



GURUGRAM UNIVERSITY, GURUGRAM

(A State Govt. University established under Haryana Act 17 of 2017)

Sector-51, Gurugram (Haryana)-122003 Ph: 0124-2788001-05, Fax: 0124-2788010

web: www.gurugramuniversity.ac.in e-mail: dept.law@gurugramuniversity.ac.in

Ref. No./GUG/Law /2025/275

Dated: 8/08/2025

DEPARTMENT OF LAW NOTIFICATION FOR OPEN COUNSELLING

It is to notify for information of all concerned that Open Counseling for the in **LLB (3 years) and LLM (2 years) Program** against vacant seats will be conducted on 12/08/2025 in the University campus.

Date: 12/08/2025

Time of reporting: 9:30AM

Venue: Room No. 311, Third Floor, Department of Law, Sector 87.

Important Instructions:-

1. The open counseling for the above mentioned programme will be conducted against the vacant seats only.
2. The candidates who have submitted online application earlier and did not deposit the fee in the 1st and 2nd merit list or whose name has not appeared in any of the merit lists can also participate in the open counselling.
3. All candidates are required to bring one self attested copy of Application Form, and all documents along with all Original Certificates/Documents as mentioned.
 - a) Class X marksheet
 - b) Class XII Marksheet
 - c) Degree and Mark sheets of Graduation/LLB (as applicable)
 - d) Certificate of Reserved Category and other related certificates (*if applicable*)
 - e) Income certificate (*if applicable*)
 - f) Parivar Pehchan Patra (Latest Family ID) for Haryana Residents Only.
 - g) Certificate of gap year, if any (*Annexure Q of admission brochure duly filled*)
 - h) Migration Certificate
 - i) Latest Character Certificate
 - j) Address Proof (Aadhar Card)

NOTE: Kindly note that the candidates who have already submitted the above mentioned documents need not to submit the same again. But they also need to show up on the day of open counseling.

4. **No entry will be entertained after 12 Noon for the Open Counseling. The candidates will be entertained on the first come first serve basis.**
5. In case a seat remains vacant from the reserved category then it will be converted /offered to the General category candidates.

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6. The selected candidate has to submit his/her annual fee on the spot through University web portal (Samarth). In case he/she is unable to make the fee payment, the seat will be offered to the next candidate in the merit list. No request will be entertained in this regard in any circumstances.
7. The admission for the open counseling will be made by the Chairperson of the concerned Department.
8. If seats remain vacant due to drop out/left over, the same will also be filled up on merit basis from the waiting list without late fee.
9. Admission Helpline / Enquiry email: helpdeskgurugramuniversity@gmail.com.

Department of Law
Gurugram University
Gurugram
Dr. Kanu Priya
Chairperson
Department of Law

Note:

A copy of the above is forwarded to the following for kind information:

1. Dean Academic Affairs, Gurugram University, Gurugram.
2. Deputy Registrar, Academic Branch, Gurugram University, Gurugram.
3. Nodal Officer, Samarth Portal for necessary action.
4. Incharge, UDAC (for uploading the information on the University website), Gurugram University, Gurugram.
5. Finance Officer (for kind information), Gurugram University, Gurugram.
6. P.A. to V.C. (for kind information for the Vice-Chancellor), Gurugram University, Gurugram.
7. P.A. to Registrar (for kind information for the Registrar), Gurugram University, Gurugram.