



GURUGRAM UNIVERSITY, GURUGRAM

(A State Govt. University established under Haryana Act 17 of 2017)

Sector-51, Gurugram (Haryana)-122003 Ph: 0124-2788001-05, Fax: 0124-2788010

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Minutes of Meeting Binary NAAC Accreditation Attributes

Date: 28 August 2024, Time: 11:00 a.m.

Venue: Board Room, Gurugram University

With reference to letter no. GUG/IQAC/2024/553-563, dated 27-08-2024, regarding the meeting of all the Convenors of Attributes for Binary NAAC Accreditation, a meeting of the all the Convenors for Attributes was held on 28-08-2024 at 11:00 AM in the board room.

The following members were present during this meeting:

1. Prof. Dharminder Kumar, Coordinator, NAAC
IQAC- Cum-NAAC Core Team member
2. Dr. Mukesh Kumar, Director, IQAC
3. Dr. Gulshan Singh Deputy Director, IQAC
4. Prof. S.S. Tyagi, Chairman, Department of Engg. & Technology
5. Dr. Manoj Shukla, Adjunct Professor, IQAC
6. Dr. Seema Mehlatat, Attribute Convenor- Curriculum Design
7. Dr. Archana Dixit, Attribute Convenor- Faculty Resources
8. Prof. Rakesh Kumar Yogi, Attribute Convenor- Infrastructure
9. Dr. Surbhi Goyal, Attribute Convenor- Financial Resources & Management
10. Dr. Neelam Vashisht, Attribute Convenor- Extended Curricular Engagements
11. Dr. Shefali Walia, Attribute Convenor- Governance and Administration
12. Dr. Vijay Kumar Lamba, Attribute Convenor- Student Outcomes
13. Sh. Anoop Singh, Attribute Convenor- Student Outcomes
14. Dr. Sonam Bansal, Attribute Convenor- Sustainability Outcomes (Green Initiatives)

Agenda of the meeting:

The meeting of all the above-mentioned members was convened with the primary objectives as follows:

- (i) Discussion of the new Binary NAAC Accreditation Attributes.



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(ii) Compilation of existing data related to Binary NAAC Accreditation Attributes.

(iii) Collection and compilation of remaining data according to Binary NAAC Accreditation Attributes

Deliberation of the Meeting

The following points were deliberated upon and unanimously resolved:

- A meeting of all the above-mentioned members notified via letter no. GUG/IQAC/2024/553-563, dated: 27-08-2024, was held on 28-08-2024 at 11:00 AM.
- List of the following documents and evidences are needed from the respective Attribute Convenors for three years (2021-22, 2022-23, 2023-24) & Current year (2024-25):
 - All Audits Reports;
 - Copies of MoMs of all statutory committees (Court, EC, AC, Faculty, BoS, DRC, WDC, SGRC, SC/ST, IIC, UBA, NCC, NSS etc.);
 - Water Sewerage Treatment Plant;
 - Vermi-compost treatment plant;
 - Solar Power Unit;
 - Faculty and staff list of all four AY (2021-22, 2022-23, 2023-24) years (June to May);
 - Acts & Statutes, Ordinances;
 - UMCs and Students Grievances cases and their redressal documents i.e. MoMs and ATRs;
 - Publications, IPRs, R&D, Prizes, Medals etc. (2021-22, 2022-23, 2023-24);
 - Results of all three years (2021-22, 2022-23, 2023-24) ;
 - Placements of all three years (2021-22, 2022-23, 2023-24);
 - Website updation & its maintenance;

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- Display of logo, vision, mission, incumbency, Wall clocks, Calendar frames etc. in offices;
- Academic and Administrative Audit Reports (AAA);
- Sustainable Developments Goals (SDGs);
- Feedbacks Reports of stakeholders;
- Indian Knowledge System (IKS);
- Outreach activities (2021-22, 2022-23, 2023-24);
- NEP-2020 initiatives and implementation;
- Convenors were suggested/advised to reconstitute their team according to new attributes and intimate IQAC to take the approval of team members from the competent authority.
- Data should be compiled at the earliest possible and the quality of data should be in compliance of the Binary NAAC Accreditation Attributes that have already been mailed to all the Convenors in pdf format on dated 14 August, 2024.
- After detailed deliberation on one and each Attributes' Convener, suggested compiling data as per the format which was shared by IQAC in excel sheets as soon as possible.
- Further, Coordinator, NAAC requested all Convenors strictly to read and follow Binary NAAC Accreditation Attributes carefully during collection of data and evidences for their attributes and IQAC will be sharing all the data received from each earlier Criterion Convener(s) till date for its compliance as per Binary NAAC Accreditation Attributes.
- **Dr. Shivkant Sharma**, Attribute Convener- Research & Innovation Outcomes is also requested to catch up proceedings of meeting and intimate Internal Quality Assurance Cell for their team members after approval from competent authority. In the light of

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this, he is requested to propose the deputation of anyone (along with other team members), to represent yourself at the meeting on your behalf and do needful as required for the relevant attribute. He/she will be able to contribute effectively to the discussions and required data collection and preparation.

- After deliberating upon the agenda items, the Coordinator interacted with all above-mentioned members and emphasized the importance of timely data compilation and adherence to the prescribed format.

The meeting ended with a vote of thanks to the chair.


Dr. Mukesh Kumar, Director,
Internal Quality Assurance Cell

Dated: 03-09-2024

Endst. No. GUG/IQAC/2024/577-608

A copy of the above is forwarded to the following with the request to ensure the requisite necessary actions/Submission of action taken reports at their ends:-

1. PA to VC (for kind information of VC sir) GUG.
2. PA to Registrar (for kind information of Registrar) GUG.
3. Dean Academic Affairs, GUG.
4. All Deans and Chairpersons, UTDs, GUG.
5. All Attributes Convenors, GUG.
6. All members of IQAC- Cum NAAC Core team, GUG
7. Incharge, UCDAC (For uploading on website), GUG
8. D.R. (Academics), GUG
9. Controller of Examinations, GUG.
10. Superintending Engineer, GUG.
11. Finance Officer, GUG.
12. Training & Placement Officer, GUG.


Director

Internal Quality Assurance Cell