



# GURUGRAM UNIVERSITY, GURUGRAM

(A State Govt. University established under Haryana Act 17 of 2017)

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Ref No. - GUG/PSY/2024/

September 06, 2024

## Open Counseling Schedule for Admission in Master of Social Work

It is to notify for information of all concerned that Open Counseling for the Social Work Programme against vacant seats will be conducted on 09-09-2024 in the University campus.

**Date: 09/09/2024**

**Time of reporting (Department of Social Work in 2<sup>nd</sup> Floor, Room No. 209 at 09:00am)**

### **Important Instructions:-**

1. The open counseling for the above mentioned programme will be conducted on against the vacant seats.
2. **The candidates who have submitted online application earlier and did not deposit the fee for the 1<sup>st</sup> Counseling and Open Counseling merits list can also participate in the open counseling. The applications from fresh candidates (who have not earlier applied) will also be considered.**
3. All candidates are required to bring two copies of Application Form, xerox copy of all documents alongwith all Original Certificates/Documents.
4. **Online application for admission is available from 06.09.2024 to 09.09.2024 on University Portal no entry will be entertained after 09.09.2024 at 04:00 PM for the 4<sup>th</sup> Open Counseling. The merit list will be prepared only for those candidates who have reported on or before the 04:00 PM.**
5. The admission to the programme will be based purely on academic merit of qualifying examination.
6. Firstly, the merit list will be prepared of reserved candidates. In case seat remains vacant from the reserved category then it will be converted /offered to the General category candidates.
7. The selected candidate **has to submit his/her annual fee on the spot**. In case he/she is unable to make the fee payment, the seat will be offered to the next candidate in the merit list. **No request will be entertained in this regard in any circumstances.**
8. The admission for the open counseling will be made by the concerned Department Chairperson.
9. If seats remaining vacant due to drop out/left over, the same will also be filled up on merit basis from the waiting list on ..... without late fee.
10. Admission Helpline/Enquiry email: [helpdeskgurugramuniversity@gmail.com](mailto:helpdeskgurugramuniversity@gmail.com).

Department of Social Work

Chairperson

06/09/24

Endst. No. GUG/PSY/2024/1214-1220

Dated: 06-09-2024

A copy of the above is forwarded to the following for kind information:

1. Dean Academic Affairs, Gurugram University, Gurugram.
2. Deputy Registrar, Academic Branch, Gurugram University, Gurugram
3. Nodal Officer, Samarth Portal for necessary action.
4. Incharge UDAC (for uploading the information on the University website), Gurugram University, Gurugram.
5. Finance Officer (for kind information), Gurugram University, Gurugram.
6. P.A. to V.C. (for kind information for the Vice-Chancellor), Gurugram University, Gurugram.
7. P.A. to Registrar (for kind information for the Registrar), Gurugram University, Gurugram.

Department of Social Work

Chairperson

06/09/24