



GURUGRAM UNIVERSITY, GURUGRAM

(A State University Established under Haryana Act 17 of 2017)

Advertisement No. – 02/2021

The University invites applications for the post of Assistant Professors in Law. Details regarding posts, prescribed qualification, prescribed application form and instructions are available at Gurugram University Website [http:// www.gurugramuniversity.ac.in](http://www.gurugramuniversity.ac.in) . Last date of receipt of application form is **08.04.2021 up to 04:00 PM**. (In case the closing date happens to be a public holiday the next working day will be the last date for receiving applications).

Note: “Any type of corrigendum/addendum/amendments/notice/updation etc. related to this advertisement shall be uploaded on University website www.gurugramuniversity.ac.in; Further, the university will not send any further information/call letters by post/newspapers.”

NOTE:- The University Administration reserves the right to withdraw the Advertisement without assigning any reason.

REGISTRAR

Endst.No.GUG/Estt/2021/728-733

Dated:16.03.2021

Copy of the above is forwarded to the following for information and necessary action:

1. The Controller of Examinations, GUG.
2. The Dean Faculty of Law, GUG.
3. The Deputy Registrar(I.T) for uploading on university website.
4. The Finance Officer, Gurugram University, Gurugram
5. OSD to Vice-Chancellor (for kind information of the Vice- Chancellor),GUG.
6. Steno /P.A. to Registrar (for kind information of the Registrar),GUG.

**Sd/-
Assistant Registrar (Estt.)**



GURUGRAM UNIVERSITY GURUGRAM

(State University Established by Haryana Act-17 of 2017)

Advertisement No. - 02/2021

BEFORE APPLYING, APPLICANTS MUST ENSURE THEIR ELIGIBILITY ON THE UNIVERSITY WEBSITE

www.gurugramuniversity.ac.in

Applications for the following posts are invited on the prescribed application form available at Gurugram University website (www.gurugramuniversity.ac.in). Details regarding post, prescribed qualifications and instructions are available at University Website www.gurugramuniversity.ac.in Application Fee of Rs. 1000/- (Rs.250/- for EWS candidates of Haryana) will be accepted through demand draft in favour "Finance Officer, Gurugram University, Gurugram" payable at Gurugram, the women candidates of Haryana domicile are to pay 50% of the requisite fee. The PWD/ESM candidates are exempted from payment of requisite fee:-

Teaching Post (Budgeted)

Sr. No.	Name of the Department/ Post	Group	Pay Level as per pay Matrix (7 th CPC)	Total post to be filled
1.	Assistant Professor Department of Law	A	Academic Level-10	01 (EWS)* 01(UR)

Abbreviations: EWS: Economical Weaker Section, UR: Unreserved.

* As per State Govt. instructions issued by Gen. Admn. (Gen Services-III) vide notification No. 22/12/2019-1GS-III dated 25.02.2019, due to non-availability of suitable candidate of EWS, the post will be filled from unreserved category.

Application forms complete in all respects for the above post should be submitted before closing date and time as notified by the University for this advertisement. (In case the closing date happens to be a public holiday the next working day will be the last date for receiving the hard copy of applications). No correspondence whatsoever will be entertained from the candidates regarding postal delays, conduct and result of screening test/interview and reason for not being called for interview.

Sd/-

Assistant Registrar(Estt.)



GURUGRAM UNIVERSITY, GURUGRAM

IMPORTANT INSTRUCTIONS FOR TEACHING POST

ADVERTISEMENT NO. 02/2021

Candidates must go through the following instructions before filling up the application form:

GENERAL TERMS & CONDITIONS FOR RECRUITMENT

1. The candidates who are already in the Service of Govt. / Semi Govt. / Aided Bodies must apply through proper channel. They may send an advance copy to avoid delay, but the application must also be received through proper channel and they should also produce "No Objection Certificate" from the current employer **before the document verification committee** at the time of interview, **otherwise his/her application will be treated as similar as other applications instead of through proper channel & no benefit as admissible for through proper channel application will be given in case of his/her selection OR as decided by the Selection Committee/University.**
2. Candidate needs to apply by filing all the required fields and all the required documents to be sent along with the application form. No mark will be given if claimed without supporting document. Submission of incomplete application i.e. without self-attested copies of testimonials / academic certificates / experience certificate etc., prescribed fee shall stand summarily rejected.
3. No documents will be accepted or considered by the University after last date of submission of application form by the candidate and no subsequent request for its change will be considered or granted.
4. The University follows Reservation Policy/Rules as per State Govt. of Haryana norms. Benefits of the reservation will be given only to the residents of Haryana.
5. The University reserves the right to increase or decrease the post and to withdraw or not to fill the advertised posts without assigning any reason at any stage.
6. The qualifications for teaching posts are placed at Annexure-A.
7. **The candidates who secure 50% or above in written test will be considered by the Screening Committee for screening and evaluation of the documents to check their eligibility.** For one post **maximum** 15 candidates and for every additional post maximum 05 candidates will be called for interview in order of pre-merit prepared by the Screening Committee. **In case of exigencies and requirements of the University, the conditions of minimum/maximum number of candidates, if any, to be called for interview may be relaxed**

by the University. The University shall have the right to restrict the number of candidate to a reasonable number to be called for interview.

8. List of candidates short-listed by the screening committee for interview would be displayed on the website and no personal intimation would be sent to any shortlisted candidate even for interview. Thus, this is the sole responsibility of the candidate to regularly visit the website of the university.
9. Applications should be submitted strictly in the Performa as prescribed by the University and uploaded on the University website www.gurugramuniversity.ac.in.
10. Applications submitted in other than the prescribed Performa shall be summarily rejected.
11. Latest Passport size photograph (not older than six months) duly self-attested must be affixed on the application form.
12. The eligibility of the candidates i.e. qualification, experience and age will be considered up to the closing date of receipt of application.
13. The additional or higher qualifications must be in the concerned or allied subjects only. Full marks are admissible for additional qualification in allied subjects.
14. The post-doctoral experience shall be counted only if the candidate has worked on a post-doctoral fellowship of some government funded agency like UGC/ICSSR etc. The Post-doctoral Experience shall be counted only for the original term provided under the relevant rules. Marks shall not be given for an extended period.
15. The Educational qualification, age, experience and other conditions of eligibility as stipulated above against the post shall be determined as on the closing date of receipt of applications.
16. No TA/DA for appearing in the test etc. will be paid.
17. Candidates applying for a post must ensure that they fulfill all the eligibility conditions on the last date of application. If on verification at any time before or after the written examination or interview or appointment, it is found that they do not fulfill any of the eligibility conditions or it is found that the information furnished is false or incorrect, their candidature / appointment will be cancelled.
18. The experience will be considered only after acquiring the essential qualification.
19. The application fee for the post will be Rs. 1000/- (Rs. 250/- for EWS candidate of Haryana). The women candidates of Haryana domicile have to pay 50% of the requisite fee.
20. The upper age limit is 50 years. For candidates who are in employment and have applied through proper channel, age bar shall not be applicable.

21. For avoidance of doubt, it is hereby clarified that, If class or Division is not declared at the Bachelor's or Master's Degree levels, an aggregate of $\geq 60\%$ or equivalent cumulative Grade Point Average (CGPA) is to be considered as equivalent to first class. In case of CGPA awarded to the candidates on a 10- point Scale, the candidate need to obtain and submit the table of equivalence from the concerned university along with the application form.
22. The candidates are advised to visit the University website regularly for any updation / new instructions/scrutiny/selection process. Any type of corrigendum/ addendum / amendments /notice/ updation etc. related to this advertisement shall be uploaded on University website www.gurugramuniversity.ac.in; Further, the university will not send any further information/call letters by post/newspapers.
23. The merit list as per criteria shall be displayed on the University Website. Therefore, the applicants may visit the University Website frequently.
24. All the documents to be attached with the application should be self-attested and page numbered & detail of enclosed documents should be specified in the col. 17 of application form otherwise the candidate himself/herself will be responsible for misplace / loss of any enclosed document(s).
25. No concession of fee is admissible to applicants of other States.

REGISTRAR

Annexure-A

QUALIFICATION FOR THE POST OF ASSISTANT PROFESSOR

Sr. No.	Name of Posts	Qualifications
Qualifications prescribed for Law		
1.	Assistant Professor	<ol style="list-style-type: none">1. National Eligibility Test (NET) shall be compulsory for appointment at the entry level of Assistant Professor, subject to the exemptions to the degree of Ph.D. in respect of those persons obtaining the award through a process of registration, coursework and external evaluation, as have been laid down by the UGC through its regulations, and so adopted by the State Government vide letter no. 7/66-2003 C IV (3) dated 17.07.2009 (Appendix II).2. The minimum requirements of a good academic record, 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the master's level.3. A minimum of 55% marks (or an equivalent grade in a point scale wherever grading system is followed) will be required at the Master's level for those recruited as teachers at any level from industries and research institutions and at the entry level of Assistant Professor, Assistant Librarians, Assistant Directors of Physical Education and Sports.4. A relaxation of 5% (52.25% in place of 55%) may be provided at the graduate and master's level for the Scheduled Caste/Scheduled Tribe/Differently-abled (physically and visually differently-abled) categories for the purpose of eligibility and for assessing good academic record during direct recruitment to teaching positions. The eligibility marks of 55% marks (or an equivalent grade in 7 point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based on only the qualifying marks without including any grace mark procedures.5. Relevant grade which is regarded as equivalent of 55% wherever the grading system is followed by a recognized University shall also be considered eligible.

From Higher Education Commissioner, Haryana, Panchkula To

1. All the Principals of Govt./Non Govt.Affiliated College in the State
2. Registrar, M.D. University,Rohtak
3. Registrar, Kurukshetra University,Kurukshetra.
4. Registrar, Ch. Devi Lal University,Sirsa.
5. Registrar, BhagatPhool Singh Vishawavidyala, KhanpurKalan (Sonipat)

Memo. No. 7/66-2003C-IV(3)

Dated Panchkula, the17.07.09

Subject: Qualification for the appointment of Lecturers/Librarians.

The State Govt. has considered and approved the draft rules for the qualifications for the appointment of Lecturers/Librarians in substitution to the existing rules as prescribed in Haryana Education (College Cadre) Group-B Service (Amendment) Rules, 2006. These draft rules have been prepared in accordance with latest Regulations, 2009 No. F.1-1/2002(PS) Exemp dated 01.06.09 of the UGC. The draft rules as approved by the Govt. Are as under:-

“NET/SLET shall remain the minimum eligibility condition for recruitment and appointment of lecturers in Universities/Colleges/Institutions.

Provided, however, that candidates who are or have been awarded Ph.D. degree in compliance of the University Grants Commission (minimum standards and procedure for award of Ph.D. degree), Regulation 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET for recruitment and appointment as Assistant Professor or equivalent positions in Universities/Colleges/Institutions.

Provided further that, the candidates who have acquired Ph.D.upto 31st May 2009 shall also be exempted from the requirement of the minimum eligibility condition of NET/SLET for recruitment and appointment to the posts of lecturers or equivalent positions inUniversities/Colleges/Institutions.

Provided further that those candidates who have been enrolled for Ph.D. upto 31st May 2009 shall become eligible for exemption from the requirement of the minimum eligibility condition of NET/SLET for recruitment and appointment to the posts of lecturers or equivalent positions in Universities/Colleges/Institutions only on acquisition of Ph.D. degree.

NET shall not be required for such Master's programmes in disciplines for which there is no NET.

The process regarding getting these draft rules notified is under progress with the Govt. It has further been decided that in the meantime, if any lecturer/Librarian/teacher is recruited then it shall be according to the draft rules as mentioned above.

You are requested to take action accordingly.

Under Secretary to Govt. of Haryana
Higher Education Department, Panchkula

Endst.No.Even.

Dated Panchkula, the 17.07.09 A

copy is forwarded to the following for information andn/action:

1. PS/CM, PS/EM &PS/FCEL
2. Superintendent Colleges-I/Library/UNPBranch
3. PS/Higher EducationCommissioner

Under Secretary to Govt. of Haryana
Higher Education Department, Panchkula

CRITERIA FOR THE SELECTION OF ASSISTANT PROFESSOR

Subject Specific Screening Test : Total Marks- 100

Time Duration : 90 Minutes

NOTE:

The candidates who secure 50% or above in written test will be considered by the Screening Committee for screening and evaluation of the documents to check their eligibility. For one post maximum 15 candidates and for every additional post maximum 05 candidates will be called for interview in order of pre-merit prepared by the Screening Committee.

(The syllabus for the written test will be as prescribed by the UGC/CSIR for NET (All Papers). For the subject (s) for which no NET examination is conducted, the syllabus shall be as prescribed by the University and notified on its website. The subject Specific Screening Test will be of multiple choice questions)

S. No.		Max. Marks	Self-assessed marks	Verified marks
	Total Marks	100		
A	ACADEMIC RECORD	35(Max.)		
1.	ACADEMIC RECORD (M.A/ M.Sc. / M.Com/MBA/MCA/ M.Tech. / M. Pharm.)	10 (Max.)		
	<ul style="list-style-type: none"> • Up to 55%marks • Above 55% and Below 60%marks • Above 60% and Below 70%marks • Above 70%marks 	00 03 07 10		
2	GOOD ACADEMIC RECORD	15 (Max.)		
	<ul style="list-style-type: none"> • Throughout 1st Division in all Exams.(i.e. Matric/10+2, Graduation, Post Graduation) 5 marks for each First Division • 1st Division in 2Examinations • 1st Division in 1Examination 	15 10 05		
3	WEIGHTAGE FOR ADDITIONAL / HIGHER QUALIFICATIONS*	10 (Max.)		
	<ul style="list-style-type: none"> • JRF • M. Phil.(completed) • Ph.D. (Thesis Submitted) • Ph.D.(Awarded) 	03 05 07 10		
B	RESEARCH PERFORMANCE	15 (Max.)		
1.	RESEARCH PAPER**	10 (Max.)		
	<ul style="list-style-type: none"> • First Author and Corresponding Author • Multiple Author(s) 	2 marks/ paper 1 marks/ paper		
2.	RESEARCH PAPER(S) PRESENTED***	05 (Max.)		
	<ul style="list-style-type: none"> • International Seminar /Conference/ Symposium • National Seminar / Conference/ Symposium 	02 mark each 01 mark each		

C	Domain knowledge and Teaching /Research Experience	25 marks		
	Domain Knowledge With respect to: i) Conceptual clarity of subject ii) Overall subject knowledge iii) Knowledge of latest developments in the subject (Domain Knowledge will be judged through a test which is mandatory for all eligible candidates.	20 marks		
	Teaching/Research Experience (1 mark for each year of teaching/research experience, subject to maximum of 5 marks) Teaching/Research experience may be considered only for the concerned subject and after acquiring the eligibility qualifications and no weight age will be given for teaching/research period devoted towards M.Phil. /Ph.D.	05 marks		
D	Interview	25 marks		
	Teaching Skills (To be judged by the Selection Committee through a pre prepared presentation on the subject)	05 marks		
	With respect to: i) Communication Skill ii) Confidence Level iii) Quality of response iv) Overall personality	20 marks		

Grand Total: (A=35) + (B=15) + (C=25) + (D=25) = 100 Marks

Notes:

- *The additional or higher qualifications must be in the concerned or allied subjects only. Full marks are admissible for additional qualification in allied subjects. Marks for Ph.D. are admissible only if Ph.D. is not considered towards eligibility.
- ** The marks will be allotted only for those journals which are listed in the list of journals prescribed by the UGC (available at http://www.ugc.ac.in/ugc_notice.aspx?id=1604 or as amended from time to time).
- ***Marks shall be given only for paper presentation. The Seminar/Conference/Symposium where the paper is presented must be funded by some government agency like UGC/ ICSSR /State Government/Centre Government or be organized by some government institutions or State Funded Universities.
- Teaching experience may be considered in the subject the candidate has applied and only for those who have taught as regular/ full time faculty after acquiring the eligibility qualifications.
- Merit list of eligible candidates for appearing in interview based on written test, academic, research performance & experience shall be displayed on University website.



GURUGRAM UNIVERSITY, GURUGRAM

(A State University Established under Haryana Act 17 of 2017)

APPLICATION FORM FOR TEACHING POST

Category of Post for which candidate is applying for (UR/reserved if any, specify)	:	_____
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Application No.
(To be filled in by the office)

Serial No

Affix latest
passport size
photograph
duly self-
attested

NOTE:

- The application form and the bio-data should be properly filled incompletely.
- Self-attested copies of all Certificates/Testimonials should be attached. Originals will have to be shown at the time of the interview.
- The application fee for the post is Rs. 1000/- (Rs. 250/- for EWS candidates of Haryana) in the shape of Bank Draft drawn in favour of “ Finance Officer, Gurugram University, Gurugram” payable at Gurugram. The women candidates of Haryana domicile are to pay 50% of the requisite fee. The PWD/ESM candidates are exempted from payment of requisite fee.
- Persons in employment should send their applications through their employer. They may, however, send a copy in advance, but it must be on the prescribed form and accompanied by prescribed application fee, copies of certificate/testimonials etc.
- Incomplete form and those received after the expiry of prescribed date and time will not be entertained and will stand rejected summarily.
- Only eligible candidates should apply for the position/post.
- Use separate form for each position/post.
- Prescribed qualifications may be seen on the University website www.gurugramuniversity.ac.in.

1. a)	Post applied for (Give the full and correct name of the post)	:	_____
			Dept. _____
b)	Advertisement No.	:	_____
c)	Specialization applied for as per Advt. (if any)	:	_____
d)	Date of attaining eligibility for the post and ground thereof.	:	_____
2. a)	Name in Full (in block letters)	:	_____
b)	Father's Name	:	_____
c)	Mother's Name	:	_____
3. a)	Present Postal Address	:	_____
b)	Permanent Address	:	_____
c)	Phone No. with STD Code	:	_____
	Mobile No.	:	_____

d)	E-mail Address	:	
4. a)	Date of Birth	:	
b)	Age as on last date of receipt of application	:	(.....Year..... Months)
c)	Place of Birth	:	
5. a)	Nationality of candidate	:	
b)	Do you belong to SC/BC/Ex-Serviceman/ Physically Handicapped category? (If yes, attach a certificate from the competent authority)	:	
c)	Male/Female	:	
d)	Marital Status (Married/Unmarried) (If married, whether you have more than one living wife/husband) (say Yes or No)	:	
6. a)	Present employment, if any, with pay & grade pay (State whether on adhoc/temporary/probation/permanent)	:	
b)	Date of next increment	:	
c)	Name of Employer	:	
d)	Have you obtained prior permission of your Present employer for submitting this application	:	
e)	Basic pay acceptable, if selected	:	
f)	Period required for joining the post, if appointed	:	
7.a)	What is your mother tongue ?	:	

b) Name the languages both Indian & Foreign which you can read, write and/or speak. Give particulars and examination(s), if any, passed in each.				
Read only	Speak only	Read & Speak	Read, Write & Speak	Examination(s) Passed

8.a)	Have you ever been disqualified from appearing in any University Examination/ undertaking University work(say Yes or No)	:	
b)	Are you a dismissed employee? (Say Yes or No)	:	
9.	Bank Draft(s) details	:	D.D. No. _____ Date _____ Amount Rs. _____ (in figure) Issuing Bank _____

10. REFERENCES: (These persons should be professionally competent, who are well acquainted with some aspect of the applicant's training accomplishment, capabilities and character but must not be related to the candidate. Two references should be listed and at least one of them should be a citizen of India. For applicants having done Post Graduate or Postdoctoral research, the Research Supervisor must be listed.)

i)	Name	:	
	Occupation or Position	:	
	Address	:	
ii)	Name	:	
	Occupation or Position	:	
	Address	:	

11. Educational Qualifications (from Matriculation onwards)

Exam. Passed	Subject	Univ./ Board	Year of Passing	Class or Division	Max. Marks	Marks Obtained (Accurate)	% of Marks	Distinctions, if Any
Matric								
Hr. Sec./Pre- Univ/Inter /10+2								
B.A./B.Sc. / B.Com								
M.A./M.Sc ./M.Com								
M.Phil.								
Ph.D. (Date of award of Ph.D.)								
NET/SET/ etc								
Any other Qualification								

Note:-Self-Attested copies of certificates in support of qualifications be attached with this application.

12. Topic of Research in Ph.D.

.....

13. Field of Specialization.....

14. Employment: - Give particulars concerning all periods of employment, including professional nature.

S. No.	Name of Employer/Institution	Designation of the Post held and its Pay Scale	Duration of appointment		Basic Pay & Allowances Separately	Reasons for Leaving
			From	To		

15. Total experience: (for teaching position/post) Teaching Experience (To be mentioned from the date of meeting the eligibility requirement for the post applied).

Post Held	Name of the college/ institution	Nature of Post whether Permanent/regular/ Adhoc /Contractual with pay scale/ Consolidated Salary	From	To	Total			UG Experience	PG Experience
					Yrs	M	D		

16. Give particulars of Prize, Medal, and Merit won, distinctions, if any:-

- | | |
|-----|------|
| i) | iii) |
| ii) | iv) |

17. List of the certificates (Self-attested copies) attached:-

- | | |
|------|-------|
| i) | vi) |
| ii) | vii) |
| iii) | viii) |
| iv) | ix) |
| v) | x) |

18. Additional information, if any (attach separate sheet, if required)

.....
.....
.....
.....

Declaration:

1. I have read the provisions in the Advertisement carefully and hereby undertake to abide by them.
2. I am aware that if I contravene the terms & conditions of advertisement, my application will be rejected summarily by Gurugram University.
3. I further declare that I fulfill all the conditions of eligibility regarding age limits, educational qualifications, experience & specialization etc. prescribed for the post applied for.
4. I also declare that I as on date have never been convicted by any court of law. I also declare that no charge sheet is pending against me in any court of law. Further declare that I have never been dismissed or compulsorily retired from the service of the Corporation or from a Department of a State or the Central Government or from any Public Sector Undertaking.
5. I hereby declare that all the statements made by me in the application are true, complete and correct to the best of my knowledge and belief and nothing has been concealed or suppressed. There are no circumstances which may impair my fitness for employment in the Gurugram University, Gurugram, Haryana. In the event of any information being found false or incorrect at any point of time, my candidature / appointment may be cancelled / terminated without any notice and/or I shall be liable for any other action under the extant rules.

Place

Date

.....

(Signature of the candidate)

CERTIFICATE FROM THE EMPLOYER, IF APPLICABLE

The application of Miss/Mrs./Shri/Dr , who is at present
Working as in the.....
(Deptt./Organization) is recommended and forwarded for consideration for the post
of
..... to the Registrar, Gurugram University, Gurugram, Haryana. In
case, he/she is selected for employment in the said University, he/she will be relieved of
his/her present position.

Place

Date

Signature of the Head
of the office/organization
(Seal of Office)