



GURUGRAM UNIVERSITY, GURUGRAM

(A State University Established under Haryana Act 17 of 2017)

**MINUTES OF THE 6th MEETING OF EXECUTIVE COUNCIL HELD ON 14.05.2019
AT 12:00 Noon IN THE COMMITTEE ROOM, GURUGRAM UNIVERSITY,
GURUGRAM.**

The following were present:

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| 1. Dr. Markanday Ahuja, Vice-Chancellor,
Gurugram University, Gurugram | Chairman |
| 2. Prof. Raj Nehru,
Vice-Chancellor,
Haryana Vishwakarma Skill University, Palwal | Member |
| 3. Dr. S.P. Bansal, Vice-Chancellor,
H.P. Technical University,
Hamirpur (H.P) | Member |
| 4. Prof. Sanket Vij,
Deptt. Of Management,
Bhagat Phool Singh Mahila Mahavidyalya,
Khanpur Kalan, Sonapat | Member |
| 5. Dr. M.S. Turan, Dean, Faculty of Comm.& Mgt.
Gurugram University. | Member |
| 6. Prof.(Dr.) Dhirender Kaushik
Dean Faculty of Life Sciences,
Gurugram University. | Member |
| 7. Prof.(Dr.) Badruddin,
VCPGLS, Gurugram University,
Gurugram. | Member |
| 8. Sh. Ashok Khanna, Associate Professor,
Deptt. of Commerce, Gurugram University | Member |
| 9. Dr. Shashi Bhushan Bharti
Registrar
Gurugram University, Gurugram. | Ex-Officio Secretary |

At the outset, the Vice-Chancellor welcomed the members to the sixth meeting of the Executive Council. Before taking up the agenda, Dr. Sanket Vij raised a point that the retired persons should not be the member of the Executive Council. He was informed that in some of the State Universities the retired teachers are the members of the Executive Council. It was further informed that the retired teachers will be replaced as soon as the regular teachers join. This is as per the spirit of Rule-17.3 of Chapter-27 of Calendar Vol-III of M.D.University, adopted by this University, which is reproduced below:-

“Teacher re-employed after superannuation, shall not be given any administrative responsibilities such as Head of the deptt. etc. Provided that if there is no other Professor/Associate Professor in a dept., a superannuated Professor/Associate Professor may be appointed as Head of the Dept. in such a department.”

Thereafter the agenda was taken up.

1. Considered the minutes of the 4th and 5th meetings of the Executive Council held 05.03.2019 and 29.03.2019 respectively (Annexure-I, pages- 01 to 07, already circulated).

Resolved to approve/confirm the minutes of the 4th & 5th meetings of the Executive Council held on 05.03.2019 & 29.03.2019 with the modification in Resolution No. 4 of 5th meeting, as under:-

Resolution recorded	Modified resolution
<p>FURTHER RESOLVED that following courses be started in the University:</p> <ul style="list-style-type: none"> • Master of Hospital Administration (MHA) • Master of Journalism & Mass Communication (MJMC) • Master of Public Health (MPH) • Master of Social Work(MSW) • Master of Library Science (M.Lib.Sc.) • Master of Science (Mathematics) (M.Sc.(Math)) • Master of Computer Applications (MCA) • Samaj Karya Parangat • Master of Business Administration in Pharmaceutical Technology 	<p>FURTHER RESOLVED that following courses be started in the University:</p> <ul style="list-style-type: none"> • Master of Hospital Administration (MHA) • Master of Journalism & Mass Communication (MJMC) • Master of Public Health (MPH) • Master of Social Work(MSW) • Master of Library Science (M.Lib.Sc.) • Master of Computer Applications (MCA) • Master of Business Administration in Pharmaceutical Technology • Master of MBA (Pharmatech) • Master of

<p>MBA (Pharmatech) • Master Pharmacy(Pharmacology)</p> <p>of</p> <p>ALSO RESOLVED to authorize the Vice-Chancellor to decide the additional teaching and non-teaching posts for the above courses and seek approval of the State Government for these posts</p>	<p>Pharmacy(Pharmacology) • M.PT (Ortho). • M.Sc. (Neuroscience) • M.Sc. (Actuarial Science)</p> <p>The number of seats in each course may be decided by the Vice-Chancellor.</p> <p>ALSO RESOLVED to authorize the Vice-Chancellor to decide the additional teaching and non-teaching posts as may be required for the University and seek approval of the State Government for these posts</p>
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Some members pointed out that the nomenclature of some of the courses is not as per UGC. The Council was informed that the nomenclature of the courses is the same as approved by the University Grants Commission.

2. Noted the follow up action taken on the decisions of the Executive Council in its 3rd meeting held on 21.02.2019 (Annexure-II, pages- 08, already circulated).
3. Considered the terms of lease-agreement for having rental accommodation for Registrar's residence-cum-office space (Annexure-III, pages- 09 to 20, already circulated).

Dr. Shashi Bhushan Bharti has joined as Registrar of Gurugram University on 09.03.2019 in terms of orders bearing no. HRB-UA-37(1)-2015/1555 dated 8th March, 2019 received from the Governor Chancellor of the University.

As the terms and conditions of his appointment have not yet been received from the State Government and as per usual terms and conditions of the appointment of the Registrar of a University, he is entitled for rent free accommodation. Gurugram University started functioning from March 2018 and presently housed in Rao Tularam Colleges of Commerce and Science,

Sector- 51 temporarily. It may take time to develop its own campus in Sector- 87 near Kankrola Village. As per State Government notification dated 19.07.2016 (**Annexure-III, pages – 19-20**) the officers having pay range of Rs. 37401/- and above are entitled for 500 square yard (1 kanal) total area with 1220 sqft + 200 sqft for garage as plinth area. As per the terms of above letter the University made its best efforts to find suitable accommodations for the residence of Registrar in Gurugram. As the University is totally a new establishment and the Registrar has to operate his office from his residence in odd hours and even on holidays the residence should have a office accommodation also. Despite best efforts for the last two months the University is not in a position to find suitable office-cum-residence for the Registrar to the above norms. The Deputy Commissioner, Gurugram was also to provide suitable accommodation for the Registrar and he intimated that no accommodation is available at present.

In a city like Gurugram, which is not only commercial but has metropolitan status, it is very difficult to find accommodation without consultant and accordingly a committee was constituted to find out the suitable space and after having dozens of round in the city through consultants the accommodation having total area in apartments having 3-4 bedrooms could be identified on lease for a maximum period of eleven month initially as annexed above. As per State Government norms the actual area and plinth area from one location to another may vary on many reasons. A copy of the agreement with the owner of the house which has been identified suitable by the committee is given at **Annexure-III, page- 13**). The details of the rent extra of the accommodation are given below :-

1. Rent @ 99000/- PM
2. Security (refundable) – 198000/- (02 months rent)
3. Advance rent : Rs. 99000/- (01 month's rent)
4. Consultation fee : Rs. 49500/- (15 days rent).
5. Maintenance @ 18% of the rent per month.

In view of reasons mentioned above the Vice-Chancellor after considering the matter under the circumstances explained above ordered to refer the whole matter to the Executive Council for consideration.

Resolved that more efforts be made to look for a house within the Govt. rules after following the procedure prescribed by the Govt.

4. **Consider the format of agreement to be submitted by the newly recruited and to be recruited teachers (Annexure-IV, pages, 21 to 23, already circulated).**

The agreement format is prepared on the basis of the same prevalent at M.D. University, Rohtak.

Resolved that the above proposal be approved.

5. **Considered the action taken by the Vice-Chancellor under Section 11(7) of the University Act for allowing the concession in fee to BC candidates of Haryana for applying various teaching and non-teaching posts, on the lines of State Govt.**

The University has advertised various teaching and non-teaching posts in which application fee for Class-A & B Post was fixed for Rs. 1000/- and Rs. 250/- for SC category of Haryana and similarly for Class-C & D posts, application fee was fixed for Rs. 500/- and Rs. 125/- for SC category of Haryana.

No concession was given to BC candidates of Haryana in application fee. On receipt of some queries matter was reconsidered and found that the almost all the sister universities and as well as HSSC also being given the concession to BC candidates of Haryana as similar to concession allowed for SC candidates of Haryana, the Vice-Chancellor u/s 11(7) of the University Act has approved to give concession in application fee for the posts advertised to the BC candidates of Haryana as similar to the concession being given to SC candidates of Haryana.

Accordingly, Corrigendum was uploaded on the university website.

Annexure- V, pages- 24 to 26, already circulated.

Resolved that the above action taken by the Vice-Chancellor be approved.

6. Considered the Memorandum of Understanding (MoU) signed by the Gurugram University and Shri Vishwakarma Skill University on 22.11.2018 (Annexure-VI, pages- 27 to 28, already circulated).

Resolved to approve the above MoU.

7. Considered the Memorandum of Understanding (MoU) signed by the Gurugram University and Fortis Hospital, Gurugram on 21.12.2018 (Annexure-VII, pages-29 to 30, already circulated).

Resolved to approve the above MoU.

8. Considered the new Statute-39 – Conditions of admission of Colleges/ Institutes to the Privileges of the University for Grant of recognition / affiliation and the withdrawal of such Privileges of recognition/affiliation (Annexure-VIII, pages- 31 to 40, already circulated).

The State Government vide notification dated 15.02.2019 has affiliated the Government and Non-Government colleges situated in district Gurugram and Nuh to this University from the session 2019-20.

Accordingly new Statute titled above has been prepared on the basis of Statute prevalent in M.D. University, Rohtak as the above colleges are being transferred to this University from M.D. University, Rohtak.

Resolved that the above Statute be referred to the Hon'ble Chancellor for approval.

9. **Considered the panel of Advocates for contesting the court cases for the University in the District Courts, the High Court and the Supreme Court as and when required (Annexure- IX pages- 41 to 44, already circulated)**

The University is making appointments on various teaching and non-teaching posts. So, it is essential to appoint a legal advisor to advise the University from time to time in the legal matters and other matters. Proposed panel of Advocates at Supreme Court of India, Punjab & Haryana High Court, Chandigarh and District Courts at Gurugram with terms and conditions of appointment on the panel of University are annexed as per annexure.

Resolved that the above proposal be approved.

Further resolved that the rates of fee payable to the Advocates should be at par with the M. D. University, Rohtak.

10. **Considered the syllabus for the written test for the post of Assistant Professor in Physiotherapy, Engineering & Technology and Pharmaceutical Sciences**

The University has advertised following teaching posts vide Advt. No. 15/2018:-

Department of Commerce

- Assistant Professor -02 (UR-01, SC-01)

Department of Management Studies

- Assistant Professor - 02 {SC-01, BC(A)-01}

Department of Pharmaceutical Sciences

- Assistant Professor 02 (UR)

Department of Physiotherapy

- Assistant Professor 02 (UR)

Department of Engineering & Technology

- Assistant Professor - 01(UR)

And as per selection criteria for these posts uploaded on website, syllabus for written test will be as prescribed by UGC/CSIR for NET (All papers). **For the subject(s) for which no NET examination is conducted**, the syllabus shall be as prescribed by the University and notified on its website.

Hence, the syllabus for the written test for the post of Assistant Professor in above subjects are proposed as under:-

Pharmaceutical Sciences :-	As per syllabus of GPAT.
Physiotherapy :	As per the syllabus of M.PT(Ortho).
Engineering & Technology :	As per syllabus of GATE.

Resolved that the above proposal be approved.

Further resolved that the above item be got ratified by the Academic Council.

11. **Considered the Memorandum of Understanding (MoU) signed by the Gurugram University and Medhavi College of Management, Nepal, Gurugram on 18.12.2018.**

Resolved to approve the above MoU.

12. **Considered the proposal that Retired Non-Teaching Staff may be engaged on fixed remuneration, as may be decided by the Vice-Chancellor on merit.**

The State Govt. has affiliated the Govt. and Non-Govt. Colleges situated in District Gurugram and Nuh from the session 2019-20. At present the

Skelton staff so far appointed by the University is not well versed with the University system. In the beginning, it is essential to engage retired non-teaching staff, well versed with University System, for a limited period as per requirement, which may be assessed by the Vice-Chancellor from time to time.

Resolved that the above proposal be approved.

13. **Considered the proposal to set up a Vita Booth in the University for facilitating the University Staff and Students of the University.**

Resolved that the above proposal be approved. However, the booth may be allotted after the Model Code of Conduct is over.

14. **Considered the proposal for engaging Technical Advisor (I.T) to advise the University as and when required in such matters, on the terms & conditions as may be decided.**

Resolved that a committee be formed to explore the possibilities for engaging the Technical Advisor (I.T.).

15. **Considered the proposal for opening of a Bank Extension Counter and a Post Office in the University Premises for the facility of University Staff and Students and also for University work.**

Resolved that the Vice-Chancellor be authorized to take further course of action in the matter.

16. Considered the proposal for creating Teaching and Non-Teaching Post, with the approval of the State Government, as under:-

S. No	Name of Course	Teaching Posts required		Non-Teaching posts required
		For 1st Year	For 2 nd Year	
1	Master of Hospital Administration (MHA)	Professor- 01 Asstt. Prof - 02	Associate Prof.-01 Asstt. Prof. - 02	Clerk-cum-DEO - 01 Peon - 01
2	Master of Journalism & Mass Communication (MJMC)	Professor- 01 Asstt. Prof - 02	Associate Prof.-01 Asstt. Prof. - 02	Clerk-cum-DEO - 01 Peon - 01
3	Master of Public Health (MPH)	Professor- 01 Asstt. Prof - 02	Associate Prof.-01 Asstt. Prof. - 02	Clerk-cum-DEO - 01 Peon - 01
4	Master of Social Work(MSW)	Professor- 01 Asstt. Prof - 02	Associate Prof.-01 Asstt. Prof. - 02	Clerk-cum-DEO - 01 Peon - 01
5	Master of Library Science (M.Lib.Sc.)	Professor- 01 Asstt. Prof - 02	Associate Prof.-01 Asstt. Prof. - 02	Clerk-cum-DEO - 01 Peon - 01
6	Master of Science (Mathematics) (M.Sc.(Math))	Professor- 01 Asstt. Prof - 02	Associate Prof.-01 Asstt. Prof. - 02	Clerk-cum-DEO - 01 Peon - 01
7	Master of Computer Applications (MCA)	Professor- 01 Asstt. Prof - 02	Associate Prof.-01 Asstt. Prof. - 02	Clerk-cum-DEO - 01 Peon - 01
8	Samaj Karya Parangat	Professor- 01 Asstt. Prof - 02	Associate Prof.-01 Asstt. Prof. - 02	Clerk-cum-DEO - 01 Peon - 01
9	Master of Business Administration in Pharmaceutical Technology. MBA (Pharmatech)	Professor- 01 Asstt. Prof - 02	Associate Prof.-01 Asstt. Prof. - 02	Clerk-cum-DEO - 01 Peon - 01
10	Master of Pharmacy (Pharmacology)	Professor- 01 Asstt. Prof - 02	Associate Prof.-01 Asstt. Prof. - 02	Clerk-cum-DEO - 01 Peon - 01

Also considered that a dispensary may be opened in the University Campus for the facility of the University Staff and Student and for this purpose the adequate posts of Doctor(s) and supporting / ministerial staff may be sanctioned after obtaining the approval of the State Govt. Further,

the State Finance Department may be requested for the purchase of an Ambulance.

The Executive Council vide resolution no. 4 of its 5th meeting held on 29.03.2019 has approved the creation of following Teaching Posts:-

Faculty of Education

- Professor : 01
- Associate Professor : 02
- Assistant Professor : 04

Faculty of Law

- Professor : 01
- Associate Professor : 02
- Assistant Professor : 04

The non-teaching staff for above faculties may be sanctioned (01 Clerk & 01 Peon in each of the above faculties).

The posts will be filled up in a phased manner as per requirement. The Executive Council further resolved to start following courses in the University:-

- Master of Hospital Administration (MHA)
- Master of Journalism & Mass Communication (MJMC)
- Master of Public Health (MPH)
- Master of Social Work(MSW)
- Master of Library Science (M.Lib.Sc.)
- Master of Science (Mathematics)- M.Sc.(Math)
- Master of Computer Applications (MCA)
- Samaj Karya Parangat
- Master of Business Administration in Pharmaceutical Technology
MBA (Pharmatech)
- Master of Pharmacy(Pharmacology)

Resolved that for all new courses, the teaching positions be got sanctioned from the State Govt. as per UGC norms and the non-teaching posts including those for University Health Centre as per

requirement to be assessed by the Vice-Chancellor. The Council was apprised that Master of Social Work (MSW) has been introduced in place of Samaj Karya Parangat.

Further resolved to start following new courses, from the session 2019-20 as decided under resolution no.1:-

- M.PT (Ortho).
- M.Sc. (Neuroscience)
- M.Sc. (Actuarial Science)

17. Considered the matter of fixation of remuneration and designation of Dr. Badruddin, Advisor (Law).

It is submitted that the Executive Council in its 1st meeting held on 13.08.2018 vide resolution no. 35 under any other item has considered and resolved to engage Dr. Badruddin as Advisor (Law) at pay at the time of his retirement minus pension, for establishment and development of Faculty of Law and for starting PG courses under Vikramaditya Centre for Legal Studies from the session 2018-19. Accordingly, he was engaged vide order dated 16.08.2018 and since his joining his remuneration is being given as per decision i.e. pay at the time of his retirement minus gross pension.


Thereafter, Dr. Badruddin has submitted his request dated 25.04.2019 for revision of his remuneration as per the revised rate of pay (as per 7th Pay commission) fixed by MDU. After examine his condition of appointment, Finance Office has made observation that the formula of fixing the remuneration @ Pay – Minus is only applicable in that case where the pay will be drawn against another sanctioned post and that sanction post will be treated as filled till he hold the post. Hence, the finance officer has proposed that his engagement may be allowed to treat against the vacant post of Professor so that fixation of his remuneration at pay- minus pension may be

regularized and may re-fix his remuneration (as per his request) as per revised pay (7th pay commission) made by MDU, Rohtak.

Further, it is mentioned that the Executive Council has already approved in its 3rd meeting held on 21.02.2019 to start LLM course and Ph.D. programme from the session 2019-20. Also the inspection of Bar Council of India (BCI) is likely after the Model Code of Conduct to start LL.B. Course. For the purpose of inspection the engagement of Dr. Badruddin as Professor may essential. This aspect may also be looked into by the Executive Council.

Resolved that the item be deferred.

Approved



Arko Mondal

VICE-CHANCELLOR



REGISTRAR