



## GURUGRAM UNIVERSITY, GURUGRAM

(A State University Established under Haryana Act 17 of 2017)

### Advertisement No. -15/2018

Applications are invited for the post of Assistant Professors in **Commerce -02 (UR-01, SC-01); Management: -02 {SC-01, BC(A)-01}; Pharmaceutical Sciences: -02 (UR); Physiotherapy: -02 (UR); Engineering & Technology: -01 (UR)**. Details regarding posts, prescribed qualification, prescribed application form and instructions are available at Gurugram University Website <http://www.gurugramuniversity.ac.in>. Last date of receipt of application form is **3<sup>rd</sup> December, 2018 up to 04:00 pm**. Applications/documents received after the last date will be rejected and no correspondence in this regard will be entertained. In case, last date falls on holiday, then next working day shall be treated as last date. **The Process of Selection will be bound by the reservation policy to be received from the UGC/ State govt. based on Hon'ble Supreme Court decision.**

**Note:** "Any type of corrigendum/addendum/amendments/notice/updation etc. related to this advertisement shall be uploaded on University website [www.gurugramuniversity.ac.in](http://www.gurugramuniversity.ac.in); Further, the university will not send any further information/call letters by post/newspapers."

**REGISTRAR**



# GURUGRAM UNIVERSITY, GURUGRAM

(A State University Established under Haryana Act 17 of 2017)

**Advertisement No. -15/2018**

BEFORE APPLYING APPLICANTS MUST ENSURE THEIR ELIGIBILITY ON  
THE UNIVERSITY WEBSITE [www.gurugramuniversity.ac.in](http://www.gurugramuniversity.ac.in)

Applications are invited for the Teaching Posts in **Commerce:** Assistant Professor-02 (UR-01, SC-01); **Management:** Assistant Professor-02 {SC-01, BC(A)-01}; **Pharmaceutical Sciences:** Assistant Professor-02 (UR); **Physiotherapy:** Assistant Professor-02 (UR); **Engineering & Technology:** Assistant Professor-01 (UR). Details regarding posts, prescribed qualification, prescribed application form and instructions are available at Gurugram University Website <http://www.gurugramuniversity.ac.in>. Application Form complete in all respect should reach the office of the Registrar, Gurugram University, Gurugram-122018 latest by **3<sup>rd</sup> December, 2018 up to 04:00 pm**. Applications/documents received after the last date will be rejected and no correspondence in this regard will be entertained. In case, last date falls on holiday, then next working day shall be treated as last date. **The Process of Selection will be bound by the reservation policy to be received from the UGC/ State govt. based on Hon'ble Supreme Court decision.**

**Note:** "Any type of corrigendum/addendum/amendments/notice/updation etc. related to this advertisement shall be uploaded on University website [www.gurugramuniversity.ac.in](http://www.gurugramuniversity.ac.in); Further, the university will not send any further information/call letters by post/newspapers."

**REGISTRAR**



# GURUGRAM UNIVERSITY, GURUGRAM

(A State University Established under Haryana Act 17 of 2017)

## ADVERTISEMENT No.-15 of 2018

BEFORE APPLYING, APPLICANTS MUST ENSURE THEIR ELIGIBILITY ON THE UNIVERSITY WEBSITE [www.gurugramuniversity.ac.in](http://www.gurugramuniversity.ac.in)

Applications for the following posts are invited on the prescribed application form available at Gurugram University website ([www.gurugramuniversity.ac.in](http://www.gurugramuniversity.ac.in)). Details regarding post, prescribed qualifications and instructions are available at University Website [www.gurugramuniversity.ac.in](http://www.gurugramuniversity.ac.in) Application form must be accompanied with Demand Draft of Rs. 1000/- (fee of Rs. 250/- for SC/ST candidates of Haryana), the women candidates of Haryana domicile are to pay 50% of the requisite fee. The PWD/ESM candidates are exempted from payment of requisite fee:-

### Teaching Posts (Budgeted)

S. No.	Name of the Department/ Posts	No. of Posts and Specialization
<b>Department of Commerce</b>		
1.	Assistant Professor	02 (UR-01, SC-01)
<b>Department of Management Studies</b>		
2.	Assistant Professor	02 {SC-01, BC(A)-01}
<b>Department of Pharmaceutical Sciences</b>		
3.	Assistant Professor	02 (UR) Specialization: Pharmaceutical Chemistry/ Pharmacology
<b>Department of Physiotherapy</b>		
4.	Assistant Professor	02 (UR)
<b>Department of Engineering &amp; Technology</b>		
5.	Assistant Professor	01(UR) Specialization: Computer Sciences Engineering

**Abbreviations:** UR: Unreserved, SC: Scheduled Caste, BC (A): Backward Class (A)

The Process of Selection will be bound by the reservation policy to be received from the UGC/ State govt. based on Hon'ble Supreme Court decision.

The University follows Reservation Policy/Rules as per State Govt. of Haryana norms. Benefits of the reservation will be given only to the residents of Haryana.

Application forms complete in all respects for the above post should reach the office of the Registrar Gurugram University, Gurugram-122018 latest by **3<sup>rd</sup> December, 2018 (up to 4 P.M.)**.

**REGISTRAR**

Endst. No.

Dated: 02.11.2018

Copy of the above is forwarded to the following for information and necessary action:-

1. The Finance Officer, Gurugram University, Gurugram
2. P.S. to Vice-Chancellor (for kind information of the Vice-Chancellor), GUG.
3. P.A. to Registrar (for kind information of the Registrar), GUG.

-sd-  
**Superintendent**  
for Registrar



# GURUGRAM UNIVERSITY, GURUGRAM

(A State University Established under Haryana Act 17 of 2017)

## **IMPORTANT INSTRUCTIONS FOR TEACHING POSTS**

Candidates must go through the following instructions before filling up the application form:

1. Actual number of appointments may be less or more depending on the requirement.
2. Incomplete applications and those received late on any account, including postal delay, or / and without the prescribed fee, shall be summarily rejected. Actual number of appointments may be depending on requirement. Any of the posts here advertised may be withdrawn from being filled-up at any time without assigning any reason and the claim of refund of application fee will be entertained within ten days from the date of withdrawal of said post by the University.
3. The qualifications for teaching posts are placed at **Annexure-A**.
4. Candidates to be called for interview, especially even where specializations are mentioned against any post, will be decided by the Screening Committee whose recommendations for one being called (or not being called) for interview shall be final. Only those possessing the required specialization(s) and fulfilling the minimum eligibility conditions thus need to apply.

**One's claim for a given specialization must be backed by credible evidence in terms of research publications in peer reviewed Research Journals, and/or teaching experience in the relevant field/ specialization for at least five years to be properly certified and authenticated by the appropriate authority/ Head of the institution. Applications found lacking in any such respect(s) are liable to be ignored/ rejected.**

***Those declared ineligible will not be informed of their status being as such. Candidates are thus advised to make sure before applying that they are indeed eligible for a given post both in terms of minimum eligibility conditions and the required specialization attached therewith, if any.***

5. The application fee for the post will be Rs.1000/- (Rs. 250/- for SC/ST candidates of Haryana), in the shape of Bank Draft drawn in favour of "Registrar, Gurugram University, Gurugram". The women candidates of Haryana domicile are to pay 50% of the requisite fee. The PWD/ESM candidates are exempted from payment of requisite fee.
6. No concession of fee is admissible to applicants of other States.
7. The candidates who are already in the Service of Govt. / Semi Govt. / Aided Bodies must apply through proper channel. They may send an advance copy to avoid delay, but the application must also be received through proper channel or they should produce "No Objection Certificate" at the time of interview, otherwise they will not be allowed to appear for the interview.
8. Submission of incomplete application i.e. without self-attested copies of testimonials / academic certificates / experience certificate etc., prescribed fee shall render the candidate ineligible.
9. The number of post may be increased or decreased by the university, including complete withdrawal, without assigning any reason.

10. Applications should be submitted strictly in the Performa as prescribed by the University and uploaded on the University website [www.gurugramuniversity.ac.in](http://www.gurugramuniversity.ac.in). Applications submitted in other than the prescribed Performa shall be summarily rejected.
11. The University reserves the right not to fill or withdraw any or all of the advertised posts without assigning any reason.
12. The benefit of reservation will be given only to Haryana domiciled candidates. The candidates of SC/BC/ESM/PWD are required to submit SC/BC/ESM/PWD Certificate duly issued by the Competent Authority of Haryana only. Only such PWD candidates would be eligible for reservation in services/posts who suffer 40% relevant disability or more. The dependent sons/daughters of ESM who fulfil all conditions of qualifications, age etc. prescribed for posts will be considered on merit for the posts reserved for ESM if suitable ESM candidates are not available. ESM/DESM candidates of Haryana claiming benefit will have to produce the fresh Eligibility Certificate from the concerned Zila Sainik Board to the effect that his/her father has not availed the benefit of re-employment in any Government Service, Public Sector undertaking including Para-Military Forces, in view of State Government instructions at the time of interview. Mere dependent certificate will not be entertained. ESM candidates should also produce at the time of interview Self-attested photocopy of identity card issued by concerned Zila Sainik Board.
13. Candidates are advised to visit the University website regularly for any updation /new instructions/Scrutiny/Selection process including the interview schedule.
14. List of candidates short-listed by the screening committee for interview would be displayed on the website and no personal intimation would be sent to any shortlisted candidate even for interview. Thus, this is the sole responsibility of the candidate to regularly visit the website of the university.
15. If any candidate wants to apply for more than one post, he/she is required to apply separately with prescribed fee for the same by downloading separate Application Form.
16. Selection committee, may in cases of exceptional merit, recommend additional increments in case of higher qualifications, experience and academic achievements by the candidate(s).
17. The additional or higher qualifications must be in the concerned or allied subjects only. Full marks are admissible for additional qualification in allied subjects.
18. The post-doctoral experience shall be counted only if the candidate has worked on a post-doctoral fellowship of some government funded agency like UGC/ICSSR etc. The Post-doctoral Experience shall be counted only for the original term provided under the relevant rules. Marks shall not be given for an extended period.
19. The Educational qualification, age, experience and other conditions of eligibility as stipulated above against the post shall be determined as on the closing date of receipt of applications.
20. All columns must be filled in the application form. No column should be left blank, instead it should be marked "N.A." wherever not applicable. .
21. Candidates must ensure that their application must reach the University well in time. The University will not be responsible for any postal delay or loss.
22. No TA/DA in connection with the submission of application form or appearing in the interview will be paid to the candidate.
23. The documents enclosed with the application form should be self-attested and page numbered.
24. Age Limit: Maximum 50 years, relaxable in special cases by the competent authority.
25. For avoidance of doubt, it is hereby clarified that, If class or Division is not declared at the Bachelor's or Master's Degree levels, an aggregate of  $\geq 60\%$  or equivalent cumulative Grade Point Average (CGPA) is to be considered as equivalent to first class. In case of CGPA awarded to the candidates on a 10- point Scale, the candidate need to obtain and submit the table of equivalence from the concerned university along with the application form.

26. Candidates must write "Application for the post of \_\_\_\_\_" with category on the top of envelop in which the application is being submitted.

**Note:**

Eligible candidates applying against any of the posts advertised above should ensure that his/her **application form (available at Annexure-B)** duly completed in all respects, along with requisite fee and documents is submitted in the office of the Registrar, Gurugram University, Sector-51, Gurugram, Haryana latest by **3<sup>rd</sup> December, 2018 at 4.00 p.m.** (In case the closing date happens to be a public holiday the next working day will be the last date for receiving of applications).

**REGISTRAR**

**ANNEXURE- A**

Sr. No.	Name of Posts	Qualifications
<b>Qualifications prescribed for Commerce</b>		
1.	<b>Assistant Professor</b>	<ol style="list-style-type: none"> <li>1. National Eligibility Test (NET) shall be compulsory for appointment at the entry level of Assistant Professor, subject to the exemptions to the degree of Ph.D. in respect of those persons obtaining the award through a process of registration, coursework and external evaluation, as have been laid down by the UGC through its regulations, and so adopted by the State Government vide letter no. 7/66-2003 C IV(3) dated 17.07.2009 (Appendix II).</li> <li>2. The minimum requirements of a good academic record, 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the master's level.</li> <li>3. A minimum of 55% marks (or an equivalent grade in a point scale wherever grading system is followed) will be required at the Master's level for those recruited as teachers at any level from industries and research institutions and at the entry level of Assistant Professor, Assistant Librarians, Assistant Directors of Physical Education and Sports.</li> <li>4. A relaxation of 5% (52.25% in place of 55%) may be provided at the graduate and master's level for the Scheduled Caste/Scheduled Tribe/Differently-abled (physically and visually differently-abled) categories for the purpose of eligibility and for assessing good academic record during direct recruitment to teaching positions. The eligibility marks of 55% marks (or an equivalent grade in 7 point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based on only the qualifying marks without including any grace mark procedures.</li> <li>5. Relevant grade which is regarded as equivalent of 55% wherever the grading system is followed by a recognized University shall also be considered eligible.</li> </ol>
<b>Qualifications prescribed for Pharmacy</b>		
2.	<b>Assistant Professor</b>	<p><b>(i) Essential:</b></p> <ol style="list-style-type: none"> <li>1. A basic degree in pharmacy (B. Pharm.).</li> <li>2. Registration as a pharmacist under the Pharmacy Act, 1948, as amended from time to time, including any succeeding enactments.</li> <li>3. First Class Master's Degree in Pharmacy.</li> </ol> <p><b>(ii) Desirable:</b></p> <ol style="list-style-type: none"> <li>1. Teaching, research industrial and / or professional experience in a reputed organization; and</li> <li>2. Papers presented at Conferences and / or published in refereed journals.</li> </ol>



<b>Qualifications prescribed for Engineering and Technology</b>		
<b>3.</b>	<b>Assistant Professor</b>	<p><b>i. Essential:</b>            First Class Master's Degree in the appropriate branch of Engineering (Engg.) &amp; Technology (Tech);</p> <p><b>ii. Without prejudice to the above, the following conditions may be considered desirable :</b></p> <ol style="list-style-type: none"> <li>1. Teaching, research industrial and / or professional experience in a reputed organization;</li> <li>2. Papers presented at Conferences and / or in refereed journals.</li> </ol>
<b>Qualifications prescribed for Physiotherapy</b>		
<b>4.</b>	<b>Assistant Professor</b>	<p><b>i)</b> Bachelor Degree in Physiotherapy (B.P.T. / B.P.Th. /B.Th.P), Masters in Physiotherapy (M.P.T. / M.P.Th./ M.Th.P. / M.Sc. P.T.) with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) from recognized University.</p>
<b>Qualifications prescribed for Management Studies</b>		
<b>5.</b>	<b>Assistant Professor</b>	<p><b>i. Essential:</b></p> <ol style="list-style-type: none"> <li>1. First Class Masters Degree in Business Management / Administration / in a relevant management related discipline or first Class in two year full time PGDM declared equivalent by AIU / accredited by the AICTE / UGC; OR</li> <li>2. First Class graduate and professionally qualified Chartered Accountant / Cost and Works Accountant / Company Secretary of the concerned statutory bodies.</li> <li>3. A relaxation of 5% (52.25% in place of 55%) may be provided at the graduate and master's level for the Scheduled Caste/Scheduled Tribe/Differently-abled (physically and visually differently-abled) categories for the purpose of eligibility and for assessing good academic record during direct recruitment to teaching positions. The eligibility marks of 55% marks (or an equivalent grade in 7 point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based on only the qualifying marks without including any grace mark procedures.</li> </ol> <p><b>ii. Desirable:</b></p> <ol style="list-style-type: none"> <li>1. Teaching, research, industrial and / or professional experience in a reputed organization;</li> <li>2. Papers presented at Conferences and / or published in refereed journals.</li> </ol>

**Appendix-II**

From Higher Education Commissioner, Haryana, Panchkula

To

1. All the Principals of Govt./Non Govt. Affiliated College in the State
2. Registrar, M.D. University, Rohtak
3. Registrar, Kurukshetra University, Kurukshetra.
4. Registrar, Ch. Devi Lal University, Sirsa.
5. Registrar, Bhagat Phool Singh Vishawavidyala, Khanpur Kalan (Sonipat)

Memo. No. 7/66-2003 C-IV (3)

Dated Panchkula, the 17.07.09

**Subject: Qualification for the appointment of Lecturers/Librarians.**

The State Govt. has considered and approved the draft rules for the qualifications for the appointment of Lecturers/Librarians in substitution to the existing rules as prescribed in Haryana Education (College Cadre) Group-B Service (Amendment) Rules, 2006. These draft rules have been prepared in accordance with latest Regulations, 2009 No. F.1-1/2002(PS) Exemp dated 01.06.09 of the UGC. The draft rules as approved by the Govt. Are as under:-

“NET/SLET shall remain the minimum eligibility condition for recruitment and appointment of lecturers in Universities/Colleges/Institutions.

Provided, however, that candidates who are or have been awarded Ph.D. degree in compliance of the University Grants Commission (minimum standards and procedure for award of Ph.D. degree), Regulation 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET for recruitment and appointment as Assistant Professor or equivalent positions in Universities/Colleges/Institutions.

Provided further that, the candidates who have acquired Ph.D. upto 31<sup>st</sup> May 2009 shall also be exempted from the requirement of the minimum eligibility condition of NET/SLET for recruitment and appointment to the posts of lecturers or equivalent positions in Universities/Colleges/Institutions.

Provided further that those candidates who have been enrolled for Ph.D. upto 31<sup>st</sup> May 2009 shall become eligible for exemption from the requirement of the minimum eligibility condition of NET/SLET for recruitment and appointment to the posts of lecturers or equivalent positions in Universities/Colleges/Institutions only on acquisition of Ph.D. degree.

NET shall not be required for such Master's programmes in disciplines for which there is no NET.

The process regarding getting these draft rules notified is under progress with the Govt. It has further been decided that in the meantime, if any lecturer/Librarian/teacher is recruited then it shall be according to the draft rules as mentioned above.

You are requested to take action accordingly.

Under Secretary to Govt. of Haryana  
Higher Education Department, Panchkula

Endst. No. Even.

Dated Panchkula, the 17.07.09

A copy is forwarded to the following for information and n/action:

1. PS/CM, PS/EM & PS/FCEL
2. Superintendent Colleges-I/Library/UNP Branch
3. PS/Higher Education Commissioner

Under Secretary to Govt. of Haryana  
Higher Education Department, Panchkula



# GURUGRAM UNIVERSITY, GURUGRAM

(A State University Established under Haryana Act 17 of 2017)

## APPLICATION FORM

Category (to be filled by the candidate): .....

Serial No .....

### APPLICATION FORM FOR ALL TEACHING POSTS

Application No. ....

(To be filled in by the office)

Affix latest  
passport size  
photograph  
duly self-  
attested

#### NOTE:

- i) The application form and the bio-data should be properly filled in completely.
- ii) Self-attested copies of all Certificates/Testimonials should be attached. Originals will have to be shown at the time of the interview.
- iii) The application fee for the post will be Rs. 1000/- (Rs. 250/- for SC/ST candidates of Haryana), in the shape of Bank Draft drawn in favour of "Gurugram University, Gurugram". The women candidates of Haryana domicile are to pay 50% of the requisite fee. The PWD/ESM candidates are exempted from payment of requisite fee.
- iv) Persons in employment should send their applications through their employer. They may, however, send a copy in advance, but it must be on the prescribed form and accompanied by prescribed application fee, copies of certificate/testimonials etc.
- v) Incomplete form and those received after the expiry of prescribed date and time will not be entertained and will stand rejected summarily.
- vi) Only eligible candidates should apply for the position /post.
- vii) Use separate form for each position/post.
- viii) Prescribed qualifications may be seen on the University website [www.gurugramuniversity.ac.in](http://www.gurugramuniversity.ac.in).

1. a) Post applied for \_\_\_\_\_ Dept. \_\_\_\_\_  
(Give the full and correct name of the post)
- b) Advertisement No. \_\_\_\_\_
- c) Specialization applied for as per Advt. \_\_\_\_\_
- d) Date of attaining eligibility for the post and ground thereof. \_\_\_\_\_
2. a) Name in Full (in block letters) \_\_\_\_\_
- b) Father's Name \_\_\_\_\_
- c) Mother's Name \_\_\_\_\_
3. a) Present Postal Address \_\_\_\_\_  
\_\_\_\_\_
- b) Permanent Address \_\_\_\_\_  
\_\_\_\_\_

- c) Phone No. with STD Code \_\_\_\_\_  
Mobile No. \_\_\_\_\_
- d) E-mail Address \_\_\_\_\_
4. a) Date of Birth \_\_\_\_\_  
(.....Year..... Months.....)
- b) Age as on last date of receipt of application \_\_\_\_\_
- c) Place of Birth \_\_\_\_\_
5. a) Nationality of candidate \_\_\_\_\_
- b) Do you belong to SC/BC/Ex-Serviceman/  
Physically Handicapped category? \_\_\_\_\_  
(If yes, attach a certificate from the competent authority)
- c) Male/Female \_\_\_\_\_
- d) Marital Status (Married/Unmarried) \_\_\_\_\_  
(If married, whether you have more than one living wife/husband)  
(say Yes or No) \_\_\_\_\_
6. a) Present employment, if any, with pay & grade \_\_\_\_\_  
(State whether on adhoc/temporary/probation/permanent)
- b) Date of next increment \_\_\_\_\_
- c) Name of Employer \_\_\_\_\_
- d) Have you obtained prior permission of your  
Present employer for submitting this application  
\_\_\_\_\_
- e) Basic pay acceptable, if selected \_\_\_\_\_
- f) Period required for joining the posts  
if appointed. \_\_\_\_\_
7. a) What is your mother tongue? \_\_\_\_\_
- b) Name the languages both Indian & Foreign which you can read, write  
and/or speak. Give particulars and examination(s), if any, passed in each.
- | Read only | Speak only | Read & Speak | Read, Write & Speak | Examination(s) Passed |
|-----------|------------|--------------|---------------------|-----------------------|
|           |            |              |                     |                       |
|           |            |              |                     |                       |
- 8 a) Have you ever been disqualified from appearing in any  
University Examination/ undertaking University work (Say  
Yes or No) \_\_\_\_\_
- b) Are you a dismissed employee? (Say Yes or No) \_\_\_\_\_  
Bank Draft(s) \_\_\_\_\_
9. Nos..... Date ..... Amount Rs. \_\_\_\_\_

10. **REFERENCES:** (These persons should be professionally competent, who are well acquainted with some aspect of the applicant's training accomplishment, capabilities and character but must not be related to the candidate. Two references should be listed and at least one of them should be a citizen of India. For applicants having done Post Graduate or Postdoctoral research, the Research Supervisor must be listed.)

- i) Name \_\_\_\_\_  
 Occupation or Position \_\_\_\_\_  
 Address \_\_\_\_\_
- ii) Name \_\_\_\_\_  
 Occupation or Position \_\_\_\_\_  
 Address \_\_\_\_\_

11. **Educational Qualifications (from Matriculation onwards)**

Exam. Passed	Subject	Univ./ Board	Year of Passing	Class or Division	Max. Marks	Marks Obtained (Accurate)	% of Marks	Distinctions, if Any
Matric								
Hr. Sec./Pre-Univ/Inter/10+2								
B.A./B.Sc./B.Com								
M.A./M.Sc./M.Com								
M.Phil.								
Ph.D. (Date of award of Ph.D.)								
NET/SET/etc								
Any other Qualification								

**Note:-Self-Attested copies of certificates in support of qualifications be attached with this application.**

12. Topic of Research in Ph.D.  
 .....  
 .....

13. Field of Specialization.....  
 .....

14. Employment: - Give particulars concerning all periods of employment, including professional nature.

S. No.	Name of Employer/Institution	Designation of the Post held and its Pay Scale	Duration of appointment		Basic Pay & Allowances Separately	Reasons for Leaving
			From	To		


15. Total experience: (for teaching position/post) Teaching Experience (To be mentioned from the date of meeting the eligibility requirement for the post applied.

Post Held	Name of the college/ institution	Nature of Post whether Permanent/regular/ Adhoc /Contractual with pay scale/ Consolidated Salary	From	To	Total			UG Experience	PG Experience
					Yrs	M	D		

16. Give particulars of Prize, Medal, and Merit won, distinctions, if any :-

- i) \_\_\_\_\_
- ii) \_\_\_\_\_
- iii) \_\_\_\_\_
- iv) \_\_\_\_\_

17. List of the certificates (Self-attested copies) attached:-

- i) \_\_\_\_\_
- ii) \_\_\_\_\_
- iii) \_\_\_\_\_
- iv) \_\_\_\_\_
- v) \_\_\_\_\_
- vi) \_\_\_\_\_
- vii) \_\_\_\_\_
- viii) \_\_\_\_\_
- ix) \_\_\_\_\_
- x) \_\_\_\_\_

18. Additional information, if any (attach separate sheet, if required)

.....

.....

.....

.....

I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed therein. There are no circumstances which may impair my fitness for employment in the Gurugram University, Gurugram, Haryana.

Place .....  
 Date ..... (Signature of the candidate)

**CERTIFICATE FROM THE EMPLOYER, IF APPLICABLE**

The application of Miss/Mrs./Shri/Dr. ...., who is at present Working as ..... in the..... (Deptt./Organization) is recommended and forwarded for consideration for the post of ..... to the Registrar, Gurugram University, Gurugram, Haryana. In case, he/she is selected for employment in the said University, he/she will be relieved of his/her present position.

Place ..... Signature of the Head  
 Date ..... of the office/organization  
 (Seal of Office)



## CRITERIA FOR THE SELECTION OF ASSISTANT PROFESSOR

Subject Specific Screening Test : Total Marks- 100

Time Duration : 90 Minutes

**NOTE:**

The candidates will be short-listed as per the merit in the screening test. For one post 15 candidates and for every additional post 05 candidates will be called for interview on the basis of Screening Test.

(The syllabus for the written test will be as prescribed by the UGC/CSIR for NET (All Papers). For the subject (s) for which no NET examination is conducted, the syllabus shall be as prescribed by the University and notified on its website. The subject Specific Screening Test will be of multiple choice questions)

S. No.		Max. Marks	Self-assessed marks	Verified marks
	<b>Total Marks</b>	<b>100</b>		
<b>A</b>	<b>ACADEMIC RECORD</b>	<b>35(Max.)</b>		
1.	<b>ACADEMIC RECORD</b> (M.A/ M.Sc. / M.Com/MBA/MCA/ M.Tech. / M. Pharm.)	<b>10 (Max.)</b>		
	<ul style="list-style-type: none"> <li>• Up to 55% marks</li> <li>• Above 55% and Below 60% marks</li> <li>• Above 60% and Below 70% marks</li> <li>• Above 70% marks</li> </ul>	00 03 07 10		
2	<b>GOOD ACADEMIC RECORD</b>	<b>15 (Max.)</b>		
	<ul style="list-style-type: none"> <li>• Throughout 1<sup>st</sup> Division in all Exams. (i.e. Matric/10+2, Graduation, Post Graduation) 5 marks for each First Division</li> <li>• 1<sup>st</sup> Division in 2 Examinations</li> <li>• 1<sup>st</sup> Division in 1 Examination</li> </ul>	15  10 05		
3	<b>WEIGHTAGE FOR ADDITIONAL / HIGHER QUALIFICATIONS*</b>	<b>10 (Max.)</b>		
	<ul style="list-style-type: none"> <li>• JRF</li> <li>• M. Phil. (completed)</li> <li>• Ph.D. (Thesis Submitted)</li> <li>• Ph.D. (Awarded)</li> </ul>	03 05 07 10		
<b>B</b>	<b>RESEARCH PERFORMANCE</b>	<b>15 (Max.)</b>		
1.	<b>RESEARCH PAPER**</b>	<b>10 (Max.)</b>		
	<ul style="list-style-type: none"> <li>• First Author and Corresponding Author</li> <li>• Multiple Author(s)</li> </ul>	2 marks/ paper 1 marks/ paper		
2.	<b>RESEARCH PAPER(S) PRESENTED***</b>	<b>05 (Max.)</b>		
	<ul style="list-style-type: none"> <li>• International Seminar / Conference/ Symposium</li> <li>• National Seminar / Conference /</li> </ul>	02 mark each 01 mark each		

	Symposium			
<b>C</b>	<b>Domain knowledge and Teaching Skills</b>	<b>30 marks</b>		
	Domain Knowledge With respect to: i) Conceptual clarity of subject ii) Overall subject knowledge iii) Knowledge of latest developments in the subject (Domain Knowledge will be judged through a test which is mandatory for all eligible candidates).	20 marks		
	Teaching/Research Experience (1 mark for each year of teaching/research experience, subject to maximum of 5 marks) Teaching/Research experience may be considered only for the concerned subject and after acquiring the eligibility qualifications and no weight age will be given for teaching/research period devoted towards M.Phil. /Ph.D.	05 marks		
	Teaching Skills (To be judged through a pre prepared presentation on the subject)	05 marks		
<b>D</b>	<b>Interview</b>	<b>20 marks</b>		
	With respect to: i) Communication Skill ii) Confidence Level iii) Quality of response iv) Overall personality			

**Grand Total: (A=35) + (B=15) + (C=30) + (D=20) = 100 Marks**

**Notes:**

- \*The additional or higher qualifications must be in the concerned or allied subjects only. Full marks are admissible for additional qualification in allied subjects. Marks for Ph.D. are admissible only if Ph.D. is not considered towards eligibility.
- \*\* The marks will be allotted only for those journals which are listed in the list of journals prescribed by the UGC (available at [http://www.ugc.ac.in/ugc\\_notice.aspx?id=1604](http://www.ugc.ac.in/ugc_notice.aspx?id=1604) or as amended from time to time).
- \*\*\*Marks shall be given only for paper presentation. The Seminar/Conference/Symposium where the paper is presented must be funded by some government agency like UGC/ICSSR/State Government/Centre Government or be organized by some government institutions or State Funded Universities.
- Teaching experience may be considered in the subject the candidate has applied and only for those who have taught as regular/ full time faculty after acquiring the eligibility qualifications.
- For SC candidates appearing in SC specific interview, the eligibility would be 50%. However, weightage, shall be given on acquiring marks at par as per the above criteria.

6. Merit list of the written test of general and reserved categories candidates shall be prepared separately.

**GURUGRAM UNIVERSITY, GURUGRAM**  
(A State University established under Haryana Act No. XVII of 2017)

**NOTICE**

It is notified for information of all concerned that the pay scale of Assistant Professor is as under:

- i) Assistant Professor : Rs. 57,700 – 1,82,400 (Level – 10 as per 7<sup>th</sup> CPC)