

GURUGRAM UNIVERSITY, GURUGRAM

(A State University Established under Haryana Act 17 of 2017)



MINUTES

5th MEETING (VIRTUAL)

OF THE

ACADEMIC COUNCIL

HELD ON

27.07.2021

AT

11:30 AM

Venue: Virtual Mode

GURUGRAM UNIVERSITY,

GURUGRAM

(HARYANA)



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(Established under Haryana Act 17 of 2017)

MINUTES OF THE 5TH ACADEMIC COUNCIL HELD ON 27.07.2021 AT 11:30 AM.

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GURUGRAM UNIVERSITY, GURUGRAM

(Established under Haryana Act 17 of 2017)

MINUTES OF THE 5TH MEETING OF THE ACADEMIC COUNCIL HELD ON 27.07.2021 AT 11:30 AM (BY VIRTUAL MODE), OF THE GURUGRAM UNIVERSITY, GURUGRAM.

The Following were present:

1. Dr. Markanday Ahuja, Vice-Chancellor : Chairman
2. Prof. M.S. Turan, Dean Academic Affairs : Member
3. Dr. Ramesh Kumar, Principal, Government College Sector-14, DGHE nominee : Member
4. Prof. Dhirender Kaushik, Dean, Faculty of Pharmaceutical Sciences, Health and Brain Research, Chairperson of Department : Member
5. Prof. Badruddin, Dean, Faculty of Law : Member
6. Prof. Amarjeet Kaur, Dean, Faculty of Commerce and Management : Member
7. Dr. Gayatri Raina, Dean, Faculty of Social Sciences & Humanities : Member
8. Sh. Ashok Khanna, Dean Faculty of Engg. and Tech., Chairperson, Department of Commerce : Member
9. Dr. Annapurna Sharma, Chairperson, Department of Public Administration : Member
10. Dr. Seema Mehlawat, Associate Professor, Faculty of Commerce and Management : Member
11. Dr. Aman Vashisth, Dean of Colleges : Member
12. Prof. Sanket Vij, Professor, Dept. of Management Studies, BPSM University, Khanpur Kalan, Sonipat : (Outside expert)
13. Prof. Shalini Singh, Professor, Dept. of Psychology, MDU, Rohtak : (Outside expert)
14. Prof. Sanjiv Sharma, UBS, PU, Chandigarh : (Outside expert)
15. Dr. Rajiv Gupta, Sr. Professor, Director-cum-CEO, Department of : (Outside expert)

- Psychiatry, PGIMS, Rohtak
16. Dr. Neelam Devi, : Member
Assistant Professor, Dept. of
Pharmaceutical Sciences
17. Dr. Renu Chaudhary, Assistant Professor, : Member
Faculty of Law
18. Ms. Falak Khanna, : Member
Assistant Professor, Deptt. of Commerce
19. Dr. Shashi Bhushan Bharti, Registrar, : Member Secretary
Gurugram University

At the outset Vice-Chancellor extended welcome to the members for attending 5th meeting (virtual) of the Academic Council. Thereafter, the agenda was taken by the Registrar with the permission of Chair.

1. CONFIRMATION OF MINUTES OF LAST MEETING

Confirmed the minutes of the 4th meeting of the Academic Council held on 18.02.2021 (Annexure 'I' pages 1 to 12, already circulated).

2. FOLLOW UP ACTION TAKEN REPORT

Noted the follow up action on the decisions taken by Academic Council in its 4th meeting held on 18-02-2021 (Annexure 'II' page 13, already circulated).

3. SYLLABUS AND SCHEME OF EXAMINATION OF M.A. ECONOMICS

Considered the action taken by the Vice Chancellor under Section 11(7) of the University Act in approving the recommendation of the PG Board of Studies in Economics conveyed by the Chairperson, Department of Economics dated 15.03.2021 (Annexure- 'III' pages 14 to 20, already circulated) that the syllabus and scheme of examination of M.A. Economics may be approved from the session 2020-21.

RESOLVED THAT THE ABOVE ACTION TAKEN BY THE VICE-CHANCELLOR BE APPROVED.

4. GRANTING PROVISIONAL AFFILIATION FOR STARTING NEW COLLEGE

Considered the action taken by the Vice-Chancellor under Section 11(7) of the University Act in anticipation approval of the Academic/Executive Council in granting provisional affiliation for starting new Govt. College, Ferozpur Jhirka, Nuh (Mewat) from the session 2020-2021 for running B.A (1 units) with History and Political Science (optional) w.e.f. the session 2020-21.

The Principal, Govt. College, Ferozpur Jhirka, Nuh (Mewat) has applied on prescribed application form alongwith NOC from the State Govt. (**Annexure**

‘IV’ pages 21 to 22, already circulated) for grant of affiliation to start new college in the name and style of Govt. College Ferozpur Jhirka, Nuh (Mewat) for running **B.A (1 unit) with Political Science & History (optional) from the session 2020-21.**

On receipt of application along with requisite processing fee Vice-Chancellor constituted an inspection committee comprising Dr. Aman Vashisht, Dean of Colleges, Professor Badruddin, Controller of Examinations, Sh. Ashok Khanna, Associate Professor Deptt. of Commerce and Dr. Shiv Kant, Asstt. Professor, Deptt. of Pharmacy visited the college on 19.01.2021 to verify the infrastructural facilities, faculty and other facilities available in the College. The Inspection Committee has submitted its report (**Annexure ‘IV’ pages 23 to 26 , already circulated).**

The Principal, Govt. College, Ferozpur Jhirka, Nuh (Mewat) had deposited processing fee and provisional affiliation fee for the courses mentioned above. The recommendations of the committee have been approved by the Vice-Chancellor under section 11/7 of the University Act 2017 for granting provisional affiliation to start the new college from the session 2020-21 for running the courses mentioned above.

RESOLVED THAT THE ABOVE ACTION TAKEN BY THE VICE-CHANCELLOR BE REFERRED TO THE EXECUTIVE COUNCIL FOR APPROVAL.

5. SCHEME OF M.A. JOURNALISM AND MASS COMMUNICATION

Considered the action taken by the Vice Chancellor under Section 11(7) of the University Act in approving the recommendation of the PG Board of Studies in Journalism and Mass Communication conveyed by the Dean, Faculty of Humanities dated 23.02.2021 (Annexure- ‘V’ pages 27 to 33, already circulated) that the syllabus and scheme of examination of Master in Journalism and Mass Communication may be approved from the session 2020-21.

RESOLVED THAT THE ABOVE ACTION TAKEN BY THE VICE-CHANCELLOR BE APPROVED.

6. ALLOWING SUMMER TRAINING/INTERNSHIP OF THE MBA STUDENTS (2-YEARS) OF 4 WEEKS INSTEAD OF 8 WEEKS

Considered the action taken by the Vice-Chancellor under Section 11(7) of the University Act, in anticipation of the Academic Council/Executive Council for reducing the period of summer training/internship of MBA students from 8

weeks (as prescribed in the scheme of examination/Ordinance) to 4 weeks immediately after 3rd semester examination, which has completed on 17.04.2021.

The Chairperson, Department of Management submitted the proposal to shorten the summer training/internship due to the unprecedented COVID-19 pandemic. Since, this is an academic as well as a professional requirement that the MBA students must gain some practical exposure before they actually join the workplace; so she has proposed that the students are allowed to undergo the summer training/internship immediately after their ongoing end-term examinations of the third semester which is completing on 17.04.2021 for a duration of 4 weeks instead of the prescribed duration of 8 weeks. In this regard Dean Academic Affairs has also recommended her proposal keeping in view the UGC guidelines on examinations under Clause 10 and academic calendar for the Universities in view of COVID-19 pandemic and subsequent lockdown April 2020. The Clause 10 of the UGC is reproduced below:-

10. The universities may adopt appropriate strategies to facilitate the UG/PG students pursuing Projects/Dissertations, in view of the prevailing circumstances. The universities may consider to assign review-based/secondary data-based projects or software-driven projects, instead of laboratory-based experiments or field/survey-based assignments to these students.

Keeping in view the above, Vice-Chancellor has approved the above recommendation of the Chairperson, Department of Management and Dean Academic Affairs under Section 11(7) of the University Act in anticipation of Academic Council/Executive Council.

RESOLVED THAT THE ABOVE ACTION TAKEN BY THE VICE-CHANCELLOR BE REFERRED TO THE EXECUTIVE COUNCIL FOR APPROVAL.

7. ADDITION OF CHAPTERS IN UNIVERSITY CALENDAR VOLUME-III

Considered the proposal that following chapters may be added in the University Calendar Volume III:

XXX. University Teaching Departments

XXXI. Assignment of Department of Studies to the Faculties

The details of the above chapters are given below:

XXX. University Teaching Department

The following shall be the University Teaching Departments, namely:-

Sr. No.	Departments
1.	Department of Physiotherapy
2.	Department of Public Health
3.	Department of Neurosciences
4.	Department of Commerce
5.	Department of Management
6.	Department of Computer Science/Computer Applications
7.	Department of English and Foreign Languages
8.	Department of Media Studies
9.	Department of Education
10.	Department of Public Administration
11.	Department of Psychology
12.	Department of Economics
13.	Department of Social Work/Sociology
14.	Department of Law
15.	Department of Mathematics
16.	Department of Physics
17.	Department of Chemistry
18.	Department of Pharmaceutical Sciences
19.	Department of Engineering & Technology
	Any other Department to be created by the Academic Council on the recommendation of the Vice-Chancellor.

XXXI. Assignment of Department of Studies to the Faculties

The details of assignment of Departments to Faculties have already been approved by the Academic Council vide Resolution No. 10 of its 4th meeting held on 18.02.2021.

RESOLVED THAT THE ABOVE ACTION TAKEN BY THE VICE-CHANCELLOR BE REFERRED TO THE EXECUTIVE COUNCIL FOR APPROVAL.

8. MOU BETWEEN GURUGRAM UNIVERSITY, GURUGRAM, HARYANA RENEWABLE ENERGY DEVELOPMENT AGENCY (HAREDA), AND MEWAT ENGINEERING COLLEGE, NUH

Noted that the University has entered into Memorandum of Understanding with Haryana Renewable Energy Development Agency (HAREDA) and Mewat Engineering College, Nuh on renewable and sustainable energy. A copy of the MoU is at (Annexure 'VI' Pages 34 to 59, already circulated).

The objective of the MoU is as under:-

- I. To organize capacity building programmes and orientation course in the Area of Energy Conservation related to:
 - a. Energy Conservation Building Codes for Architects and Building Professionals
 - b. For Inspecting Officers and Govt. Stakeholders.
 - c. Energy Auditors and Energy Managers
 - d. Designated Consumers and Energy Intensive Units etc.

The role of the Gurugram University as envisaged in the Memorandum of Understanding is as under:

1. To organize training courses on self-sustainable models.
2. To organize skill oriented training programmes on ECBC for Architects, Engineers and building professionals.
3. To organize capacity building programmes for Inspecting Officers and Adjudicating Officers.
4. To organize preparatory training programme for National Certification Examination for Energy Auditors and Energy manager.
5. To Organize outreach programmes for Designated consumers and Industries.
6. To coordinate with relevant stakeholders and Participants.
7. To identify priority areas in the field of EE related outreach activities beneficial to the Haryana State in particular.
8. To provide infrastructure facilities and necessary technical support for carrying out outreach activities.
9. Detailed proposal will be submitted by Gurugram University on each activities for the approval of HAREDA.

10. Organization of capacity building workshops and to get the nominations of relevant participants for the workshop. Similarly, to support HAREDA in the other activities related to the EE.
11. Developing the feedback, monitoring and reporting framework for various programmes by HAREDA and provide support to HAREDA for improvement in implementation of the programmes.
12. Preparing the schedule and agenda for all the activities.
13. Submission of Reports and data as and when required by HAREDA
14. Any other activities related to the energy efficiency
15. To organize the quarterly review/progress meeting with HAREDA.
16. Technical assistance for development of training modules and organization of exhibitions etc.
17. To Coordinate with Partner institute for resource mobilization and successful organization of the Activities contained in this MoU.
Liaisoning with MEC, Nuh or any other College/Department under GU or any sponsoring body.

9. CREATION OF RESEARCH CENTRE OF RENEWABLE AND SUSTAINABLE ENERGY AS ENVISAGED IN THE MoU

Considered the proposal for creation of Centre for Research of Renewable and Sustainable Energy as envisaged in the Memorandum of Understanding between Gurugram University, Gurugram, Haryana Renewable Energy Development Agency (HAREDA), and Mewat Engineering College, Nuh, for furtherance of a step forward in this direction.

The main objectives of the proposed Centre will be as below:-

1. To work in collaboration with the HAREDA for resource mobilization and successful organization of the Activities contained in this MoU.
2. To provide infrastructure facilities and necessary technical support for carrying out outreach activities.
3. To support HAREDA in the activities related to the EE.
4. Any other activities related to the energy efficiency
5. To participate in the quarterly review/progress meeting with HAREDA.
6. Technical assistance for development of training modules and organization of exhibitions etc.

To accomplish the task of the Centre, the University will require the following posts:-

1. One Nodal Officer

2. One clerk will be provided from the pool
3. One peon
4. The contingency for recurring and non- recurring expenditure in the first year: 5 Lakhs.

The matter was placed before the Vice-Chancellor who has approved the proposal for referring the same to the Academic Council for consideration and approval.

RESOLVED THAT THE ABOVE ACTION TAKEN BY THE VICE-CHANCELLOR BE REFERRED TO THE EXECUTIVE COUNCIL FOR APPROVAL.

PROF. SANJEEV SHARMA POINTED OUT THAT THE UNITED NATION IS PROVIDING GRANTS FOR RESEARCH IN THE FIELD ON ENVIRONMENT SCIENCE WITH FOCUS ON FLY ASH. THE VICE-CHANCELLOR ASSURED HIM THAT APPROPRIATE ACTION IN THIS REGARD WILL BE TAKEN BY THE UNIVERSITY IN DUE COURSE.

PROF. SANKET VIJ POINTED OUT THAT TATA ENERGY RESEARCH INSTITUTE IS FUNCTIONING IN NCR NEAR THE UNIVERSITY PREMISES. AS SUCH UNIVERSITY MAY TAKE EFFORTS TO CONDUCT RESEARCH IN THIS REGARD IN COLLABORATION WITH TERI.

10. CHANGES IN INFORMATION BROCHURE 2021-22

Considered the following action taken by the Vice Chancellor under Section 11(7) of the University Act in anticipation of the Academic/Executive Council in approving the recommendation of Admission Committee made in its meeting held on 06.04.2021, reproduced below:-

1. The Admission Committee has recommended that BCA, MCA, M.Sc. Computer Science, B.Tech., M.Tech. may be charged development fee at uniform rate at ₹1800 per annum.
2. The digitalization fee to be paid by the student of affiliated college may be charged at ₹ 600 per annum per student by the colleges out of which the college shall remit ₹ 500/- to the University.
3. XX—XX—XX
4. XX—XX—XX
5. XX—XX—XX
6. The Ordinances of 2-years, 3-years, 4-years and 5-years courses may be provided by Academic Branch to all the Chairpersons.

7. It was resolved that late fee provision may be as under:-

Upto notified date	No late fee
1 to 10 days after notified date	₹ 200/-
11 to 20 days	₹ 500/-
21 to 30 days	₹1,000/-
31 days onwards	₹ 2,000/-
Re-admission fee	₹ 1000/- & above mentioned fine subject to recommendations of concerned Chairpersons

Note: The Admission Committee in its meeting held on 15.06.2021 has further recommended that the fee to be charged beyond 30 days i.e. ₹2000/- may be deleted.

8. Re-admission may be allowed on payment of Rs. 1000/- along with required fine within 15 days with the permission of the Vice Chancellor. If a student fails to report within this time limit, the seat will be declared vacant to be filled according to university rules. Re-admission may be allowed by the Vice-Chancellor only on the recommendation of the concerned Head of the Institute/Dept. on payment of prescribed re-admission fee.

9. XX—XX—XX

If approved by the Academic/Executive Council the provision shall be made in the Admission Brochure accordingly after obtaining the approval of DGHE, Haryana, Panchkula on point No. 2.

The recommendation of the Admission Committee made in its meeting held on 06.04.2021 are given at (**Annexure ‘VII’ Pages 60 to 61, already circulated**).

PRINCIPAL, DR. RAMESH KUMAR (DGHE NOMINEE) POINTED OUT THAT THE WORD ‘LATE FEE’ MAY BE USED INSTEAD OF ‘LATE FEE FINE’ IN POINT NO. 7 OF PAGE 61 OF ANNEXURE ‘VII’. THE CHAIRMAN AGREED TO HIS SUGGESTION.

RESOLVED THAT THE ABOVE ACTION TAKEN BY THE VICE-CHANCELLOR BE REFERRED TO THE EXECUTIVE COUNCIL FOR APPROVAL.

11. **CHANGE OF NAME OF GOVT. COLLEGE FOR WOMEN, SALAHERI (NUH) TO SHAHEED LIEUTENANT KIRAN SHEKHAWAT GOVT. COLLEGE.**

Regarding Change the name of Government College For Women, Salaheri, Nuh as SHAHEED LIEUTENANT KIRAN SHEKHAWAT Government College For Women, Salaheri, Nuh.

The Government of Haryana has decided to change the name of Government College for Women, Salaheri (Nuh) w.e.f. 09.03.2021 as ‘‘Shaheed Lieutenant Kiran Shekhawat’’ which has been conveyed vide Memo No.1/1-2021C-II (3) dated 9.03.2021, (Annexure ‘VIII’ Page 62, already circulated) which has already been circulated vide Endst.No.GUG/CB/2021/1461-1468 dated 08.06.2021, (Annexure ‘VIII’ Page 63, already circulated).

This item may be placed before the Academic/Executive Council to note the change in the name of Government College For Women, Salaheri (Nuh) as SHAHEED LIEUTENANT KIRAN SHEKHAWAT Government College For Women, Salaheri, Nuh for further reference and record.

RESOLVED THAT THE ABOVE ACTION TAKEN BY THE VICE-CHANCELLOR BE REFERRED TO THE EXECUTIVE COUNCIL FOR APPROVAL.

12. **SWAPPING OF SEMESTER 4 AND SEMESTER 5 IN BBA (H.M.) AND ADOPTING BLENDING TEACHING LEARNING MODE IN MBA**

Considered the recommendations of Board of Studies (UG & PG) in Management made in its meeting held on 08.07.2021, on the following points:-

- 1. Change of sequence of semester (swap of semester 4 and semester 5) for the batch 2019-2022 of BBA Hospitality Management (Annexure ‘IX’ Page 64, already circulated)**
- 2. Adopting blended teaching/learning for selected courses (maximum 40%) of MBA-2 year and MBA Integrated in view of UGC guidelines (Annexure ‘IX’ Pages 65 to 67, already circulated).**

The recommendations of the Board of Studies on the above points are as under:-

- 1. To consider the request by Indian School of Hospitality regarding change to the sequence of semester.**

The Board, after detailed discussion resolved that the request of Indian School of Hospitality (Annexure I) regarding change in the sequence of semesters

(swap of semester 4 and semester 5) for the batch 2019-22, be approved in the light of unprecedented pandemic situation and the nature of the program. The swapping was needed because 4th semester was meant for practical training which could not be held during lockdown period.

2. To discuss and seek approval for adopting Blended Teaching/Learning (BL) for Selected Courses (Max 40%) of MBA and Integrated MBA with reference to UGC concept note on BL.

The Board after detailed deliberations came to a conclusion that Blended Teaching/Learning (BL) for selected courses of both MBA and Integrated MBA can be adopted and is approved in principle. The Board after discussions approved three courses for implementing of BL mode, which are (i) Business Environment; (ii) Management Lessons from Bhagwat Gita-1 and (iii) Management Lessons from Bhagwat Gita-II.

The board suggested that the internal committee on syllabi for both PG and UG programs should identify more courses and the extent of adoption of BL and the same can be presented to the board for approval in the subsequent meeting.

The board further suggested that adopting 'Detailed Teaching Plan (DTP)' having links for e-resources and topic wise teaching plan of 'Face to Face' and 'Blended Learning/Teaching' can be a useful tool in the implementation of blended learning.

The above recommendations of the board have been considered by the Vice-Chancellor, who has ordered to refer the same to the Academic/Executive Council for consideration and approval.

RESOLVED THAT THE ABOVE RECOMMENDATION OF THE BOARD BE REFERRED TO THE EXECUTIVE COUNCIL FOR APPROVAL.

13. ANY OTHER ITEM

Considered the action taken by the Vice Chancellor U/S 11(7) of the University Act in extending the last date of submission of college Continuation Fee, Course / Extension Fee, New College / Institute, increase Intake / Additional course(s) with 100% extra fee & 18% GST, for all affiliated colleges of the University, for the current Academic Session -2021-22. (Annexure 'X' Pages 68 to 73, already circulated)

As per the revised Fee Structure for affiliation of existing colleges and new proposed colleges/institutes for the session 2021-22;

- (i) the last date for submission of College Continuation Fee, Course/ Extension Fee for the Academic Session 2021-22 was 31.01.2021 (without late fee) and upto 30th April, 2021 with 100% extra fee & GST (as applicable).
- (ii) The last date for submission of application / proposal alongwith prescribed processing fee for New College/ Institute / Increase intake / additional course(s)/ subject(s) / branch(s) etc. for the Academic Session 2021-22 was 31.10.2020 (without late fee) and upto 30th April 2021 with 100% extra fee & GST (as applicable).

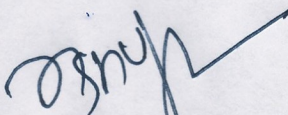
The Vice-Chancellor keeping in view the fact that due to pandemic wave, the offices/ institutions were not operational in full fledge, has extended the last date for above purposes upto 31.01.2021 for the Academic Session 2021-22 under 11(7) of the University Act in anticipation of the approval of the Academic Council & Executive Council. Accordingly, the same has been conveyed to all the Principal / Director of the affiliated colleges / institution by College Branch vide letter No. GUG/CB/2021/1556-1584 dt. 16.07.2021.

RESOLVED THAT ABOVE ACTION TAKEN BY THE VICE-CHANCELLOR BE REFERRED TO THE EXECUTIVE COUNCIL FOR APPROVAL.

The meeting ended with a vote of thanks to the Chair.


REGISTRAR

Approved by:


VICE-CHANCELLOR