the General candidate may also apply.

4. The Last date of submission of application by speed/regd. post is **30.11.2023 upto 4:00 PM**. No application shall be entertained through email/fax.

5. Application fee will be Rs.1000/- (fee of Rs. 250/- for SC/EWS candidates of Haryana) to be submitted through demand draft in favour of **Gurugram University, Gurugram**. The women candidates of Haryana domicile are to pay 50% of the requisite fee. The PWD/ESM candidates are exempted from payment of requisite fee. No concession of fee is admissible to applicants of other States.

6. Any type of corrigendum/ addendum/ amendments/ notice/update etc. related to this advertisement shall be uploaded on University website.

Sd/-  
**REGISTRAR**

Endst. No. GUG/ Estt/2023/ **1493**

Dated: **06.11.2023**

A copy of the above is forwarded to the following for kind information and necessary action:-

1. The Finance Officer, GUG.
2. The In-charge (UCDA) for uploading on the University website, GUG.
3. PA to VC/Registrar (for information), GUG.

Sd/-  
**Deputy Registrar (Estt)  
For Registrar**



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## IMPORTANT INSTRUCTIONS FOR TEACHING POST

All applicants are required to apply in the prescribed format available on the university website, with complete, correct information and attachments. The applicant will be solely responsible for the authenticity of the submitted information. The applicants are required to read these details before filling up the form:-

1. The candidate must be citizen of India.
2. For the post(s) advertised for reserved categories, the applications of only Haryana resident's shall be entertained. The application for such posts of residents other than Haryana, if any, shall be deemed rejected.
3. Applicants should possess the prescribed qualifications and experience as on the closing date of application as prescribed by the University from time to time for the respective post. The prescribed essential qualifications and experience indicated at **Annexure A** are bare minimum and mere possession of the same will not make any candidate to be shortlisted for further written test / interview.
4. A relaxation of 5% shall be allowed at the Bachelor's as well as at the Master's level for the candidates belonging to Scheduled caste/Scheduled Tribe/Backward classes 'A' & 'B', (Non-creamy Layer) of Haryana/Differently-abled (a) Blindness and low vision; (b) Deaf and Hard of Hearing; (c) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid-attack victims and muscular dystrophy; (d) Autism, intellectual disability, specific learning disability and mental illness; (e) Multiple disabilities from amongst persons under (a) to (J) including deaf-blindness) for the purpose of eligibility and assessing good academic record for direct recruitment. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever the grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based only on the qualifying marks without including any grace mark procedure.
5. A relaxation of 5% shall be provided, (from 55% to 50% of the marks) to the Ph.D. Degree holders who have obtained their Master's Degree prior to 19 Sept, 1991.
6. The scrutiny of applications will be done on the basis of the information filled and documents uploaded by the applicants and thus remain provisional till the same gets verified. If on verification, any information/document is found to be incorrect at any stage (even after selection) the applicant will be liable for prosecution as per rules.
7. The written test will be conducted for the shortlisted applicants for the post of **Assistant Professor** and it will be mandatory to qualify i.e. to secure a minimum of 50% marks (47.5% for SC/PWD category) in this written test to be called for Presentation/Interview.
8. For the post of Associate Professor, all the parts of the Application form Part A, B & C are required to be filled. Incomplete applications and those received late on any account, including postal delay, or/ and without the prescribed fee, shall be summarily rejected.
9. The applicant who obtained his/her degree(s), which is/are essential for eligibility, from Singhanian University (Rajasthan), EILM University (Sikkim), Manav Bharti University (Himachal Pradesh), Vinayaka Mission University (Sikkim), Global Open University (Nagaland) and Vinayaka Mission University, Salem, Tamilnadu vide notification. D.O No. F 5- 4/2014 (CPP-I/PU) dated 05.08.2014 and D.O No. F 10-6/2011 (PS) Misc. dated 06.07.2015 have been declared ineligible for appointment in the University. However, his/her candidature will be considered for the appointment in the University if they upload the certificate as per Annexure titled "Certificate in respect to Ph.D. from main campus and

supervisor eligibility as per UGC norms”, in addition to Annexure titled “For the candidates who registered for PhD Programme prior to July 11, 2009” or Annexure titled “For the applicant who have registered for Ph. D. Program on or after July 11, 2009”, whichever is applicable, from concerned universities. Such applicant having degrees issued by the above Universities through Distance Education Mode will have to upload the certificate duly verified from the Distance Education Council/Distance Education Bureau, New Delhi (**Annexure-B**).

10. In case of applicant, who is otherwise eligible, the benefit of such degree(s) towards marks/weightage/score would also be subject to the submission of certificate(s) as per Annexures mentioned in point no. 05 above.

11. University reserves the right of deciding the discipline(s) as concerned/allied/relevant while scrutinizing the applications. However, the candidate if any shall have to submit the equivalency certificate of course with the required course for eligibility duly issued by the concerned regulatory body i.e. AIU etc.

## 12. **RESERVATION:-**

(i) The benefit of reservation will be given only to those SC/PH category candidates who are domiciles of Haryana State.

(ii) The women candidates seeking reservation under SC/BC-A/BC-B category are required to submit the (last Certificate issued by the Competent Authority from Parental Side (Father's side) only. It should be noted that Certificate from in-laws (Husband Side) will not be entertained.

(iii) It is clarified that State Government has decided to specify the criteria for exclusion of persons with the Backward Classes as Creamy Layer, regarding reservation in Services and Admission as per notification No. 491 - SW(I)2021 dated 17.11.2021. Therefore, the candidates belonging to BC-A/BC-B category of Haryana are required to submit latest/updated certificate as per notification No. 22113212013-1GS-III dated 22.03.2022 (available on the website of C.S. Haryana i.e. <http://csharyana.gov.in>) issued by the Competent Authority during 2023-24.

(iv) The candidates of reserved categories of Haryana for which no post is available /reserved, if any, can apply for the posts of General category, if he / she fulfils all the eligibility conditions as meant for General category candidates, except fee. Such candidates must attach copy of their caste certificate for claiming fee concession.

(v) In case the vacancies earmarked for EWS cannot be filled up due to non-availability of a suitable candidate belonging to EWS, such vacancy will be filled from General/Unreserved category.

(vi) The reserved category candidates belonging to other States will compete against the posts meant for General/Unreserved category and will be considered as General/Unreserved category candidates.

13. The candidate applying for the post have to submit Application Form by speed / registered post on or before last date notified by the University, to the Deputy Registrar (Estt.), Gurugram University, Mayfield Garden, Sector-51, Gurugram -122003 along with self-attested visible/readable photocopies of certificates/testimonials/reprints of research publications, title page(s) with ISBN/ISSN and content page(s) of each Book / Journal / Proceeding in which the publication(s) under reference is /are published must be numbered in sequence.

14. No fee/document or both shall be entertained after last date/time of receipt of application. Candidates applying for multiple posts will be required to apply and pay separate fee against each post applied.

15.a) The candidate who are already in employment of Government Departments, Universities, Educational Institutions, Public Enterprises, Quasi-government Organisations etc., whether in a permanent or temporary capacity, must apply for the post through proper channel.

b) Such candidate shall submit an advance copy/copies of their application directly to the University on or

before the last date of receipt of application as notified.

c) If there is delay in the forwarding of the application, candidates should, if and when called for interview, bring with them the written permission of the Head of the Department or their employer as the case may be, permitting them to appear before the Selection Committee for interview.

d) In absence of a “No Objection Certificate”, the candidates may not be interviewed.

16. Any of the posts advertised may be withdrawn from being filled-up at any time without assigning any reason at any stage and fees will be refunded by the University to such applicants.

17. The application form should be duly/properly filled in. The candidates will have to meet minimum score required for the said post, wherever applicable and should calculate the score accurately and justify their claim on their own by enclosing necessary documentary evidence in the support.

18. The applicant who have registered for Ph. D. Programme prior to July 11, 2009 and have been awarded degree, are required to produce a certificate for the fulfillment of the conditions to be certified by the Registrar or Dean Academic Affairs of the University concerned in the format appended at **Annexure-C**.

19. The applicant who have registered for Ph. D. Programme on or after July 11, 2009 are required to produce a certificate for the fulfillment of the provisions of the UGC (minimum standards and procedure for award of Ph. D. degree) Regulations, 2009/2016 as the case may be to be issued by the Vice-Chancellor/Pro-Vice-Chancellor/Dean, Academic Affairs/Dean, (Research & Development) of the concerned Universities as per **Annexure-D**.

20. Candidates applying for the post of **Associate Professor** are required minimum API score of 75 (Seventy Five). The candidates should calculate and justify on their own, enclosing necessary documentary evidence in support of their claim and should refer to guidelines / methodology for calculating Academic & Research score based on Performance Based Appraisal System for the post of Associate Professor appended at **Annexure- E**.

21. The Criteria for shortlisting of candidate for Assistant Professor is placed at **Annexure-F**. Respective columns of these annexures are to be filled and then to be signed by the candidate.

22. The Criteria for shortlisting of candidate for post of Associate Professor is placed at **Annexure- G**.

23. Candidates to be called for interview, especially even where specializations are mentioned against any post, will be decided by the Screening Committee whose recommendations for one being called (or not being called) for interview shall be final. Thus only those possessing the required specialization(s) and fulfilling the minimum eligibility conditions need to apply.

24. One's claim for a given specialization must be supported by credible evidence in terms of research publications in peer reviewed Research Journals, and/or teaching experience in the relevant field/specialization for at least five years to be properly certified and authenticated by the appropriate authority/Head of the institution. Applications found lacking in any such respect(s) are liable to be ignored/ rejected. Those declared ineligible will not be informed of their status being as such. Candidates are thus advised to make sure before applying that they are indeed eligible for a given post both in terms of minimum eligibility conditions and the required specialization attached therewith, if any.

25. Application Fee:-

Sr	Categories of candidates	Fee (Rs.)
1	(i) For male candidates of Gen. Category including DESM of Haryana. (ii) For Male candidates of General category and all reserved categories of other states	1000/-
2	For all Female candidates of Gen. category including Female DESM of Haryana Only.	500/-
3	(i) For Male & Female candidates of SC/EWS categories of Haryana only.	250/-

4	For all persons with disabilities category candidates (with at least 40% disability) and ESM candidates of Haryana Only.	Nil
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Note:- (i) EWS category candidate applying against Gen. Posts and wants to avail to fee concession must attach EWS certificate valid for the year 2023-24, otherwise they have to pay full fees as meant for male candidates of Gen. category.

(ii) Fee once paid shall not be refunded under any circumstances.

26. The number of post may be increased or decreased including complete withdrawal, without assigning any reason. The University reserves the right not to fill or withdraw any or all of the advertised posts without assigning any reason.

27. Candidates are advised to visit the University website regularly for any update/new instructions/Scrutiny/Selection process including the interview schedule.

28. The time taken by candidates to acquire M.Phil. and / or Ph.D. Degree shall not be considered as teaching/ research experience to be claimed for appointment to the teaching positions. Further, the period of active service spent on pursuing Research Degree simultaneously with teaching assignment without taking any kind of leave, shall be counted as teaching experience for the purpose of direct recruitment.

29. The post-doctoral experience shall be counted only if the candidate has worked on a post- doctoral fellowship of some government funded agency like UGC/ICSSR etc. Such Experience shall be counted only for the original term provided under the relevant rules.

30. All columns must be filled in the application form. No column should be left blank, instead it should be marked "N.A." wherever not applicable. The documents enclosed with the application form should be self-attested and page numbered.

31. No TA/DA in connection with the submission of application form or appearing in the interview will be paid to the candidate.

32. Age Limit: Maximum 55 years. No relaxation will be admissible.

33. The candidates found eligible by the Screening Committee and short listed by the University will be called for interview. Those declared ineligible will not be informed about their status.

34. For avoidance of doubt, it is hereby clarified that, If class or Division is not declared at the Bachelor's or Master's Degree levels, an aggregate of  $\geq 60\%$  or equivalent cumulative Grade Point Average (CGPA) is to be considered as equivalent to first class. In case of CGPA awarded to the candidates on a 10- point Scale, the candidate need to obtain and submit the table of equivalence from the concerned university along with the application form.

35. The Application form along with self-attested copies of supporting documents should be sent to The Deputy Registrar (Estt), Gurugram University, Mayfield Garden, Sector-51, Gurugram by speed Post **on or before 30.11.2023** up to 4.00 PM. No application will be received through e-mail/fax. The University would not be responsible for any postal delay. The Candidates must mention the documents attached with application form with page numbers. Additional sheets may be used, if so required, to provide the information. Candidates must write "Application for the post of \_\_\_\_\_" on top of envelop in which application along with enclosures are being submitted.

Sd/-

**REGISTRAR**

**ANNEXURE- A**

Sr.	Posts	Qualifications
1	Associate Professor (Management)	i) Ph.D. degree in the relevant field and First Class or equivalent at either Bachelor's or Master's level in the relevant branch. <b>AND</b> ii) At least total 6 research publications in SCI journals/UGC /AICTE approved list of journals. <b>iii) Minimum of 8 years of experience in teaching /research/industry out of which at least 2 years shall be post PhD experience.</b>
2	Associate Professor, Law	i) A good academic record, with a Ph.D. Degree in the concerned/allied/relevant disciplines. ii) A Master's Degree with at least 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed). iii) A minimum of eight years of experience of teaching and / or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry with a minimum of seven publications in the peer-reviewed or UGC-listed journals and <b>a total research score of Seventy five (75)</b> as per the criteria given in <b>Annexure-E</b> .
3	Assistant Professor (Law, English and Commerce)	<b>A)</b> <ul style="list-style-type: none"> <li>• A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant / allied subject from an Indian University, or on an equivalent degree from an accredited foreign University.</li> <li>• Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.</li> </ul> <p>Provided further, the candidates registered for the PhD Programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye-laws/Regulations of the Institution awarding the degree and such PhD candidates shall be considered subject to the fulfillment of the following conditions:-</p> <ol style="list-style-type: none"> <li>a) The PhD degree of the candidate has been awarded in a regular mode;</li> <li>b) The PhD thesis has been evaluated by at least two external examiners;</li> <li>c) An open PhD viva voce of the candidate has been conducted;</li> <li>d) The Candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal;</li> <li>e) The candidate has presented at least two papers based on his/her PhD work in conferences/seminars sponsored/ funded/ supported by the UGC / ICSSR/ CSIR or any similar agency.</li> </ol> <p><b>The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.</b></p> <p><i>Note: i) NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not</i></p>

		<p>conducted by the UGC, CSIR or Similar accredited by the UGC like SLET/SET.</p> <p><b>OR</b></p> <p><b>B)</b> The Ph.D degree has been obtained from a foreign University/Institution in relevant discipline with a ranking among top 500 in the World University Ranking (at any time) by any one of the following: (i) Quacquarelli Symonds (QS) (ii) the Times Higher Education (THE) or (iii) the Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University (Shanghai).</p> <p><b>Note :- ii)</b> For commerce, only Master degree in Commerce shall be considered as essential qualification with rest of eligibility as mentioned above.</p>
5	Assistant Professor (Electronics Engg.)	B.E/ B.Tech. / B. S. and M. E. /M. Tech. /M. S. or Integrated M. Tech. in relevant branch with first class or equivalent in any one of the degrees from a recognized University.

**Preferred Specializations:**

Sr. No.	Subject	Specialization, if any
1	Management	Finance
2	Law	Corporate/ Criminal Law
3	English	Communication Skills & Content writing
4	Electronics Engg.	VLSI Technology & design

**Note :-**

- The experience (wherever required) will be considered only after acquiring the essential qualification.
- The time taken by candidates to acquire M.Phil. and / or Ph.D. Degree shall not be considered as teaching/ research experience to be claimed for appointment to the teaching positions. Further, the period of active service spent on pursuing Research Degree simultaneously with teaching assignment without taking any kind of leave, shall be counted as teaching experience for the purpose of direct recruitment.
- **Good Academic Record:-**  
For determining good academic record, a candidate should either have average of 55% marks in two of the three examinations (not below Matric or equivalent) prior to Master's degree or 50% marks in each of these two examinations separately.

The following relaxation will however, operate:

Candidates having 55% or above marks in MA/M.Sc./LLM in the relevant subject and possessing Ph.D. Degree.	The criteria of good academic record will not apply at all.
Candidates having 55% or above marks in MA/M.Sc./LLM in the relevant subject and possessing M.Phil. Degree. <b>OR</b> Candidates obtaining first class First in the University in the relevant subject in MA/M.Sc./LLM	Should have 50% marks in one of the lower exams i.e. B.A. Final/Prep/10+2/Matric.  ----do-----



**Annexure-B**

The candidate who have obtained their degrees from Singhania University (Rajasthan), EILM University (Sikkim), Manav Bharti University (Himachal Pradesh), Vinayaka Mission University (Sikkim), Global Open University (Nagaland) and Vinayaka Mission University, Salem, Tamilnadu and want to claim the benefit of his/her degree are required to submit a certificate from their Universities, in addition to Annexure titled "For the candidates who registered for Ph.D. Programme prior to July 11, 2009" or Annexure titled "For the candidates who registered for Ph.D. Programme on or after July 11,2009" whichever is applicable.

Certificate in respect to Ph.D. from main campus and supervisor eligibility as per UGC norms

**CERTIFICATE**

This is to certify that Sh./Ms. \_\_\_\_\_ S/D/O of Sh. \_\_\_\_\_ has completed his/her degree through the main campus of the (Name of the University) at regular mode with the approval of the Statutory Bodies/Councils, wherever it is required. Further, in case of M.Phil/Ph.D. degrees, this is to certify that the University has allocated the supervisor from amongst the regular faculty members in a department or its affiliated PG College/Institutes depending on the number of students per faculty members, the available specialization among the faculty supervisor and the research interest of the student. Authorized Signatory of the Concerned University.

Authorized Signatory of the  
Concerned University

**ANNEXURE- C**

(For the candidates who registered for Ph.D. Programme prior to July 11, 2009)

**CERTIFICATE**

Certified that Dr. \_\_\_\_\_ son/daughter of  
Sh. \_\_\_\_\_ Regn. \_\_\_\_\_ No. has been awarded Ph.D. Degree  
vide Notification No. \_\_\_\_\_ Dated \_\_\_\_\_. He/She has fulfilled the following  
conditions prescribed by the U.G.C. under point 3 of U.G.C. notification dated 11.07.2016, published in the  
Gazette of India, New Delhi on 11.07.2016: -

- 1) The Ph.D. degree of the candidate awarded in regular mode only;
- 2) The Ph.D. thesis has been evaluated by at least two external examiners;
- 3) An Open Ph.D. viva-voce of the candidates had been conducted;
- 4) The Candidate has published two research papers from his/her Ph.D. work out of which at least one in a referred journal;
- 5) The Candidate has presented made at least two papers based on his/her Ph.D. work in conferences/seminars sponsored / funded/supported by the UGC/ICSSR/CSIR or any similar agency.

(Registrar / Dean Academic Affairs)  
Authorized Signatory of the  
Concerned University



## ANNEXURE- E

**Methodology for University Teachers for calculating Academic/ Research Score** (Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificate issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter etc.)

Sr.	Academic/ Research Activity	Faculty of ----	Sciences / Engineering	Arts/Humanities /Languages/Social Sciences /Library/Education Commerce/ Management & other related disciplines
1.	Research Papers in Peer-Reviewed or UGC listed Journals		08 per paper	10 per paper
2.	Publications (other than Research papers)			
	<b>a)Books authored which are published by</b>			
	International publishers		12	12
	National Publishers		10	10
	Chapter in Edited Book		05	05
	Editor of Book by International Publisher		10	10
	Editor of Book by National Publisher		08	08
	<b>b) Translation works in Indian and Foreign Languages by qualified faculties</b>		03 per Chapter of Research paper/ 08 per Book	
3.	<b>Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula</b>			
	<b>a)Development of Innovative pedagogy</b>		05	05
	<b>b) Design of new curricula and courses</b>		02 per curricula/ course	
	<b>c) MOOCs</b>			
	Development of complete MOOCs in 4 quadrants (4credit course)(In case of lesser credits 5 marks/ credit)		20	20
	MOOCs (developed in 4 quadrant) per module/ lecture		05	05
	Content writer/ subject matter expert for each module of MOOCs (at least one quadrant)		02	02
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 2 marks/ credit)		08	08
	<b>d) E-Content</b>			
	Development of e-Content in 4 quadrants for a complete course/ e-book		12	12
	e-Content(developed in 4 quadrants) per module		05	05
	Contribution to development of e-content module in complete course/ paper/e-book(at least one quadrant)		02	02
	Editor of e-content for complete course/ paper/ e-book		10	10
4	<b>a) Research Guidance</b>	Ph.D	10 per degree awarded/ 05 per thesis submitted	
		M.Phil/PG dissertation	02 per degree awarded	
	<b>b)Research Projects Completed:</b>			
	More than 10 lakhs		10	10
	Less than 10 lakhs		05	05
	<b>c)Research Projects Ongoing :</b>			
	More than 10 lakhs		05	05
	Less than 10 lakhs		02	02

	<b>d) Consultancy</b>		03	03
5	<b>a) Patents</b>	International	10	10
		National	07	07
	<b>b)*Policy Document (Submitted to an International body/organization like UNO/ UNESCO / World Bank/ International Monetary Fund etc. or Central Govt./StateGovt.)</b>			
		International	10	10
		National	07	07
		State	04	04
	<b>c) Awards/ Fellowship</b>	International	07	07
		National	05	05
6	<b>*Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/fullpaper in Conference Proceedings (Paper presented in paper in Seminars/Conference and also published as full paper in conference Proceedings will be counted only once)</b>			
		International (Abroad)	07	07
		International (within country)	05	05
		National	03	03
		State/University	02	02

The Research score for research papers would be augmented as follows: Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuter's list):

- i) Paper in refereed journals without impact factor - 05 Points
- ii) Paper in refereed journals with impact factor less than I - 10 Points
- iii) Paper in refereed journals with impact factor between 1 and 2 - 15 Points
- iv) Paper in refereed journals with impact factor between 2 and 5 - 20 Points
- v) Paper in refereed journals with impact factor between 5 and 10 - 25 Points
- vi) Paper in refereed journals with impact factor > 10 - 30 Points
- a) Two authors: 70% of total value of publication for each author.
- b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.
- c) Joint Projects: Principal Investigator and Co-investigator would get 50% each.

**Notes:**

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- \*For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b) Policy Document and 6 Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- The research score shall be from the minimum of three categories out of six categories.

*(The Applicants are advised to provide complete information requisite to calculate the score as per above mentioned table, along with all supporting documents, failing which the respective score will not be considered.)*

**ANNEXURE- F****Criteria for Short-listing/selection of applicants as Assistant Professor.**

Sr.	Academic Record	Score			
		1	Graduation	80% & Above =15	60% to less than 80% = 13
2	Post-Graduation	80% & Above =25	60% to less than 80% = 23	55% (50% in case of SC/ST/OBC non-creamy layer/PWD) to less than 60% =20	
3	M.Phil	60% & above = 07		55% to less than 60%= 05	
4	Ph.D	30			
5	NET with JRF	07	NET- 05	SLET/SET- 03	
6	Research Publications (2 marks for each research publications published in Peer-Reviewed or UGC-listed Journals)				10
7	Teaching/ Post Doctoral Experience (2 marks for one year each)				10
8	Awards				
	International/ National Level (Awards given by International Organizations/ Government of India/ Government of India recognized National Level Bodies)				03
	State- Level (Awards given by State Government)				02

However, if the period of teaching/Post-doctoral experience is less than one year then the marks shall be reduced proportionately.

- Note: A) i) M.Phil + Ph.D                      Maximum – 30 Marks  
ii) JRF/NET/SET                              Maximum – 07 Marks  
iii) Awards category                         Maximum – 03 Marks
- B) Number of candidates to be called for Interview shall be decided by the University
- C) Academic Score                            - 80  
Research Publications                        - 10  
Teaching Experience                         - 10  
Total    - 100

*The Academic score as specified in above mentioned table shall be considered only for short-listing of the candidates for interview only. The selections shall be based on the composite score as follows:*

Domain Knowledge (50)	Teaching Skills (30)	Interview (20)	Composite Score (100)
To be assessed through written test	To be assessed through ppt Presentation		

## ANNEXURE- G

## Criteria for Short-listing/selection of applicants as Associate Professor

**Note:-** All the eligible applicants should be called for the Interview. The selections shall be based on the composite score as follows:

Academic Performance (20)		Research Performance (40)	Domain Knowledge & Teaching Skills (20)	Interview (20)	Total (100)
UG (08)	PG (12)	To be assessed by the subject experts on the basis of best publications	To be assessed by the Selection Committee through presentation by the applicant		



# GURUGRAM UNIVERSITY GURUGRAM

(State University Established by Haryana Act-17 of 2017)

Sector-51, Gurugram (Haryana)-122003 Ph: 0124-2788001-05, Fax: 0124-2788010

Website: [www.gurugramuniversity.ac.in](http://www.gurugramuniversity.ac.in) e-mail: [registrar@gurugramuniversity.ac.in](mailto:registrar@gurugramuniversity.ac.in)

## Application Form for Direct Recruitment to Teaching Posts

### Part- A

<b>Advt No:</b>	Details of fee:		Paste Attested Passport Size Photograph
<b>POST APPLIED FOR:</b>			
1. Full Name ( block letters)			
2. Father's/Husband's Name:		3. Mother's Name:	
4. Correspondence Address with e-mail & Phone no) Mob. E- Mail:		5. Permanent Address:  Aadhar Number: .....	
6. Date of Birth		7. Age on last date	..... Years.....Months ... Days
8. Male/Female/TG		9. Marital Status:	10.Nationality:
11. Do you belong to SC/BC/PWD/ESM or any other (Please specify with proof):			

### 12. Educational Qualifications (Strike off which is not applicable):

Examination/Degree	Year	Division	% of Marks /Grade	University/ Board	Subjects/ Specialization	Regular/Distance(Full/Part time)
Matric/ Xth						
Pre- Uni./10+2/Inter/diploma						
B.E/B.Tech/B.Sc/B.com/BB A/any other						
M.E/M.Tech/MBA/M.Sc./ MCA or any other						
NET/SLET/GATE						
M.Phil						
PhD (Full time/Part time)	.....	Subject.....				
Date of Registration	.....	Topic of Thesis.....				
Date of thesis submission	.....	.....Name of the University/Institute that has awarded the PhD Degree				
Year of Award of Degree	.....	.....				
		Is the degree awarded as per UGC PhD regulation 2009 (Yes/No) .....				
Any other qualifications						



**13. Teaching/Professional/Research positions held (Give in chronological order starting with the present post)**

Employer	Post held	Pay Scale / Band	Basic Pay with GP	Period of employment		Nature of duties/work/ Teaching/ Research/Other
				From	To	

\*only full time experience will be considered.

14(a) Has there been any break in your career?, If so, give details thereof with reasons:

b) Have you ever been punished during your service or convicted by a Court of Law? If so, give details?

c) Were you at any time declared medically unfit or asked to submit your resignation or discharged or dismissed? If yes, give details in a separate sheet

15 (a) Teaching experience (full-time) Institute/College/University:

(b) Research Experience:

(c) Any other Experience (Please specify):

16. Research contribution

**Awarded**

**submitted**

**In Progress**

PhD guided

M.Phil guided

Master's

Number of sponsored research projects

Number of consultancy projects

17. Prizes/Medals/Awards/Honours (pl specify)

18. Extra-curricular activities, if any. Give details of proficiency acquired and part taken in other extra-curricular or social activities such as NCC, public debates and social service etc

19. Have you studied Hindi up to Matric Standard? Yes/No \_\_\_\_\_

20. Present Designation and Grade Pay \_\_\_\_\_

Total emoluments .....

**21. a) Published Research Papers in Peer-Reviewed or UGC listed Journals (attach proofs)**

Sr.	Title with page nos. and date of publication	Journal	ISSN / ISBN No	Whether peer reviewed,	Impact Factor as per Thomson Reuters list	No. of co-authors	Whether You are main Author?	Journal listed in UGC list or not? Give number

**b) Publication other than Research Papers (attach proofs)**

Sr.	Book Authored/Chapter Authored/ Editor of Book (any other pl specify)	Publisher	International/ National	ISSN/ ISBN No	No. of co-authors	Whether you are the main author

**22. RESEARCH AND ACADEMIC CONTRIBUTIONS (Applicable to Professors & Associate Professor only)**

The Applicants applying for the post of Professor/Associate Professor are required to fill in the details pertaining to Academic/ Research score in the prescribed form Part B attached herewith. Guidelines for calculation of Academic/Research Score are also mentioned therein.

**23. Give name, designation and address of three references not related to you.**

References should be of persons with or under whom you have worked or who have intimated knowledge of your work.

(i)

(ii)

(iii)

**24. List of Enclosures:**

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It is certified that the foregoing information given by me is correct and true to the best of my knowledge and belief and no material information has been concealed. Further, I am aware of the fact that if the information given above is found incorrect or false at any stage, I am liable to be punished.

Date.....

**Signature of the Candidate**

**(Note- Candidates may use additional sheets, wherever required, to furnish complete information)**

**Part- B***(Academic/Research score Performa for the post of Professor/Associate professor)***1. Published Research Papers in Peer-Reviewed or UGC listed Journals**

S. No.	Title with page nos. and date of publication	Journal	ISSN / ISBN No	Whether peer reviewed,	Impact Factor if any	No. of co-authors	Whether main Author?	Journal listed in UGC list or not?	Score

**(Note: Enclose all relevant documents in sequence).**

**2. Publication other than Research Papers**

(a) Text/Reference, Books Published by International/National Publishers or State/Central Govt. Publications/Local Publishers with ISBN/ISSN number/Chapters published in Books / Edited Books with ISBN/ISSN number

S. No.	Title with page Nos. and date of publication	Book Title editor & publisher	ISSN / ISBN No	Whether peer reviewed	No. of co-authors	Whether you are the main author	Score

**(Note: Enclose all relevant documents in sequence)**

b) Translation works in Indian and Foreign Languages by qualified faculties:

(Provide requisite details)

**3. Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula**

a) Development of Innovative pedagogy

b) Design of new curricula and courses

c) MOOCs:

i) Development of complete MOOCs in 4 quadrants (4 credit course) (In case of lesser credits 5 marks/credit)

ii) MOOCs (developed in 4 quadrant) per module/ lecture.

iii) Content writer/ subject matter expert for each module of MOOCs (at least one quadrant)

iv) Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 2 marks/ credit)

d) E-Content:-

i) Development of e-Content in 4 quadrants for a complete course/ e-book

S. No .	Title of e-learning delivery process/material	Published on (with date)	Source	Number of Module	Score

Note: A proof of upload on website of Grant Agency to be provided for consideration.  
(Note: Enclose all relevant documents in sequence) \$ UGC/AICTE approved

ii) e-Content (developed in 4 quadrants) per module

S. No .	Title of e-learning delivery process/material	Published on (with date)	Source	Number of Module	Score

Note: A proof of upload on website of Grant Agency to be provided for consideration. (Note: Enclose all relevant documents in sequence)  
\$ UGC/AICTE approved

iii) Contribution to development of e-content module in complete course/ paper/e-book (at least one quadrant)

S. No .	Title of e-learning delivery process/material	Published on (with date)	Source	Number of Module	Score

Note: A proof of upload on website of Grant Agency to be provided for consideration.  
(Note: Enclose all relevant documents in sequence) \$ UGC/AICTE approved

## iv) Editor of e-content for complete course/ paper/ e-book

S. No.	Title of e-learning delivery process/material	Published on (with date)	Source	Number of Module	Score

Note: A proof of upload on website of Grant Agency to be provided for consideration.  
(Note: Enclose all relevant documents in sequence) \$ UGC/AICTE approved

## 4 (a) Research Guidance

S. No.	Degree	Number Enrolled	Thesis Submitted (with date)	Degree awarded (with date)	Score
1	M. Phil./M.Tech*				
2	Ph. D.				

\*Note: Only awarded will be considered. (Note: Enclose all relevant documents in sequence)

## (b) Research Projects Completed:

S. No.	Title of Research Project (with specific period)	Funding Agency	Period	Grant/Amount Mobilized (Rs. Lakhs)	Whether you are the PI/Co-PI ?	Score

## (c) Research Projects Ongoing:

S. No.	Title of Research Project (with specific period)	Funding Agency	Period	Grant/Amount Mobilized (Rs. Lakhs)	Whether you are the PI/Co-PI ?	Score

## (d) Consultancy

S. No.	Title of Research Project (with specific period)	Funding Agency	Period	Grant/Amount Mobilized (Rs. Lakhs)	Whether you are the Main/co-consultant	Status Ongoing/Completed	Score
(Note: Enclose all relevant documents in sequence)							

## 5 (a) Patents

b) \*Policy Document (Submitted to an International body/organization like UNO/ UNESCO / World Bank/ International Monetary Fund etc. or Central Government or State Government):

S. No.	Title	Funding Agency	Period	Grant/Amount Mobilized (Rs. Lakhs)	Major Policy documents prepared for International bodies like WHO/UNO/UNESCO/UNICEF etc. Central/State Govt./ Local Bodies	Outcome in the form of Patent/ Tech. Transfer / Product/ Process	Score
(Note: Enclose all relevant documents in sequence)							

## c) Awards/ Fellowship:

S. No.	Title of the Fellowships/ Awards with date	Period	Awarding Agency	Whether Fellowships/ Awards is International/National /State (from academic bodies/ associations)	Score
(Note: Enclose all relevant documents in sequence)					

6. \*Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in

**Conference Proceedings (Paper presented in paper in Seminars/Conference and also published as full paper in conference Proceedings will be counted only once):**

S. No .	Title of Lecture/ Academic Session with date	Agency	Whether International/National/ State/University level	Score

**(Note: Enclose all relevant documents in sequence)**

### **SUMMARY OF ACADEMIC/RESEARCH SCORES**

Sr.	Criteria	Score
1	Research Papers Published	
2	Publications other Research Paper	
3	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula	
4	Research Guidance & Projects	
5	Patents, Policy Documents, Fellowships, Awards	
6	Invited lectures / Resource Person/ paper presentation	
	Total	

(Signature of the Applicant)

Note: Paper presented if part of edited book or proceeding then it can be claimed only once.

- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- \*For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b) Policy Document and 6 Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- The research score shall be from the minimum of three categories out of six categories.



<b>SYNOPSIS</b>					
<b>FOR THE POST OF ASSOCIATE PROFESSOR IN THE DISCIPLINE OF</b>					
<b>_____ADVT. NO. ET-07/2023</b>					
<b>Sr. No.</b>	<b>Name &amp; Father's Name</b>	<b>Date of Birth</b>	<b>Academic Qualification</b>		
1				<b>UG</b>	<b>PG</b>
2			<b>Name of Exam</b>		
3			<b>University</b>		
4			<b>Year of Passing</b>		
5			<b>Max. Marks</b>		
6			<b>Marks Obtained</b>		
7			<b>Percentage of Marks</b>		

<b>Self Assessment of API Score</b>			
7	<b>Academic/Research Activity</b>		<b>Score Claimed</b>
	1. Research Papers in Peer-Reviewed or UGC listed Journals		
	2. Publications (other than Research Papers)		
	3. Creation of ICT mediated Teaching Learning Pedagogy and content and development of new and innovative courses and curricula		
	4. Research Guidance/Research Projects Completed/Research Projects ongoing/Consultancy		
	5. Patents/Policy Documents/Awards/Fellowship		
	6. Invited lectures/Resource Person/paper presentation in Seminars/Conferences/full paper in Conference Proceedings		
	Total		

**Candidate Signature**