



**GURUGRAM UNIVERSITY, GURUGRAM**  
(A State Govt. University established under Haryana Act 17 of 2017)  
Sector-51, Gurugram (Haryana)-122003 Ph: 0124-2788001-05, Fax: 0124-2788010  
web: [www.gurugramuniversity.ac.in](http://www.gurugramuniversity.ac.in) e-mail: [conduct@gurugramuniversity.ac.in](mailto:conduct@gurugramuniversity.ac.in)

Ref. No. GUG/Conduct/2023/1041-42

Date : 04-10-2023

To,

1. The chairpersons/In-charge  
University Teaching Departments, GUG
2. All the Principal of Colleges  
Affiliated with Gurugram University, Gurugram

**Subject: - Revised schedule for Filling-up of Examinations Forms for Odd Semester of all Course (Except Engineering 1<sup>st</sup> Sem).**

Kindly refer to this office letter no. GUG/Conduct/2023/1022-23 dated 14-09-2023. In this regard, it is hereby informed that the revised Schedule for Filling-up of On-line Examination Forms is as under:

Sr. No.	Activities	Last date which was approved earlier	Last date (extended)
1.	Submission of Objections (through E-mails, if any, by the colleges regarding any mismatch of Subjects (s)/Course on ERP Portal and resolving of the same by ERP Team	05-10-2023	15-10-2023
2.	Filling-up of Examination Forms by the Students	12-10-2023	20-10-2023
3.	Verification of Examination Forms by the concerned Colleges along with the payment of Online Examination Fees	20-10-2023	27-10-2023
4.	Submission of proof of Filling-up of Examination Forms at Conduct Branch without any last fees.	26-10-2023 (After this, the Late fee will be charged Rs. 500/- per day)	03-11-2023

The other things will remain the same as communicated vide above referred letter dated 14-09-2023.

Assistant Registrar (Conduct)  
For Controller of Examinations

Endst.No. GUG/Conduct//2023/ 1043-1044

Dated: 04-10-2023

Copy of the above is forwarded to the following for kind information:

1. In-charge, AIMS-ERP for necessary actions.
2. OSD to Vice-Chancellor / Assistant to Registrar / PA to COE.

Assistant Registrar (Conduct)  
For Controller of Examinations