



GURUGRAM UNIVERSITY, GURUGRAM

(A State Govt. University established under Haryana Act 17 of 2017)

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No. GUG/Conduct/2023/ 1098

Dated: 30/11/2023

To

1. Chairperson
Department of Pharmacy
Gurugram University, Gurugram.
2. Chairperson
Department of Engineering & Technology
Gurugram University, Gurugram.
3. All the Principal of Engineering Colleges Affiliated with
Gurugram University, Gurugram
4. All the Principal of Education Colleges Affiliated with
Gurugram University, Gurugram

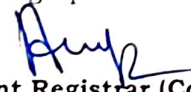
Sub: Schedule for Filling-up of Examination Forms for B. Pharmacy (1st & 3rd Semester), B.Tech. (1st & 3rd Semester) and M.Ed. (1st & 3rd Semester) of Regular Students.

Sir/Madam,

Kindly refer to the subject cited above. In this regard, I have been directed to inform you that the competent authority has approved the following schedule for filing up of Online Examination Forms for above cited Courses:

Sr. No.	Activity	Last Date
1	Configuration of Subjects on Portal by ERP Team	02-12-2023
2	Submission of Objections (thru E-mail), if any by the colleges regarding any mismatch of subject (s)/ Course on ERP Portal and resolving of the same by ERP Team	04-12-2023
3	Filling-up of Examination Forms by the Students	07-12-2023
3	Verification of Examination Forms by the concerned Colleges along with payment of online Examination Fees.	11-12-2023
4	Submission of Proof of Filling-up of Examination Forms in Conduct Branch without any late fee.	15-12-2023 (after this, the Late fine will be Rs. 500/- per day)


The other things will remain unchanged as communicated earlier for filling up of Examination Forms for other Semesters.


Assistant Registrar (Conduct)
For Controller of Examinations

Endst. No.GUG/Conduct/2023/ 1099 Dated 30/11/2023

A copy of the above is forwarded to the following for kind information and necessary action:

1. Dean Academic Affairs/Deans of Faculties/Dean of Colleges.
2. Finance Officer/ Deputy Director (Audit)
3. I/c, UCDAAC for uploading on university website.
4. In-charge, AIMS ERP, for necessary updates on the portal.
5. OSD to Vice- Chancellor/Assistant to Registrar/PA to COE for kind information.


Assistant Registrar (Conduct)
For Controller of Examinations