

## APPLICATION FOR FEE CONCESSION

SESSION.....

Name of Student :.....  
Registration No :.....  
Department :.....  
Name of Programme :.....  
Year of Admission :.....  
Category for fee concession :.....

**(Tick the Clause related to Fee Concession):**

S.No.	Details	Remark
1.	Full Tuition Fee Concessions may be given to deserving students on recommendation of the Chairperson of the Departments and approval of the Vice Chancellor in hard and genuine cases maximum up to 10% of intake who fulfill the following conditions:- I. Whose family income is less than 2.5 Lakh per annum (student has to submit valid income certificate/affidavit). II. Whose attendance is not less than 75% (on the date application is recommended). III. Who have passed all the previous examinations of concerned programme. IV. Whose one of the parent unfortunately demised during the session.	
2.	The wards/spouses of Gurugram University employees who die in harness shall be entitled to the following concessions: a) Full Tuition fee concession. b) Three fourth (¾) of the Development Fee concession.	
3.	50% concession of total fee (except examination fee) to the University employee and their dependents (sons, daughters, brothers, sisters, spouse, who is/are not working and is/are fully dependent on him/her and living with him/her) may be allowed in all programmes (Except Ph.D. Programme) in the University Teaching Departments.	
4.	50% Tuition Fee concession to only girl child of parents without any male child at U.G and P.G. level.	
5.	Waive off full tuition fee for the students who lost their both parents in COVID pandemic and BPL category candidates.	
6.	Fee concession to students who are Below Poverty Line and are Yellow Card holders will be governed by the following: ii) Students including brothers and sisters belonging to this category will be allowed full tuition fee concession subject to the production of proof. iii) They will be allowed 50% concession in room rent, if they seek admission to the University hostels. iv) Only those students of this category will be allowed this concession in subsequent years who clear all the papers of the previous examination in the first attempt.	
7.	Any other after approval of competent authorities	

**Declaration:**

I hereby declare that the above claim for fee concession is as per rules. The information submitted by me is complete and accurate.

Date:

Signature of applicant

**Recommendation by Chairperson:**

Request of the student is as per rules as verified from enclosed documents. Therefore, it is recommended for fees concession of Rs..... out of total fees of Rs.....of .....Semester, session.....

Date:

Chairperson  
(Signature and Stamp)