

# GURUGRAM UNIVERSITY, GURUGRAM

(A State Govt. University established under Haryana Act 17 of 2017)

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## Minutes of Meeting of the various Committee of Gurugram University

The first meeting of the Committees of Gurugram University, constituted by the Hon'ble Vice Chancellor vide letter no. GUG/VC/2023/385, dated:05-01-2023, was held on 22-02-2024 at 2:30 PM in the Boardroom. The meeting was chaired by Prof. Dharminder Kumar, Coordinator, NAAC.

The following members were present during the meeting:-

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|---------------------------|---|
| 1. Prof. Dharminder Kumar | Coordinator, NAAC                                     |
| 2. Prof. Gayatri Raina    | Director, Internal Quality Assurance Cell             |
| 3. Dr. Mahima             | Convenor, Website Up-gradation & Management Committee |
| 4. Dr. Falak Khana        | Convenor, Institutional Competitive Examination Cell  |
| 5. Dr. Renu Chaudhary     | Convenor, Alumni Relations Committee                  |
| 6. Dr. Anshita Yadav      | Convenor, Students' Training Committee                |
| 7. Dr. Manju Rani         | Member, Research & Innovation Committee               |
| 8. Mr. Amit Kumar         | Representative, Library Committee                     |
| 9. Ms. Vashudha Jolly     | Member, Personality Development Committee             |

### Agenda of the meeting:-

The meeting of all the convenors of the committees was convened with the primary objective to furnish the details of the meetings, activities and events conducted for the stakeholders by their concerned committee from 05-01-2023 to 31-12-2023.

The following points were deliberated upon and resolved:

1. A meeting of all the Convenors vide letter No. GUG/IQAC/2024/84-90, dated: 21-02-2024, was held on 22-04-2024 at 2:30 PM to discuss the activities and events conducted by all the committees.
2. Library Committee, representative Mr. Amit shared the following details of activities and events which were conducted by them:-
  - (a) E-Library memberships

- (b) Identity card of faculty/ Non-teaching Staff/ Students
  - (c) Remote Access, lib automation and barcode model in library
  - (d) They will be share faculty members'/ Research scholars' Login ID and password with them.
  - (e) Coordinator, NAAC suggested to schedule a workshop for teachers and events conducted by them will be on website in proper way among them.
3. Ms. Vashudha Jolly, member, Personality Development Committee will be sharing the details of activities and events with IQAC. However, for the last 6 months Prof. Neera Verma, Convenor, handed over/ deputed this committee to T.P.O.
4. Hon'ble Vice Chancellor constituted these committees for various developmental purposes of the students of Gurugram University. After discussion with all the convenors by Coordinator, NAAC and Director, IQAC, it was unanimously agreed upon that these committees need to be reconstituted keeping in view that some faculty members have left the University and some new have joined recently.
5. Career Counselling and Competitive Exams Committee need to be reconstituted in two committees as TPO looks after the Career Counseling Committee and Dr. Falak has been nominated recently to convene the Competitive Exams Committees. Dr. Falak shared the file of following activities and events which were conducted by her committee:
- (a) Minutes of Meeting- Meeting was held with all the nominated members on 19-01-2024 to discuss the various modalities to conduct coaching classes for various competitive exams (UGC NET/JRF, CAT, GATE, and GPAT) in the first phase for the registered students of the University from this semester onwards.
  - (b) They shared Google Form with all the students of different departments of the University and got 301 students' registration who gave their choices for the UGC NET/JRF, NET CSIR, CAT GATE, GPAT, ILETS etc.
  - (c) Classes will be started w.e.f. 11-03-2024 after 4:00 PM on Monday to Friday (on working days only) and 10:00 AM to 5:00 PM on Saturday, if needed in ICT enabled classroom.
  - (d) Teachers must be NET/JRF/GATE/CAT qualified to deliver these coaching lectures.

- (e) They also proposed for a remuneration fee of Rs. 1000/lecture for external and internal faculty for providing academic guidance and training to students to prepare for competitive examination.
- (f) Coordinator, NAAC, suggested to share the constitution of Institutional Competitive Examination Cell, Minutes of meetings, Google form link of registration for students with UCDAC to put it on Website.
6. Dr. Renu Chaudhary, Convenor, Alumni Relations Committee shared the details of following:
- (a) Registered Alumni Association Society.
- (b) Committee sent a letter to all the departments to organize alumni on 12-05-2023. Chemistry, Economics, Physics, Commerce and Management dept. organized alumni and F/o of Law and Humanities proposed to be organizing it in March, 2024.
7. IQAC proposes the following committees to be reconstituted for approval by Hon'ble Vice Chancellor after the meeting:

**1. Library Committee**

**1. Mr. Amit- Convenor**

2. Dr. Saakshi Singhal- Commerce
3. Mr. Deepak Kumar-Chemistry
4. Dr. Punit Jain-Commerce
5. Mr. Aniruddh Subhedar-Media Studies

**2. Career Counselling**

**1. Prof. Ajay Sharma- T.P.O.-Convenor**

2. Dr. Navdeep- Computer Engineering
3. Dr. Kuldeep-Political Science
4. Mr. Himanshu-Electronics Engineering
5. Mr. Hemant Kumar-Mathematics
6. Mr. Anshuka-Mathematics

**3. Competitive Examination  
Committee**

**1. Dr. Falak Khana- Convenor**

2. Dr. Gyan Prakash Mishra, Engg. & Tech
3. Mr. Hemant Kumar- Mathematics
4. Dr. Tabassum Ahmad- Management
5. Dr. Sheetal Punia- Physics
6. Ms. Sagarika Phogat- Psychology

**4. Personality Development  
Committee**

1. Prof. Neera Verma-Convenor
2. Prof. Ajay Sharma-TPO
3. Dr. Tabassum Ahmed-Management
4. Ms. Vasudha Jolly-Economics
5. Ms. Isha Nadal-Commerce
6. Ms. Sanjana Antil-English
7. Ms. Lakashya Saini-Law

**5. Student's Training  
Committee**

1. Prof. Ajay Sharma-TPO –Convenor
2. Dr. Anshita-Commerce Co-convenor
3. Dr. Bhupender Singh- Physics
4. Dr. Ankita- Chemistry
5. Mr. Gyan Prakash Mishra-Electronic Engineering

**6. Research & Innovation  
Committee**

1. Prof. Neera Verma- Convenor
2. Dr. Mukesh Kumar- Engineering & Technology
3. Dr. Manju Rani-Mathematics
4. Ms. Harsirjan Kaur-Physiotherapy
5. Mr. Avinash Gaur-Law
6. Dr. Ritu Yadav-Management

**7. Alumni Relations  
Committee**

1. Dr. Renu Chaudhary- Convenor
2. Dr. Rekha Parmar-Public Administration
3. Ms. Vaishali Mahlyan- Law
4. Ms. Kamal Preet Kaur-Commerce
5. Ms. Joyti Bagri-Physiotherapy
6. Mr. Vikas Yadav-Management


**8. Website up-gradation &  
Management Committee**

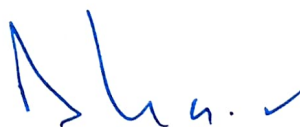
1. Dr. Mukesh Kumar- Convenor
2. Dr. Mahima- Engineering & Technology
3. Dr. Mamta Bishnoi-Pharmacy
4. Dr. Savi Khera-English
5. Ms. Manvi Breja-Computer Engineering
6. Ms. Himani Ahlawat-Law

9. "Quest Forum"  
Committee  
for Technical Skill  
Development  
of Students (Engineering)

1. Dr. Sumit Chaudhary- Convenor
2. Dr. Bhoop Singh- Engineering & Technology
3. Dr. Mahima- Engineering & Technology
4. Mr. Gyan Prakash Mishra-Electronic Engineering
5. Dr. Himanshu- Engineering & Technology

The meeting ended with a vote of thanks to the Chair.

  
**Prof. Gayatri Raina**  
Director, IQAC & Deputy Coordinator,  
IQAC-Cum NAAC Core Team

  
**Prof. Dharminder Kumar,**  
Dean, F/O Science and Technology  
& Coordinator, NAAC