Instructions for candidates

Steps after first merit list:

1. After display of first merit list, candidate shall download and take the printout of the allotment letter from webportal (login)

2. The candidate has to report to the allotted college on the date as per admission schedule **(7 to 8 October 2022)** with all relevant original documents for the physical verification. **In case student fails to produce original documents the admission shall be treated as cancelled.**

3. After physical verification the college will verify the same on University web portal. Thereafter, the fees submission tab shall be activated. **The student has to submit his/her annual fee on the University web portal** by online mode only on the same day or as mentioned in admission schedule (latest by 8 Oct. 2022).

4. Students are advised to visit the website, webportal and email (as mentioned in application form), frequently for any latest update.

5. **In Case student does not report to college or does not deposit the Fee, his/her admission shall be treated as cancelled and he/she will not be allowed to participate in 2nd counseling.**

6. If student did not get the college of choice then also he/she has to report the allotted college and submit the fees otherwise he/she will loose opportunity to participate in 2nd Counseling.

7. If student want to upgrade his/her choice, he/she has to apply for choice to participate in the 2nd counseling online through webportal latest upto 11 Oct 2022, otherwise he/she will not be allowed to participate in 2nd counseling.

Instructions for 2nd Merit list

8. In 2nd merit list, all the candidates
    (i) **who did not get any seat during 1st merit list**
    (ii) those who got seat allotted but could not get admitted due to any reason and submitted his application with genuine reason to university upto 10th Oct 2022 and
    (iii) who got provisional admission in college not of choice and have applied to participate in 2nd counseling shall be considered.

Candidates are advised to go through the admission schedule uploaded on University website.