



GURUGRAM UNIVERSITY, GURUGRAM
(Established under Haryana Act 17 of 2017)

Open Counseling Schedule for M.Com. Integrated Programme

It is to notify for information of all concerned that Open Counseling for the M.Com. Integrated Programme against vacant seats will be conducted on **22.12.2021** in the University campus.

Date: 22.12.2021

Time of reporting (in respective Dept.): 09:00 to 09:30 AM

Important Instructions:-

1. The Physical/Open counseling for the above mentioned courses will be conducted on 22.12.2021 against the vacant seats.
2. The candidates who have not submitted online applications may submit their offline applications (attached) in respective department with payment receipt of Rs. 500/- deposited in the Account Branch on or before 22.12.2021, 9:30 AM.
3. Before submitting of Offline Application Forms, the candidate should read the Information Brochure and Instructions carefully already uploaded on the University website.
4. All candidates are required to bring two copies of Application Form, xerox copy of all documents alongwith all Original Certificates/Documents.
5. **No entry will be entertained after 9:30 AM for the Physical/Open Counseling. The merit list will be prepared only for those candidates who have reported at or before the 9:30 AM.**
6. The admission to the respective courses will be based purely on academic merit of qualifying examination.
7. The selected candidate **has to submit his/her annual fee on the spot**. In case he/she is unable to make the fee payment, the seat will be offered to the next candidate in the merit list. **No request will be entertained in this regard in any circumstances.**
8. The admission for the open counseling will be made by the concerned Department Chairperson.
9. **The candidates are requested to follow all the precautionary measures of Covid-19 pandemic.**

• **The schedule is as follows:**

| Description | Date | Time |
|---|------------|----------------------|
| Physical Reporting of Applicants | 28.10.2021 | 09:00 AM to 09:30 AM |
| Verification of the documents & preparation of Merit list | -do- | 09:30 AM to 10:30 AM |
| Display of Merit list | -do- | 11:00 AM |
| Deposited of fees | -do- | 03:00 PM |

- Admission Helpline/Enquiry email: helpdeskgurugramuniversity@gmail.com ; No.0124-2788023 (for technical issues), 2788011 on working days.

Endst. No. GUG/Acad./2021/ 4500 - 4505

Deputy Registrar (Academics)

Dated: 21.12.2021

A copy of the above is forwarded to the following for kind information and necessary action, please.

1. Dean Academic Affairs, Gurugram University, Gurugram.
2. D.R. IT, Gurugram University, Gurugram (for uploading the information on the University Website)
3. Dean, Faculty of Commerce and Management, Gurugram University, Gurugram.
4. Chairperson, Department of Commerce, Gurugram University, Gurugram
5. O.S.D. to V.C (for kind information of the Vice- Chancellor), Gurugram University, Gurugram.
6. P.A./Steno. to Registrar (for kind information of the Registrar), Gurugram University, Gurugram.

Deputy Registrar (Academics)



GURUGRAM UNIVERSITY, GURUGRAM

(Established by the State Legislature Act 17 of 2017)

Admission Application Form

| | | |
|---|--|---|
| Application Number: | | Affix here a recent Passport Size Self- attested photograph |
| Applied For: | | |
| Under which category you are applying for: | | |
| Category Name: | | |

| | | | | | |
|---|--|----------------------|--|------------|--|
| Name of the program applied for | | | | | |
| Name of the Candidate (As per matric certificate) | | | | | |
| Gender | | | | | |
| Father's Name | | | | | |
| Mother's Name | | | | | |
| Date of Birth | | | | | |
| Residence/Domicile | | | | | |
| Nationality | | | | | |
| Correspondence Address | | | | | |
| Family ID | | | | | |
| Phone No: | | Mobile No: | | Aadhar No: | |
| E-Mail ID: | | | | | |
| Permanent Address | | | | | |
| Occupation of Father | | Occupation of Mother | | | |
| Total Family Income from all Sources | | | | | |

Qualifying Subjects Details (Only for UG Programs)

| S.r No | Subject Name | Maximum Marks | Marks Obtained | Percentage |
|-----------------------|--------------|---------------|----------------|------------|
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |
| 6 | | | | |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |
| Top 5 Total | | | | |
| Over All Total | | | | |

| Check-list of Documents attached: | Is Uploaded? |
|--|---------------------|
| 10th Certificate | |
| 12th Certificate | |
| Mark sheet of Qualifying Examination | |
| Latest Character Certificate | |
| Migration Certificate | |
| Income Certificate (if Required) | |
| Certificate of gap year, if any | |
| Certificate of Reserved Category and other related certificates, if applicable | |
| Haryana Residence Certificate, if Applicable | |
| Have you ever been expelled/ rusticated/ punished on account of misconduct or discipline by any of the institutions you have studied in? | |

| DECLARATION BY THE APPLICANT |
|---|
| 1. I declare that I have carefully read the instructions given. |
| 2. I undertake to observe proper standards of academic conduct. |
| 3. I shall abide by the prescribed rules and the modes of examinations, which may prevail from time to time, even though these may be at variance with those of the previous years. |
| 4. I shall abide by the rules and regulations as given in the University Calendars. |
| 5. I shall faithfully carry out the instructions issued by the Chairperson of the Department and other University authorities from time to time. |
| 6. I hold myself responsible for dues and prompt payment of fee and all other dues. |
| 7. I understand that my admission is liable to be cancelled if any of the statements made by me above is found to be incorrect or on checking eligibility later on, if I am found ineligible for admission as per University rules. |
| 8. I shall not indulge in any kind of ragging. |
| 9. I understand that I cannot concurrently be enrolled for more than one full time programme of |
| 10. I solemnly declare that the information detailed by me in the Admission Form is correct to the best of my knowledge and belief and nothing has been concealed therein. I also do undertake to abide by all the rules, regulations and instructions of the University. I am taking admission in the University provisionally at my own risk and responsibility subject to confirmation of my admission by the University. If, at any stage, I am declared ineligible and my admission is cancelled by the University ab initio. I will abide by the orders of the University and forego every right to claim it. |
| 11. I undertake that an e-mail ID as filled is active account of myself/parents/guardians and I shall be responsible for logging the same regularly. |
| 12. I understand that the SMS may be sent by the University on the mobile number as filled by me. |

Date:

Uploaded Signature of the Candidate :

Full Signature of the Candidate

PLEDGE BY PARENT/ GUARDIAN

I pledge to pay all the University dues of my son/ daughter. My son/ daughter will involve himself/ herself in studies obeying all the rules and regulations and will maintain discipline. He/ She will not indulge in any such activity, which may adversely affect the discipline, dignity or honour of the University. If any punishment is given for such type of action, I shall accept that. I further pledge that I shall be responsible for my son/daughter in every aspect.

.....
Full Signature of Parent/ Guardian

| | |
|---|--|
| Application Number: | |
| Name of the Candidate | |
| Under which category you are applying for: | |
| Category Name: | |

| For Office Use only | Remarks by Chairperson |
|---|-----------------------------------|
| 1) Class Roll No:..... | |
| 2) Eligibility:..... | |
| 3) Fee Paid Rs:..... Vide Univ. Receipt No.....Date..... | Signature with office seal |
| 4) Identity Card No..... | |