



GURUGRAM UNIVERSITY, GURUGRAM

(A State University Established under Haryana Act 17 of 2017)

Advertisement No. – 10/2021

The University invites offline applications for **One post of Assistant Professor** (Commerce) of unreserved category. Details regarding posts, prescribed qualification, prescribed application form and instructions are available at Gurugram University Website <http://www.gurugramuniversity.ac.in>. Applications must reach to the office of undersigned at “Deputy Registrar (Estt), Gurugram University, Mayfield Garden, Sector-51, Gurugram (Hry)- 122018” on or before **21.07.2021_ up to 04:00 PM**. (In case the closing date happens to be a public holiday the next working day will be the last date for receiving applications).

Note: “Any type of corrigendum/addendum/amendments/notice/updation etc. related to this advertisement shall be uploaded on University website www.gurugramuniversity.ac.in; Further, the university will not send any further information/call letters by post/newspapers.”

NOTE:- The University Administration reserves the right to withdraw the Advertisement without assigning any reason.

Sd/-
DEPUTY REGISTRAR(ESTT)

Endst.No. GUG/Estt/2021/1981-87

Dated: 01.07.2021

Copy of the above is forwarded to the following for information and necessary action:

1. The Controller of Examinations, GUG.
2. The Dean Academic Affairs, GUG.
3. The Dean Faculty of Commerce & Management.
4. The Deputy Registrar(I.T) for uploading on university website.
5. The Finance Officer, Gurugram University, Gurugram
6. OSD to Vice-Chancellor (for kind information of the Vice- Chancellor),GUG.
7. Steno /P.A. to Registrar (for kind information of the Registrar),GUG.

Sd/-
Deputy Registrar(Estt.)



GURUGRAM UNIVERSITY GURUGRAM

(State University Established by Haryana Act-17 of 2017)

Advertisement No. - 10/2021

**BEFORE APPLYING, APPLICANTS MUST ENSURE THEIR
ELIGIBILITY ON THE UNIVERSITY WEBSITE**

www.gurugramuniversity.ac.in

Offline applications for the following post are invited on the prescribed application form available at Gurugram University website (www.gurugramuniversity.ac.in). Details regarding post, prescribed qualifications and instructions are available at University Website www.gurugramuniversity.ac.in Application Fee of Rs. 1000/- (Rs.250/- for SC/BC & EWS candidates of Haryana) will be accepted through demand draft in favour of “ **Finance Officer, Gurugram University, Gurugram**” payable at Gurugram. The women candidates of Haryana domicile are to pay 50% of the requisite fee. The PWD/ESM candidates are exempted from payment of requisite fee:-

Teaching Post (Budgeted)

Sr. No.	Name of the Department/ Post	Group	Pay Level as per pay Matrix (7thCPC)	Total post to be filled
1	Assistant Professor, Dept. of Commerce	A	APL-10 with rationalized entry pay of Rs. 57700/-	UR-1

University follows Reservation Policy/Rules as per State Govt. of Haryana norms. Benefits of the reservation will be given only to the residents of Haryana.

Application forms complete in all respects for the above post must reach to the office of undersigned at “Deputy Registrar (Estt), Gurugram University, Mayfield Garden, Sector-51, Gurugram (Hry)- 122018” on or before closing date and time as notified by the University for this advertisement. (In case the closing date happens to be a public holiday the next working day will be the last date for receiving the hard copy of applications.

**Sd/-
Deputy Registrar(Estt.)**



GURUGRAM UNIVERSITY, GURUGRAM

IMPORTANT INSTRUCTIONS FOR TEACHING POST

ADVERTISEMENT NO. 10/2021

Candidates must go through the following instructions before filling up the application form:

GENERAL TERMS & CONDITIONS FOR RECRUITMENT

1. The candidates who are already in the Service of Govt. / Semi Govt. / Aided Bodies must apply through proper channel. They may send an advance copy to avoid delay, but the application must also be received through proper channel and they should also produce “No Objection Certificate” from the current employer **before the document verification committee** at the time of interview, **otherwise his/her application will be treated as similar as other applications instead of through proper channel & no benefit as admissible for through proper channel application will be given in case of his/her selection OR as decided by the Selection Committee/University.**
2. Candidate needs to apply by filing all the required fields and all the required documents to be sent along with the application form. No mark will be given if claimed without supporting document. Submission of incomplete application i.e. without self-attested copies of testimonials / academic certificates / experience certificate etc., prescribed fee shall stand summarily rejected.
3. No documents will be accepted or considered by the University after last date of submission of application form by the candidate and no subsequent request for its change will be considered or granted.
4. The University follows Reservation Policy/Rules as per State Govt. of Haryana norms. Benefits of the reservation will be given only to the residents of Haryana.
5. The University reserves the right to increase or decrease the post and to withdraw or not to fill the advertised posts without assigning any reason at any stage.
6. The benefit of reservation will be given only to Haryana domiciled candidates. The candidates of SC/BC/ESM/PWD are required to submit SC/BC/ESM/PWD Certificate duly issued by the Competent Authority of Haryana only. Only such PWD candidates would be eligible for reservation in services/posts who suffer 40% relevant disability or more. The dependent sons/daughters of ESM who fulfil all conditions of qualifications, age etc. prescribed for posts will be considered on merit for the posts reserved for ESM if suitable ESM candidates are not available. ESM/DESM candidates of Haryana claiming benefit will have to produce the fresh Eligibility Certificate from the concerned Zila Sainik Board to the effect that his/her father has not availed the benefit of re-employment in any Government Service, Public Sector undertaking including Para-Military Forces, in view of State Government instructions at the time of interview. Mere dependent certificate will not be entertained. ESM candidates should also produce at the time of interview Self- attested photocopy of identity card issued by concerned Zila Sainik Board.
7. The qualifications for teaching posts are placed at **Annexure-A**. Criteria for determining good academic record are available at **Annexure-B**.
8. Candidates to be called for interview, especially even where specializations are mentioned against any post, will be decided by the Screening Committee whose recommendations for one being called or not being called for interview shall be final. Only those possessing the required specialization(s) and fulfilling the minimum eligibility conditions thus need to apply. One’s claim for a given specialization must be backed by credible evidence in terms of research publications in peer reviewed Research Journals, and/or teaching experience in the relevant field/ specialization for at least five years to be properly certified and authenticated by the appropriate authority/Head of the institution. Applications found

lacking in any such respect(s) are liable to be ignored/ rejected. Those declared ineligible will not be informed of their status being as such. Candidates are thus advised to make sure before applying that they are indeed eligible for a given post both in terms of minimum eligibility conditions and the required specialization attached therewith, if any.

9. The criteria for merit/weightage score has been appended at **Annexure-D**. The candidates who secure 50% or above in written test (**there will be no negative marking in written test for wrong answer**) will be considered by the Screening Committee for screening and evaluation of the documents to check their eligibility. For one post maximum 15 candidates and for every additional post maximum 05 candidates will be called for interview in order of pre-merit prepared by the Screening Committee. **In case of exigencies and requirements of the University, the conditions of minimum/maximum number of candidates, if any, to be called for interview may be relaxed by the University. The University shall have the right to restrict the number of candidate to a reasonable number to be called for interview.**
10. List of candidates short-listed by the screening committee for interview would be displayed on the website and no personal intimation would be sent to any shortlisted candidate even for interview. Thus, this is the sole responsibility of the candidate to regularly visit the website of the university.
11. If any candidate wants to apply for more than one post, he/she is required to apply separately with prescribed fee for the same by downloading separate Application Form.
12. Selection committee, may in cases of exceptional merit, recommend additional increments in case of higher qualifications, experience and academic achievements by the candidate(s).
13. The additional or higher qualifications must be in the concerned or allied subjects only. Full marks are admissible for additional qualification in allied subjects.
14. Applications should be submitted strictly in the Performa as prescribed by the University and uploaded on the University website www.gurugramuniversity.ac.in.
15. Applications submitted in other than the prescribed Performa shall be summarily rejected.
16. Latest Passport size photograph (not older than six months) duly self-attested must be affixed on the application form.
17. The eligibility of the candidates i.e. qualification, experience and age will be considered up to the closing date of receipt of application.
18. The post-doctoral experience shall be counted only if the candidate has worked on a post-doctoral fellowship of some government funded agency like UGC/ICSSR etc. The Post-doctoral Experience shall be counted only for the original term provided under the relevant rules. Marks shall not be given for an extended period.
19. The Educational qualification, age, experience and other conditions of eligibility as stipulated above against the post shall be determined as on the closing date of receipt of applications.
20. No TA/DA for appearing in the test etc. will be paid.
21. Candidates applying for a post must ensure that they fulfill all the eligibility conditions on the last date of application. If on verification at any time before or after the written examination or interview or appointment, it is found that they do not fulfill any of the eligibility conditions or it is found that the information furnished is false or incorrect, their candidature / appointment will be cancelled.
22. **The experience will be considered only after acquiring the essential qualification.**
23. The application fee for the post will be Rs. 1000/- (Rs. 250/- for SC/BC & EWS candidate of Haryana). The women candidates of Haryana domicile have to pay 50% of the requisite fee.
24. The upper age limit is 50 years. For candidates who are in employment and have applied through proper channel, age bar shall not be applicable.
25. For avoidance of doubt, it is hereby clarified that, If class or Division is not declared at the Bachelor's or Master's Degree levels, an aggregate of $\geq 60\%$ or equivalent cumulative Grade Point Average (CGPA) is to be considered as equivalent to first class.

In case of CGPA awarded to the candidates on a 10- point Scale, the candidate need to obtain and submit the table of equivalence from the concerned university along with the application form.

26. The candidates are advised to visit the University website regularly for any updation / new instructions/scrutiny/selection process. Any type of corrigendum/ addendum / amendments /notice/ updation etc. related to this advertisement shall be uploaded on the University website www.gurugramuniversity.ac.in; Further, the university will not send any further information/call letters by post/newspapers.
27. The merit list as per criteria shall be displayed on the University Website. Therefore, the applicants may visit the University Website frequently.
28. All the documents to be attached with the application should be self-attested and page numbered & detail of enclosed documents should be specified in the col. 17 of application form otherwise the candidate himself/herself will be responsible for misplace / loss of any enclosed document(s).
29. No concession of fee is admissible to applicants of other States.

DEPUTY REGISTRAR

Annexure-A

Sr. No.	Name of Posts	Qualifications
Qualification for the Department of Commerce		
1	Assistant Professor	As per the guideline UGC & MHRD circulated by the Financial Commissioner & Principal Secretary to Govt. of Haryana, Higher Education Department vide memo. No. KW-7/18-2009 C-IV(3) dated Panchkula, the 21.07.2011 and further instructions received time to time attached at Annexure- I

Note :- The experience (wherever required) will be considered only after acquiring the essential qualification.

From

Financial Commissioner and Principal Secretary to
Govt. of Haryana, Higher Education Department

To

1. The Registrar, Kurukshetra University, Kurukshetra
2. The Registrar, Maharishi Dayanand University, Rohtak
3. The Registrar, Ch. Devi Lal University, Sirsa.
4. The Registrar, Bhagat Phool Singh Mahila Vishwavidyalya,
Khanpur Kalan (Sonapat).
5. All the Principals of Government and Government Aided
Private Colleges situated in the State of Haryana.

Memo No. KW-7/18-2009 C-IV(3)

Dated Panchkula, the 21.07.2011

Subject: Regarding adoption of various recommendations of the UGC & MHRD with regard to minimum qualifications for appointment of teachers and other academic staff in the Universities and Colleges and measures for the maintenance of the standards of Higher Education.

In supersession of this office memo No. KW-7/18-2009 C-IV(3) dated 28.8.2009, 09.09.2009 and 29.04.2011, the State Government after re-considering the recommendations of the Ministry of Human Resource Development, Govt. of India and University Grants Commission as conveyed vide their letter No. 1-32/2006-U.II/U.I(i) dated 31.12.2008 and letter No. F.3-1/2009, dated 30.06.2010, has decided to issue a revised order on minimum qualifications for appointment of teachers and other academic staff in the Universities and Colleges and measures for the maintenance of the standards of Higher Education. The decisions taken by the State Government are incorporated in the enclosed **Appendices**.

Anomalies, if any, in the implementation of the scheme may be brought to the notice of Higher Education Department for clarification.

This issues with the concurrence of the Finance Department conveyed vide their U.O.No.1/46/2009-4PR(FD), dated 19.07.2011.

Deputy Secretary Higher Education
for Financial Commissioner & Special Secretary to Govt.
of Haryana, Higher Education Department.

Endst. No. KW-7/18-2009 C-IV(3)

Dated Panchkula, the 21.07.2011

A copy is forwarded to the Secretary to Govt. of India, Ministry of Human Resource Development, Department of Education, New Delhi for information and necessary action.

Deputy Secretary Higher Education
for Financial Commissioner & Special Secretary to
Govt. of Haryana, Higher Education Department.

Endst. No. KW-7/18-2009 C-IV(3)

Dated Panchkula, the 21.07.2011

A copy is forwarded to the Secretary, University Grants Commission, Bahadurshah Zafar Marg, New Delhi for information and necessary action.

Deputy Secretary Higher Education
for Financial Commissioner & Special Secretary to
Govt. of Haryana, Higher Education Department.

Endst. No. KW-7/18-2009 C-IV(3)

Dated Panchkula, the 21.07.2011

A copy is forwarded to the Accountant General (Accounts) Haryana and Accountant General (Audit) Haryana, Chandigarh for information and necessary action.

Deputy Secretary Higher Education
for Financial Commissioner & Special Secretary to Govt.
of Haryana, Higher Education Department.

Endst. No. KW-7/18-2009 C-IV(3)

Dated Panchkula, the 21.07.2011

A copy is forwarded to the Education Secretary, Union Territory, Chandigarh for information and necessary action.

Deputy Secretary Higher Education
for Financial Commissioner & Special Secretary to Govt.
of Haryana, Higher Education Department.

A copy is forwarded to the Financial Commissioner and Principal Secretary to Govt. Haryana, Finance Department with reference to his U.O.No.1/46/2009-4 PR(FD), dated 19.07.2011.

Dated : 21.07.2011

Deputy Secretary Higher Education
for Financial Commissioner & Special Secretary to
Govt. of Haryana, Higher Education Department.

Financial Commissioner and Principal Secretary to Govt.
Haryana, Finance Department

Appendix-I

Minimum qualifications for appointment of teachers and equivalent cadres in universities and colleges and measures for the maintenance of standards in Higher Education, 2011.

1.0. Coverage

The scheme applies to teachers and equivalent cadres of colleges and universities (excluding technical, medical, agricultural and veterinary sciences colleges and universities). However, the scope and jurisdiction of the university extend to University Colleges also.

2.0. Designations and Pay Scales

- (i) There shall be only three designations in respect of teachers in universities namely, Assistant Professors, Associate Professors and Professors and only two designations in respect of teachers in colleges, namely Assistant Professors and Associate Professor. However, there shall be no change in the present designation in respect of Principals, Library and Physical Education Personnel at various levels.
- (ii) No one shall be eligible to be appointed, promoted or designated as Professor in universities, unless he or she possesses a Ph.D. and satisfies other academic conditions, as laid down by the University Grants Commission (UGC) and the State Government from time to time. This shall, however, not affect those who are already designated as 'Professor'
- (iii) The pay of teachers and equivalent positions in Universities and Colleges shall be fixed according to their designations in two pay bands of Rs. 15,600 - Rs. 39,100 and Rs. 37,400 - Rs. 67,000 with appropriate "Academic Grade Pay" (AGP in short). Each Pay Band shall have different stages of Academic Grade Pay which shall ensure that teachers and other equivalent cadres covered under this Scheme, subject to other conditions of eligibility being satisfied; have multiple opportunities for upward movement during their career
- (iv) Entry level pay of directly recruited Professor in Universities appointed on or after 1.1.2006 may be granted Rs. 43000/- in Pay Band-4 with AGP of Rs. 10,000/- notionally w.e.f. 1.1.2006 and actually from the date of notification.
- (v) Entry level pay of directly recruited Readers in Universities appointed on or after 1.1.2006 may be granted Rs. 22320/- in Pay Band-3 with AGP of Rs. 8000/- notionally w.e.f. 1.1.2006 and actually from the date of notification.
- (vi) Pay scales, structure and pay fixation formula as per FD notification no 1/46/2009-4 PR (FD) dated 20-8-2009, dated 27.8.2009 and dated 2.9.2009 shall be applicable.

3.0. Recruitment

- (a) **For Universities-** The direct recruitment to the posts of Assistant Professors, Associate Professors and Professors in the Universities shall be on the basis of merit through all India advertisement and selections by the duly constituted Selection Committees as per the provisions illustrated at clause number 7.0 to be incorporated under the Statutes/Ordinances of the concerned university. The composition of such committees should be as prescribed in this notification.
- (b) **For Colleges-** The direct recruitment to the posts of Assistant Professors in Colleges shall be on the basis of merit through all India advertisement and selections by HPSC and/or a selection committee constituted by the Government and the duly constituted Selection Committees set up under the rules/instructions of the State Government.

4.0. Qualifications for the post of Assistant Professor (Universities and Colleges)

- (i). National Eligibility Test (NET) shall be compulsory for appointment at the entry level of Assistant Professor, subject to the exemptions to the degree of Ph.D. in respect of those persons obtaining the award through a process of registration, course-work and external evaluation, as have been laid down by the UGC through its regulations, and so adopted by the State Government vide letter no. 7/66-2003CIV (3) dated 17.7.2009. **(Appendix-II)**
- (ii). The minimum requirements of a good academic record, 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the master's level.
- (iii). A minimum of 55% marks (or an equivalent grade in a point scale wherever grading system is followed) will be required at the Master's level for those recruited as teachers at any level from industries and research institutions and at the entry level of Assistant Professors, Assistant Librarians, Assistant Directors of Physical Education and Sports.
- (iv). A relaxation of 5% may be provided at the graduate and master's level for the Scheduled Caste/Scheduled Tribe/Differently-abled (Physically and visually differently-abled) categories for the purpose of eligibility and for assessing good academic record during direct recruitment to teaching positions. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above

are permissible, based on only the qualifying marks without including any grace mark procedures.

- (v). A relaxation of 5% may be provided, from 55% to 50% of the marks to the Ph.D. Degree holders, who have obtained their Master's Degree prior to 19 September, 1991.
- (vi). Relevant grade which is regarded as equivalent of 55% wherever the grading system is followed by a recognized university shall also be considered eligible.

Appendix-II

From Higher Education Commissioner, Haryana, Panchkula

To

1. All the Principals of Govt./Non Govt.Affiliated College in the State
2. Registrar, M.D. University,Rohtak
3. Registrar, Kurukshetra University,Kurukshetra.
4. Registrar, Ch. Devi Lal University,Sirsa.
5. Registrar, BhagatPhool Singh Vishawavidyala, KhanpurKalan (Sonipat)

Memo. No. 7/66-2003C-IV(3)

Dated Panchkula, the17.07.09

Subject: Qualification for the appointment of Lecturers/Librarians.

The State Govt. has considered and approved the draft rules for the qualifications for the appointment of Lecturers/Librarians in substitution to the existing rules as prescribed in Haryana Education (College Cadre) Group-B Service (Amendment) Rules, 2006. These draft rules have been prepared in accordance with latest Regulations, 2009 No. F.1-1/2002(PS) Exemp dated 01.06.09 of the UGC. The draft rules as approved by the Govt. Are as under:-

“NET/SLET shall remain the minimum eligibility condition for recruitment and appointment of lecturers in Universities/Colleges/Institutions.

Provided, however, that candidates who are or have been awarded Ph.D. degree in compliance of the University Grants Commission (minimum standards and procedure for award of Ph.D. degree), Regulation 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET for recruitment and appointment as Assistant Professor or equivalent positions in Universities/Colleges/Institutions.

Provided further that, the candidates who have acquired Ph.D.upto 31st May 2009 shall also be exempted from the requirement of the minimum eligibility condition of NET/SLET for recruitment and appointment to the posts of lecturers or equivalent positions inUniversities/Colleges/Institutions.

Provided further that those candidates who have been enrolled for Ph.D. upto 31st May 2009 shall become eligible for exemption from the requirement of the minimum eligibility condition of NET/SLET for recruitment and appointment to the posts of lecturers or equivalent positions in Universities/Colleges/Institutions only on acquisition of Ph.D. degree.

NET shall not be required for such Master’s programmes in disciplines for which there is no NET.

The process regarding getting these draft rules notified is under progress with the Govt. It has further been decided that in the meantime, if any lecturer/Librarian/teacher is recruited then it shall be according to the draft rules as mentioned above.

You are requested to take action accordingly.

Under Secretary to Govt. of Haryana Higher
Education Department, Panchkula

Endst.No.Even.

Dated Panchkula, the 17.07.09 A copy is

forwarded to the following for information andn/action:

1. PS/CM, PS/EM &PS/FCEL
2. Superintendent Colleges-I/Library/UNPBranch
3. PS/Higher Education Commissioner

Under Secretary to Govt. of Haryana Higher
Education Department, Panchkula

Appendix-III

From

Principal Secretary to Govt. of Haryana
Higher Education Department, Chandigarh.

To

1. The Registrar, Kurukshetra University, Kurukshetra.
2. The Registrar, Maharishi Dayanand University, Rohtak
3. The Registrar, Ch. Devi Lal University, Sirsa.
4. The Registrar, Bhagat Phool Singh Mahila Vishvidyalya, Khanpurkalan (Sonapat).
5. All the Principals of Govt./Non Govt. Aided Colleges in the State.

Memo No. 7/18-2009 CIV (3)

Dated/Panchkula the: 29.11.2012

Sub: Regarding Adoption of various recommendations of UGC & MHRD with regard to minimum qualifications for appointment of teachers & others academic staff in the Universities and Colleges and measures for the maintenance of the standards of Higher Education.

In continuation of this office Memo No. KW 7/18-2009 C-IV(3) dated 21.7.2011 on the subject cited above.

The State Govt. has decided to amend the qualifications prescribed vide letter dated 21.7.2011 mentioned above, for the posts of Asstt. Professors in Universities and Colleges for direct recruitments. Now the qualifications for the post of Asstt. Professors in Universities and Colleges for recruitment will be as y as under:-

“National Eligibility Test (NET) shall remain the minimum eligibility condition for recruitment and appointment of teachers in Universities/ colleges/institutions.

Provided, however, that the candidates possessing Ph.D degree shall be exempted from the recruitment of the minimum eligibility condition of NET for recruitment and appointment as Asstt. Professor or equivalent positions in Universities/Colleges/Institutions.

Provided, further, that Ph.D degree awarded by State/Central Universities or only those Private/Deemed Universities which have been accredited as 'A' grade university by the National Assessment and Accreditation Council (NAAC) shall be considered for relaxation in lieu of NET. Provided that the candidate should possess the Ph.D degree at the time of submission of the application.

NET shall not be required for such master's programmes in disciplines for which there is no NET.

Deputy Secretary Higher Education
for Principal Secretary to Govt. of Haryana
Higher Education Department.

Endst. No. Even

Dated, Panchkula the 29.11.2012

1. A copy of the above is forwarded to Finance Department in reference to their U.O.No. 1/46/2009-46/2009-4PR(FD) dated 9.8.2012.
2. Secretary, UGC, Bahadur Shah Zafar Marg, New Delhi
3. Accountant General (Accounts) Haryana and Accountant General(Audit) Haryana, Chandigarh.

Deputy Secretary Higher Education
for Principal Secretary to Govt. of Haryana
Higher Education Department.

From

Principal Secretary to Govt. of Haryana,
Higher Education Department, Chandigarh.

To

1. Registrar, Kurukshetra University, Kurukshetra.
2. Registrar, Maharishi Dayanand University, Rohtak.
3. Registrar, Ch. Devi Lal University, Sirsa.
4. Registrar, Bhagat Phool Singh Mahila Vishvidyalya, Khanpurkalan (Sonapat).
5. All the Principals of Govt./Non Govt. Aided Colleges in the State.

Memo No. 7/18-2009 CIV (3)

Dated, Panchkula the: 04-6-13

Subject:

Regarding Adoption of various recommendations of UGC & MHRD with regard to minimum qualifications for the appointment of teachers & others academic staff in the Universities and the colleges and measures for the maintenance of the standards of Higher Education.

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In continuation of this office Memo No. 7/18-2009 C-IV (3) dated 29-11-2012 on the subject cited above.

In view of the judgment dated 5-3-2013 passed by the Hon'ble High Court in CWP No. 24447 of 2012, CWP No. 25333 of 2012, CWP No. 806 of 2013, CWP No. 2637 of 2013, CWP No. 2767 of 2013 and CWP No. 24 of 2013, the State Govt. has decided to withdraw the letter No. 7/18-2009 C-IV (3) dated 29-11-2012 cited above to the extent of "Ph. D. degree awarded by State/Central Universities or only those Private/Deemed Universities which have been accredited as 'A' grade university by the National Assessment and Accreditation Council (NAAC) shall be considered for relaxation in lieu of NET".

The other terms & conditions will remain the same.

Manda
Joint Secretary Higher Education
for Principal Secretary to Govt. of Haryana,
Higher Education Department.

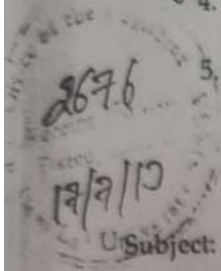
Endst. No. Even

Dated, Panchkula the: 04-6-13

A copy of the above is forwarded to the following for information and necessary action:

1. Secretary, UGC, New Delhi.
2. Accountant General (Accounts) Haryana and Accountant General (Audit) Haryana, Chandigarh.

Manda
Joint Secretary Higher Education
for Principal Secretary to Govt. of Haryana,
Higher Education Department.



Each: Br. C.D.L.U. 0067A
18/2/13
18/2/13

Manoj
17/6/13

Supad 18/1

Supad 18/1

i) DSE
ii) APL
AE

Supad
19/7

Criteria for Determining Good Academic Record

For determining good academic record, a candidate should either have average of 55% marks in two of the three examinations (not below Matric or equivalent) prior to Master's Degree or 50% marks in each of these two examinations separately.

Provided that relaxation of 5% marks may be given at the graduation level to the candidates of S.C./S.T. and physically and visually handicapped category candidates.

The following relaxation will however operate:-

i) Candidate having 55% or above marks in M.A./M.Sc. in relevant subject and possessing Ph.D. degree.	The criteria of good academic record will not apply at all.
ii) Candidate having 55% or above marks in M.A./M.Sc. in relevant subject and possessing M.Phil. degree. OR Candidates obtaining first Class First in the University in the relevant subject in M.A./M.Sc.	Should have 50% marks in one of the lower Examinations i.e. B.A. Final/ Prep/Plus 2/ Matric. Provided that relaxation of 5% marks may be given at the graduation level to the S.C./S.T. and physically and visually Handicapped category candidates. Should have 50% marks in one of the lower Examinations i.e. B.A. Final/ Prep/Plus 2/ Matric. Provided that relaxation of 5% marks may be given at the graduation level to the S.C./S.T. and physically and visually Handicapped category candidates.

The qualifications as prescribed by the U.G.C./ A.I.C.T.E. / State Govt. from time to time shall be applicable.



GURUGRAM UNIVERSITY, GURUGRAM

(A State University Established under Haryana Act 17 of 2017)

APPLICATION FORM FOR TEACHING POST

Category of Post for which candidate is applying for (UR/reserved if any, specify)	:	_____
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Application No.
(To be filled in by the office)

Serial No

Affix latest
passport size
photograph
duly self-
attested

NOTE:

- i) The application form and all annexures should be properly filled incompletely.
- ii) Self-attested copies of all Certificates/Testimonials should be attached. Originals will have to be shown at the time of the interview.
- iii) The application fee for the post is Rs. 1000/- (Rs. 250/- for SC/BC/EWS candidates of Haryana) in the shape of Bank Draft drawn in favour of " Finance Officer, Gurugram University, Gurugram" payable at Gurugram. The women candidates of Haryana domicile are to pay 50% of the requisite fee. The PWD/ESM candidates are exempted from payment of requisite fee.
- iv) Persons in employment should send their applications through their employer. They may, however, send a copy in advance, but it must be on the prescribed form and accompanied by prescribed application fee, copies of certificate/testimonials etc.
- v) Incomplete form and those received after the expiry of prescribed date and time will not be entertained and will stand rejected summarily.
- vi) Only eligible candidates should apply for the position/post.
- vii) Use separate form for each position/post.
- viii) Prescribed qualifications may be seen on the University website www.gurugramuniversity.ac.in.

1. a) Post applied for : _____
(Give the full and correct name of the post) Dept. _____
- b) Advertisement No. : _____
- c) Specialization applied for as per Advt. (if any) : _____
- d) Date of attaining eligibility for the post and ground thereof. : _____
2. a) Name in Full (in block letters) : _____
- b) Father's Name : _____
- c) Mother's Name : _____
3. a) Present Postal Address : _____
- b) Permanent Address : _____
- c) Phone No. with STD Code : _____
Mobile No. : _____

- d) E-mail Address : _____
4. a) Date of Birth : _____
- b) Age as on last date of receipt of application : (.....YearMonths
.....)
- c) Place of Birth : _____
5. a) Nationality of candidate : _____
- b) Do you belong to SC/BC/Ex-Serviceman/
Physically Handicapped category? : _____
- (If yes, attach a certificate from the competent authority)
- c) Male/Female : _____
- d) Marital Status (Married/Unmarried) : _____
- (If married, whether you have more than one living wife/husband)
- (say Yes or No)
6. a) Present employment, if any, with pay & grade pay : _____
- (State whether on adhoc/temporary/probation/permanent)
- b) Date of next increment : _____
- c) Name of Employer : _____
- d) Have you obtained prior permission of your Present employer for submitting this application : _____
- e) Basic pay acceptable, if selected : _____
- f) Period required for joining the post, if appointed : _____
- 7.a) What is your mother tongue ? : _____

b) Name the languages both Indian & Foreign which you can read, write and/or speak. Give particulars and examination(s), if any, passed in each.				
Read only	Speak only	Read & Speak	Read, Write & Speak	Examination(s) Passed

8.a)	Have you ever been disqualified from appearing in any University Examination/ undertaking University work(say Yes or No)	:	
b)	Are you a dismissed employee? (Say Yes or No)	:	
9.	Bank Draft(s) details	:	D.D. No. _____ Date _____ Amount Rs. _____ (in figure) Issuing Bank _____

10. **REFERENCES:** (These persons should be professionally competent, who are well acquainted with some aspect of the applicant's training accomplishment, capabilities and character but must not be related to the candidate. Two references should be listed and at least one of them should be a citizen of India. For applicants having done Post Graduate or Postdoctoral research, the Research Supervisor must be listed.)

i)	Name	:	
	Occupation or Position	:	
	Address	:	
ii)	Name	:	
	Occupation or Position	:	
	Address	:	

11. Educational Qualifications (from Matriculation onwards)

Exam. Passed	Subject	Univ./ Board	Year of Passing	Class or Division	Max. Marks	Marks Obtained (Accurate)	% of Marks	Distinctions, if Any
Matric								
Hr. Sec./Pre- Univ/Inter/ 10+2								
B.A./B.Sc./ B.Com								
M.A./M.Sc. /M.C om								
M.Phil.								
Ph.D. (Date of award of Ph.D.								
NET/SET/e tc								
Any other Qualificatio n								

Note:-Self-Attested copies of certificates in support of qualifications be attached with this application.

12. Topic of Research inPh.D.
.....
.....
13. Field of Specialization.....

14. Employment: - Give particulars concerning all periods of employment, including professional nature.

S. No.	Name of Employer/Institution	Designation of the Post held and its Pay Scale	Duration of appointment		Basic Pay & Allowances Separately	Reasons for Leaving
			From	To		

15. Total experience: (for teaching position/post) Teaching Experience (To be mentioned from the date of meeting the eligibility requirement for the post applied).

Post Held	Name of the college/ institution	Nature of Post whether Permanent/regular/ Adhoc /Contractual with pay scale/ Consolidated Salary	From	To	Total			UG Experience	PG Experience
					Yrs	M	D		

16. Give particulars of Prize, Medal, and Merit won, distinctions, if any:-

- | | |
|-----|------|
| i) | iii) |
| ii) | iv) |

17. List of the certificates (Self-attested copies) attached:-

- | | |
|------|-------|
| i) | vi) |
| ii) | vii) |
| iii) | viii) |
| iv) | ix) |
| v) | x) |

18. Additional information, if any (attach separate sheet, if required)

.....
.....
.....
.....

Declaration:

1. I have read the provisions in the Advertisement carefully and hereby undertake to abide by them.
2. I am aware that if I contravene the terms & conditions of advertisement, my application will be rejected summarily by Gurugram University.
3. I further declare that I fulfill all the conditions of eligibility regarding age limits, educational qualifications, experience & specialization etc. prescribed for the post applied for.
4. I also declare that I as on date have never been convicted by any court of law. I also declare that no charge sheet is pending against me in any court of law. Further declare that I have never been dismissed or compulsorily retired from the service of the Corporation or from a Department of a State or the Central Government or from any Public Sector Undertaking.
5. I hereby declare that all the statements made by me in the application are true, complete and correct to the best of my knowledge and belief and nothing has been concealed or suppressed. There are no circumstances which may impair my fitness for employment in the Gurugram University, Gurugram, Haryana. In the event of any information being found false or incorrect at any point of time, my candidature / appointment may be cancelled / terminated without any notice and/or I shall be liable for any other action under the extant rules.

Place

Date

.....

(Signature of the candidate)

**CERTIFICATE FROM THE EMPLOYER, IF
APPLICABLE**

The application of Miss/Mrs./Shri/Dr , who is at present Working as in the..... (Deptt./Organization) is recommended and forwarded for consideration for the post of to the Registrar, Gurugram University, Gurugram, Haryana. In case, he/she is selected for employment in the said University, he/she will be relieved of his/her present position.

Place

Date

Signature of the Head
of the office/organization
(Seal of Office)

CRITERIA FOR THE SELECTION OF ASSISTANT PROFESSOR

Subject Specific Screening Test : **Total Marks- 100**

Time Duration : **90 Minutes**

NOTE:

The candidates who secure 50% or above in written test will be considered by the Screening Committee for screening and evaluation of the documents to check their eligibility. For one post maximum 15 candidates and for every additional post maximum 05 candidates will be called for interview in order of pre- merit prepared by the Screening Committee.

(The syllabus for the written test will be as prescribed by the UGC/CSIR for NET (All Papers). For the subject (s) for which no NET examination is conducted, the syllabus shall be as prescribed by the University and notified on its website. The subject Specific Screening Test will be of multiple choice questions)

S. No.		Max. Marks	Self-assessed marks	Verified marks
	Total Marks	100		
A	ACADEMIC RECORD	35(Max.)		
1.	ACADEMIC RECORD (M.A/ M.Sc. / M.Com/MBA/MCA/ M.Tech. / M. Pharm.)	10 (Max.)		
	<ul style="list-style-type: none"> • Up to 55%marks • Above 55% and Below 60%marks • Above 60% and Below 70%marks • Above 70%marks 	00 03 07 10		
2	GOOD ACADEMIC RECORD	15 (Max.)		
	<ul style="list-style-type: none"> • Throughout 1st Division in all Exams.(i.e. Matric/10+2, Graduation, Post Graduation) 5 marks for each First Division • 1st Division in 2Examinations • 1st Division in 1Examination 	15 10 05		
3	WEIGHTAGE FOR ADDITIONAL / HIGHER QUALIFICATIONS*	10 (Max.)		
	<ul style="list-style-type: none"> • JRF • M. Phil.(completed) • Ph.D. (Thesis Submitted) • Ph.D.(Awarded) 	03 05 07 10		
B	RESEARCH PERFORMANCE	15 (Max.)		
1.	RESEARCH PAPER**	10 (Max.)		
	<ul style="list-style-type: none"> • First Author and Corresponding Author • Multiple Author(s) 	2 marks/ paper 1 marks/ paper		
2.	RESEARCH PAPER(S) PRESENTED***	05 (Max.)		
	<ul style="list-style-type: none"> • International Seminar /Conference/ Symposium • National Seminar / Conference/ Symposium 	02 mark each 01 mark each		

C	Domain knowledge and Teaching /Research Experience	25 marks		
	Domain Knowledge With respect to: i) Conceptual clarity of subject ii) Overall subject knowledge iii) Knowledge of latest developments in the subject (Domain Knowledge will be judged through a test which is mandatory for all eligible candidates.	20 marks		
	Teaching/Research Experience (1 mark for each year of teaching/research experience, subject to maximum of 5 marks) Teaching/Research experience may be considered only for the concerned subject and after acquiring the eligibility qualifications and no weight age will be given for teaching/research period devoted towards M.Phil. /Ph.D.	05 marks		
D	Interview	25 marks		
	Teaching Skills (To be judged by the Selection Committee through a pre prepared presentation on the subject)	05 marks		
	With respect to: i) Communication Skill ii) Confidence Level iii) Quality of response iv) Overall personality	20 marks		

Grand Total: (A=35) + (B=15) + (C=25) + (D=25) = 100 Marks

Notes:

- *The additional or higher qualifications must be in the concerned or allied subjects only. Full marks are admissible for additional qualification in allied subjects. Marks for Ph.D. are admissible only if Ph.D. is not considered towards eligibility.
- ** The marks will be allotted only for those journals which are listed in the list of journals prescribed by the UGC (available at http://www.ugc.ac.in/ugc_notice.aspx?id=1604 or as amended from time to time).
- ***Marks shall be given only for paper presentation. The Seminar/Conference/Symposium where the paper is presented must be funded by some government agency like UGC/ ICSSR /State Government/Centre Government or be organized by some government institutions or State Funded Universities.
- Teaching experience may be considered in the subject the candidate has applied and only for those who have taught as regular/ full time faculty after acquiring the eligibility qualifications.
- Merit list of eligible candidates for appearing in interview based on written test, academic, research performance & experience shall be displayed on University website.

BRIEF SYNOPSIS OF QUALIFICATIONS & EXPERIENCE AND API SCORES**Annexure- E****(Must be filled up neatly and accurately for consideration by the Screening -cum-Evaluation Committee / Selection Committee)****Sr. No. / Appl.
No.** _____**Advt. No.** _____**Name of the post applied
for** _____**Contact
No.****Name of the Candidate & F.Name :** _____ **Date of Birth** _____

Sr. No.	Edu. Qua.	Board/ University	YOP	Max Marks	Marks Obtained	Percentage	Division

Experience Details of the Candidate

POST HELD	NAME OF THE COLLEGE/INSTITUTION	NATURE OF POST	FROM	TO	TOTAL			UG EXP.	PG EXP.
					Yrs.	M	D		
TOTAL									

Summary of API Scores (Must be as similar as filled in the Annexure-D by the Candidate)					
S No	Category	Max Marks	Self Assessed Marks	Verified Marks	Remarks, if any given by Screening Committee
1	A - Academic Record	35			
1.1	A1 (Academic Record)	10			
1.2	A2 (Good academic Record)	15			
1.3	A3 (weightage for addl. / higher qualification)	10			
2	B - Research Performance	15			
2.1	Research Paper	10			
2.2	Research Paper Presented	5			
3	C- Domain Knowledge & Teaching/ research exp.	25			
	Domain Knowledge (<i>will be adjudged through a test which is mandatory for all eligible candidate</i>).	20			
	Teaching/Research Experience	5			
4	D- Interview	25			
	Teaching skills (to be adjudged by selection committee through a pre-prepared presentation on the subject).	5			
	Communication Skills	20			
	Confidence Level				
	Quality of Response				
	Overall Personality				
	Total (1+2+3+4)	100			

Signature of Candidate

Signature of Screening Cum-Evaluation Committee members :

